

FABIUS-POMPEY  
MIDDLE SCHOOL - HIGH SCHOOL



STUDENT/PARENT  
HANDBOOK 2024-2025

<u>Offense</u>	<u>Definition</u>	<u>Range of Consequences</u>
Sexual Harassment	Unwanted and inappropriate verbal, written, or physical conduct of a sexual nature directed toward another person.	I—II– III
Tardiness	Lateness to school or class.	I—II
Theft	Taking or obtaining property of another without permission of the owner.	II—III
Threat to Staff, Student or Other Person	Expression, conveyed by word or action, of intent to abuse, intimidate, coerce, or injure a staff member, student, or other person.	I—II—III
Tobacco Violation	Possession or use of any tobacco product.	I—II
Trespassing	Unauthorized presence on school property, including while on suspension.	I—II
Truancy	Unlawful absence without parental knowledge and/or permission.	I—II—III
Weapon Possession	Possession of a weapon.	II—III

#### VISITORS:

Parents and other district citizens are encouraged to visit the District’s schools. Since schools are places of work and learning, however, certain limits must be set for such visits. For these reasons, the following rules apply to visitors to the schools:

1. Anyone who is not a regular staff member or student of the school is considered a “visitor.”
2. Except for those who are attending public gatherings or meetings, visitors must report to an administrator’s office upon arrival at the school.
3. Parents or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s), so that class disruption is kept to a minimum, and to abide by Board Policy #3210– School and Classroom Visitation, and its corresponding Administrative Regulation.
4. All visitors are expected to abide by the rules for public conduct on school property contained in this Code of Conduct.

The administration has authority to determine whether the visitor has an appropriate reason for being in the building. If the visitor is judged by the administrator not to have an appropriate reason, the visitor will be asked to leave. The police may be called if the situation warrants.

TABLE OF CONTENT

<u>Offense</u>	<u>Definition</u>	<u>Range of Consequences</u>
Indecent Exposure	Exposing the private parts of the body in a lewd or indecent manner.	I—II—III
Insubordination	Refusing to follow reasonable requests of teachers, staff, or administration, including failure to identify self or knowingly providing false information.	I—II—III
Leaving school grounds without permission	Leaving school grounds during regular school hours without written or verbal permission from parent/guardian, administrator or someone listed on the emergency procedure card.	I—II
Loitering	Idle presence in an area without authorization.	I—II
Physical Attack on Staff/Students/ Others	Assault, or aggressive physical action, directed at students, staff, or others, including a situation where a staff member is intervening in a fight or other disruptive activity.	II—III
Possession of Disruptive Items	Unauthorized possession of a sound box, laser pointer, squirt gun, water balloon, personal audio device, or any other disruptive item.	I-II
Possession of Portable Electronic Communication Devices	Unauthorized possession of pager or cellular phone.	I—II
Possession of Skate boards/ Roller blades/ scooters	Use of unauthorized possession of a skateboard, scooter, or roller blades on school property.	I—II
Profanity	Using vulgar or abusive language, cursing, or swearing.	I-II

Academic Intervention Services .....	11
AIDS Instruction.....	9
Application for Public Access to Records .....	61
Assemblies.....	21
Behavior Toward Others.....	49
Building Evacuation.....	55
Bus Drills .....	56
Care of School Property by Students .....	39
Class Ranking .....	15
Co-Curricular and Extra-Curricular Programs.....	25
Code of Conduct .....	64-75
Controlled Substances .....	42
Corporal Punishment .....	52
Corridor and Gym Lockers.....	58
Dangerous Weapons in School .....	48
Detention .....	51
Educational Philosophy.....	5
Emergency Closings .....	57
Final Evaluations .....	17
Fire Drills .....	55
Graduation Requirements .....	19
Guidance Programs.....	12
Homebound Instruction .....	11
Homework .....	14
Honor Rolls .....	15
Interscholastic Athletic Substance Abuse Procedures .....	37
Interscholastic Athletics.....	34
Leaving School Premises.....	24
Makeup Opportunities .....	18
Marching Band Requirement.....	20
Marking Periods .....	13
National Honor Society .....	31
Parent Conferences .....	13
Parent Involvement.....	9
Parent-Teacher-Student Association.....	7
Participation in Co-Curricular and Extra-Curricular Activities .....	25
Penalties .....	50

Period Schedule .....	22
Physical Education .....	10
Programs for Students with Disabilities .....	10
Prohibited Conduct.....	41
Promotion and Retention of Students .....	16
Public Complaints.....	7
Public Conduct on School Property.....	8
Public Information Program .....	5
Restricted Study Hall.....	51
Scheduled Courses .....	62
School District Records .....	6
School Hours/Bell Schedule .....	22
Searches.....	54
Smoking on School Premises .....	49
Staff List .....	60
Student Absences and Excuses.....	22
Student Activities Funds Management .....	34
Student Attendance.....	21
Student Automobile Use.....	54
Student Code of Conduct and Discipline.....	50
Student Complaints and Grievances.....	40
Student Conduct and Discipline .....	37
Student Conduct on School Buses.....	54
Student Dismissal Precaution Regulations .....	24
Student Dress Code .....	40
Student Fund-Raising .....	33
Student Government.....	31
Student Progress Reports to Parents.....	12
Student Publications .....	32
Student Rights and Responsibilities .....	38
Student Suspension.....	52
Tardiness and Truancy .....	24
Teaching about Drugs, Alcohol, Tobacco .....	10
Testing Programs .....	13
Text Books, Library Books & Other School Materials .....	59
Use of Radios, Beepers, Cellular Phones .....	49
Use of School Computers.....	11
Video Cameras on School Buses.....	57
Visitors to the School .....	7

<u>Offense</u>	<u>Definition</u>	<u>Range of Consequences</u>
Disruption— Classroom	Behavior that is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom.	I—II
Disruption—School	Behavior that interferes with the safe and orderly environment of the school or school activity.	I—II—III
Driving/Parking Violations	Failure to obey all state, district, and campus traffic and parking signs and rules.	I—II
Failure to Serve Assigned Consequences	Failure to serve detention, suspension or other assigned consequences.	I—II—III
False Alarms/Bomb Threats	Initiating a report or warning of fire, or catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher	II-III
Fighting	A hostile confrontation with physical contact involving two or more students.	II-III
Fireworks or Explosives	Possession, use, and/or threat to use a firework, smoke bomb, flare, or combustible or explosive substance.	II-III
Gambling	Wagering money or property.	I-II
Harassment	An action or persistent pattern of actions or statements directed at an identifiable individual or group which is intended to be, or which a reasonable person would perceive as ridiculing, demeaning, or offensive.	I-II-III
Hazing	Negative or reckless act directed against another in school for the purpose of initiating into, affiliating with, or maintaining membership in any activity, organization, club, or team.	I-II

**0000 EDUCATIONAL PHILOSOPHY**

<u>Offense</u>	<u>Definition</u>	<u>Range of Consequences</u>
Arson/Fire	Attempting to, aiding in, or setting fire to a building or other property.	II-III
Cheating/ Academic Dishonesty	Copying, plagiarizing, altering records, or assisting another in such actions	I-II
Computer/ Electronic Communication Misuse	Any unauthorized use of computers, software, or internet/intranet account to access internet/intranet; accessing another's e-mail or an inappropriate website; misuse of a website.	I-II
Cutting Class	Illegal absence from a class or school activity.	I—II
Defamation	False or unprivileged statement or representation about an individual or— identifiable group or individuals that harm the reputation of the person or the identifiable group	I—II
Destruction of Property/ Vandalism	Damage, destruction, or defacement (graffiti) of property belonging to another or the school.	II—III
Discrimination	Use of race, color, creed, national origin, religion, physical or mental disability, age, gender, marital status, physical traits, or sexual orientation as a basis for treating another in a negative manner.	I—II—III
Disrespect Toward Others	Inappropriate comment or physical gesture to a student, teacher, staff member, or other adult.	I-II
Disorderly Conduct	Behavior disturbing the atmosphere or order, to include obstructing or restraining the authorized or lawful movement or participation of another.	I-II

<p><b>Mission Statement</b></p> <p>The Fabius-Pompey mission is to provide an inclusive, safe learning environment where diverse forms of development are embraced, and core values such as integrity, respect, justice, and compassion are cultivated. Students take ownership of their learning, reaching their full potential with the help of the entire community. We strive for excellence in and beyond the classroom. We promote emotional development and critical thinking through ongoing and varied opportunities. Our close-knit community fosters a supportive environment where open lines of communication are respected and maintained. Our goal is to prepare lifelong learners who are passionate and able to contribute to their community and our global society.</p>
<p><b>BELIEFS</b></p>

We believe that:

1. Each student is unique and needs to be treated as an individual.
2. Parents, guardians, teachers, students and the community as a whole share responsibility for improving education.
3. Students must learn how to learn and become self-motivated, independent learners.
4. Every individual should be respected and valued by the school community.
5. Learning and teaching should be interesting and foster a sense of pride and value in the accomplishment of a job well done.
6. Students should develop the skills, knowledge and attitudes to become productive members of society.
7. Although the moral teaching of children rests primarily with the parents, ethics and responsibility should be a part of the educational process.
8. Students should be provided with a learning environment that encourages the development of their maximum potential.
9. The development of a healthy self-esteem is an ongoing process.

**1000 COMMUNITY RELATIONS**

**1100 PUBLIC INFORMATION PROGRAM**

Parents and members of the community are encouraged to attend and participate in public Board of Education meetings, which are held on the first and third Tuesday of each month in the High School Library at 6:30 p.m. For a list of meeting dates check the Fabius-Pompey Central School web page <http://www.fabiuspompey.org>

Members of the Board of Education are:

- Mr. John Repak, President
- Mr. Eric Exelby, Vice-President
- Mrs. Alison Brainard, Member
- Mrs. Denise DiRienzo, Member
- Mrs. Holly Frazee, Member
- Mrs. Gina Myers, Member
- Mrs. Carlena Wallace, Member

A monthly newsletter is mailed to each resident of the District. Notes and flyers regarding school activities are often sent home with students as well. Parents and community members wishing to obtain further information about the school district should inquire first through the office of the Building Principal or view our website at <http://www.fabiuspompey.org>.

Important telephone numbers;

Fabius-Pompey Middle School-High School -- 315-683-5811

Building Principal -- Mr. Jason Martin - 315-683-5811

Assistant Principal-- Mrs. Karissa Graham-- 315-683-5811

Committee on Special Education - - Ms. Megan Cutrer- 315-683-5857

Guidance Counselors -- Mrs. Jessica Barnum --315-683-5460

Mr. Daniel Piorkowski - 315-683-5460

Social Worker - Mrs. Ashlea Erwin- 315-683-5460

Cafeteria - Ms. Missy Carr - 315-683-5327

School Nurse -- Mrs. Patricia Feeney - 315-683-5214

Transportation Supervisor -- Ms. Diana Carpenter - 315-683-5278

Middle School-High School Fax - 315-683-5569

Who do I contact about...

Athletics	Mr. Wilcox (315-683-5811)
Bus Schedule	Ms. Carpenter (315-683-5278)
Cafeteria/meal information	Ms. Carr (315-683-5327)
Courses - Curricula	Guidance (315-683-5460)
Discipline	Mrs. Graham/Mr. Martin
Health Concerns	Mrs. Feeney (315-683-5214)
Lockers	Mrs. Wilson
Lost and Found	Mrs. Wilcox, Mrs. Wilson
Use of Building	Mrs. Wilcox

### 1120 SCHOOL DISTRICT RECORDS

Often, parents and students and other community members may want to have specific information about the schools in this district. For information on other topics, interested persons may inspect and/or copy school district records at the Office of the Records Access Officer located at the District Office during regular business hours on any business day on which the school district offices are open.

Requests to inspect or make copies of records must be submitted in writing, either in person or by mail, to the Records Access Officer, who will provide information regarding fees and the number of copies available.

The Records Access Officer shall acknowledge receipt of the request and advise the approximate date when the request will be granted or denied.

When a request for access to a public record is denied, the Records Access Officer

Although not all-inclusive, the following list of offenses on school property or at a school function and range of consequences apply in most circumstances.

#### RANGE OF CONSEQUENCES FOR BEHAVIOR RELATED OFFENSES

I	II	III
<p>OPTIONS</p> <ul style="list-style-type: none"> <li>- Warning/verbal reprimand</li> <li>- Restorative Study Hall</li> <li>- Loss of privilege</li> <li>- Conference with student</li> <li>- Communication with parent</li> <li>- Counseling</li> <li>- *Restorative conference</li> </ul>	<p>OPTIONS</p> <ul style="list-style-type: none"> <li>- Removal from class</li> <li>- *Suspension</li> <li>- In-school/RSH</li> <li>- *Police notification</li> <li>- *Removal from school property</li> </ul>	<p>OPTIONS</p> <ul style="list-style-type: none"> <li>- *Alternative placement</li> <li>- **Permanent suspension</li> </ul>

\*Administrator action only  
 \*\*Superintendent action only

#### Offenses and Consequences

<u>Offense</u>	<u>Definition</u>	<u>Range of Consequences</u>
Absence (unlawful)	An absence for a day or any portion of a day for any reason other than those cited as lawful and/or failure to bring a note by a parent/guardian to verify a lawful absence.	I—II
Alcohol/Drug Violation	Possession, distribution, consumption, being under the influence. Or sale of illegal drugs or alcoholic beverages, drug paraphernalia, or prescribed medication not the individual's own, on school property, at a school function, on a school bus, or in a school vehicle.	II—III

Disciplinary action, when necessary, will be firm, fair, and consistent so as to be the most effective in changing student behavior. The staff at a school has the responsibility for taking appropriate actions when a student is involved in a situation which disrupts the learning environment of a school. When determining the consequences, they will take the following into consideration:

1. The nature of the offense and the circumstances which led to the offense.
2. The age-appropriateness of the consequence.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers and/or others, as appropriate.
6. The extent to which the offense interfered with the responsibility/rights/privileges/property of others.
7. The extent to which the offense posed a threat to the health and safety of others.
8. Other extenuating circumstances.

As a general rule, discipline will be progressive. This means that a student's first violation may merit a lesser penalty than subsequent violations. In the case of students who are habitually disruptive or who frequently violate school rules, administrators have the prerogative of applying more severe penalties at any stage, including removal from class and suspension from school.

Detention: the placement of a student in a supervised school setting during the school day, after school, or on Saturdays.

Suspension: the denial of a student's right to attend school for a violation of district policy. A principal may suspend a student for up to five days. Suspension in excess of five days must be issued by the Superintendent.

Expulsion (Permanent Suspension): the permanent removal of a student from school, as determined by the Superintendent.

shall indicate in writing the reasons for such denial, and the right to appeal. An applicant who is denied access to a public record may file an appeal by delivering a copy of the request and a copy of the denial to the District Clerk of the Board of Education within 30 days after the denial from which such appeal is taken.

The appeal will be submitted to the Board of Education for decision.

### **1221 PARENT-TEACHER-STUDENT ASSOCIATION**

The Fabius-Pompey Association of Parents, Teachers, and Students (A.P.T.S.) are comprised of individuals who are vitally concerned about the education program. Members of the Association meet periodically to discuss educational matters and plan various functions for students, faculty and association volunteers.

Fabius-Pompey Middle School-High School strongly encourages active membership and financial support of this organization. Meetings are held on the first Tuesday of every month at 6:30 p.m. in the Middle School-High School Library.

Some A.P.T.S. activities/services include: *Book Fairs, Spring Plant Sale, Friendship Garden.*

We welcome your participation!

### **1240 VISITORS TO THE SCHOOLS**

Persons who are not students or staff **must** report immediately to the Main Office when they enter the school building. Student visitors from other schools, unless they have a specific reason and prior approval of the Building Principal, are **not** permitted to enter school buildings.

**Visitors to the schools of the district shall be governed by the following rules:**

1. The person or group wishing to visit must contact the Building Principal, and prior approval must be obtained for the visit.
2. All visitors must report to the Main Office, sign the visitor's register and obtain a visitor's pass which must be displayed at all times.
3. The permit must be returned to the Main Office and the visitor must sign out at the conclusion of the visit.
4. Parents are encouraged to visit teachers, guidance counselors, school nurses, school psychologists and other support personnel **by appointment**, in order to discuss any problems or concerns the parent may have regarding the student, whether or not school-related.

### **1400 PUBLIC COMPLAINTS**

#### **Board of Education Policy**

Complaints by citizens regarding any facet of the school operation often can be handled more satisfactorily by the administrative officer in charge of the unit closest to the source of the complaint. In most instances, therefore, complaints will be made to the building principal and/or his/her assistant if the teacher, coach, or other

school employee cannot resolve the matter.

If the complaint and related concerns are not resolved at this level to the satisfaction of the complainant, the complaint may be carried to the Superintendent and/or one of his/her assistants. Unresolved complaints at the building level must be reported to the Superintendent by the Building Principal. The Superintendent may require the statement of the complainant in writing.

If the complaint and related concerns are not resolved at the Superintendent level to the satisfaction of the complainant, the complaint may be carried to the Board of Education. The Superintendent must report unresolved complaints at the Superintendent level to the Board of Education. The Board of Education reserves the right to require prior written reports from appropriate parties.

### **1520 PUBLIC CONDUCT ON SCHOOL PROPERTY**

Fabius-Pompey Middle School-High School expects a high standard of conduct from its students, faculty and support staff, as well as visitors to the schools. The school will enforce a code of conduct that governs the conduct of all persons, whether or not their presence is authorized, upon any premises or property under the control of the district and used in its teaching, administrative, cultural, recreational, athletic, and other programs and activities.

Prohibited Conduct -- No person, either alone or with others, shall:

1. willfully injure any other person or threaten to do so;
2. physically restrain or detain any other person, nor remove such person from any place where he/she is authorized to remain, except that students may be restrained as permitted by Commissioner's Regulations (see **5314**, Corporal Punishment);
3. willfully damage or remove district property; nor remove or use such property without authorization;
4. disrupt the orderly conduct of classes, school programs or other school activities;
5. distribute or wear materials on school grounds which appear obscene, which advocate illegal action, discriminate against race, nationality, or religion, appear libelous, disruptive to the school program or obstruct the rights of others;
6. intimidate, harass, or discriminate against any person on the basis of race, color, religion, sex, age or disability;
7. enter into any private office of an administrative officer, member of the faculty or staff member without authorization;
8. enter upon any portion of the school premises without authorization or remain in any building or facility after it is normally closed;
9. refuse to leave any building or facility after being required to do so by an authorized administrative officer, member of the faculty or staff member;
10. obstruct the free movement of any person in any place to which these rules apply;

### **5. STUDENT USE OF ELECTRONIC COMMUNICATION DEVICES**

Students are prohibited from using or having on or in an operational mode any paging device, mobile phone, cellular telephone, laser pointer or pen or any other type of telecommunications or imaging device during instructional time, except as expressly permitted in connection with authorized use in classrooms. While students are permitted to possess such devices during the school day, they are prohibited from using them in any manner which invades the privacy of students, employees, volunteers or visitors. Students are not permitted to use any form of information technology, including their own personal devices, to intimidate, harass or threaten others. This type of harassment is generally referred to as cyberbullying. If a student violates this prohibition, then he/she is subject to discipline under this provision and/or any other provision in the District *Code of Conduct* that may be applicable to the circumstances involved.

### **6. STATEMENT OF BEHAVIORAL EXPECTATIONS**

Schools are often referred to as microcosms of society. It seems fitting then that behavioral expectations within a school community should be governed by an overarching set of tenets applicable equally and consistently to society as a whole.

The school community has the responsibility to preserve societal values related to freedom and democracy. Given this, we all must recognize the necessity of the democratic process of law making and demonstrate its importance through respect for laws, rules, and authority.

Members of the school community must also respect themselves through an understanding and appreciation of their own individuality. Self-respect is demonstrated through academic and social integrity, the making of healthful choices, personal appearance, and interpersonal relationships. It is only through this knowledge and respect for self that we become empowered with the ability to extend this respect to others, to acknowledge the expression of uniqueness in others, and to give of ourselves in assisting others to develop a stronger sense of self.

All members must demonstrate respect for the beliefs and values of others, their points of view, their religions, and their rights as human beings. We must be active and positive in our respect, curtailing acts or language that would diminish another. Treatment, judgment, or evaluation of others should be conducted with fairness tempered by empathy for individual differences. At the same time, expression of one's individuality must be balanced by the often greater needs of the community, particularly those related to respect for the environment, and for the health, safety, personal property and dignity of others.

All members must realize the importance of honesty in our daily tasks, activities, and responsibilities. We must encourage and expect each other to offer honest opinions and preferences on important issues.

Finally, members must encourage and expect each other to be positively contributing members of the school community by accepting the responsibilities associated with our respective roles in public education. Students and staff must work collaboratively in developing and maintaining a school climate which demonstrates a positive attitude toward learning, a safe and orderly environment, and an acceptance of the needs and differences of others.



E. Superintendent

1. Promote a safe, orderly and stimulating school environment, supporting teaching and learning.
2. Review the policies of the Board and state and federal laws relating to school operations and management with district administrators.
3. Ensure that staff and parents have the opportunity to communicate with the Superintendent..
4. Work to create instructional programs that minimize problems of misconduct and are sensitive to student and teacher needs.
5. Work with district administrators, when appropriate, in reinforcing the code of conduct to ensure that cases are resolved promptly and fairly.

F. Board of Education

1. Collaborate with students, teachers, and administrators and parent organizations, school safety personnel and other school personnel to develop a Code of Conduct that clearly defines expectations for the conduct of students, District personnel and visitors on school property and at school functions.
2. Approve and review at least annually the District’s Code of Conduct to evaluate the code’s effectiveness and the fairness and consistency of its implementation.

4. STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

With every right comes a responsibility.

*It is the student's right:*

- 1) To attend school in the district in which one's parent or legal guardian resides. →
- 2) To expect that school will be a safe, orderly and purposeful place for all students to gain an education and to be treated fairly. →
- 3) To be respected as an individual. →
- 4) To express one's opinions verbally or in writing. →
- 5) To dress in such a way as to express one's personality. →
- 6) To be afforded equal and appropriate educational opportunities. →
- 7) To take part in all school activities on an equal basis regardless of race, color creed, religion, religious practice, sex, sexual orientation, gender, national origin, ethnic group, political affiliation, age, marital status, or disability. →
- 8) To have access to relevant and objective information concerning drug and alcohol abuse, as well as access to individuals or agencies capable of providing direct assistance to students with serious personal problems. →
- 9) To be protected from intimidation, harassment, or discrimination based on actual or perceived race, color, weight, national origin, ethnic group, religion, or religious practice, sex, gender/gender identity, sexual orientation, or disability, by employees or students on school property or at a school-sponsored event, function or activity. →

*It is the student's responsibility:*

- To attend school daily, regularly and on time, perform assignments, and strive to do the highest quality work possible and be granted the opportunity to receive a good education.
- To be aware of all rules and expectations regulating student's behavior and conduct oneself in accordance with these guidelines.
- To respect one another, and to treat others in the manner that one would want to be treated.
- To express opinions and ideas in a respectful manner so as not to offend, slander, or restrict, the rights and privileges of others.
- To dress appropriately in accordance with the dress code, so as not to endanger physical health, safety, limit participation in school activities or be unduly distracting.
- To be aware of available educational programs in order to use and develop one's capabilities to their maximum.
- To work to the best of one's ability in all academic and extracurricular activities, as well as being fair and supportive of others.
- To be aware of the information and services available and to seek assistance in dealing with personal problems, when appropriate.
- To respect one another and treat others fairly in accordance with the District Code of Conduct and the provisions of the Dignity Act. To conduct themselves in a manner that fosters an environment that is free from intimidation, harassment, or discrimination. To report and encourage others, to report any incidents of intimidation, harassment or discrimination.

11. violate the traffic laws, parking regulations or other restrictions on vehicles;
12. possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances, or be under the influence of either on school property or at any school-related function;
13. smoke or use tobacco;
14. possess or use firearms and/or other weapons, including air guns, pistols, rifles, shotguns, ammunition, explosives, box cutters, knives, gas canisters, pepper spray or other noxious spray in or on school property (except in the case of law enforcement officers or except as specifically authorized by the school district);
15. loiter on school buildings or grounds;
16. gamble on school premises;
17. refuse to comply with any lawful order of an identifiable school district official

**Penalties:** Anyone who violates any of the provisions of these rules is subject to appropriate penalties, up to and including reprimand, suspension, ejection, arrest, and/or prosecution.

acting in the performance of his or her duties;

18. willfully incite others to commit any act herein prohibited; and/or
19. violate any federal or state statute, local ordinance, or Board policy.

**1900 PARENTAL INVOLVEMENT**

The Board of Education believes that positive parental involvement is essential to student achievement, and encourages such involvement in school educational planning and operations. Parental involvement may take place either in the classroom (as volunteers) or during extracurricular activities. However, the Board of Education also encourages direct parental involvement at home such as planned home reading time, informal learning activities, and/or homework "contracts" between parents and children.

For information on how parents can be involved in the schools, please contact the appropriate building principal. Middle School-High School Principal - Mr. Jason Martin at 315-683-5811. For information on how parents can assist their children academically, contact the Guidance Department. For more information regarding parent volunteers, contact Mrs. Ashley Welch, Volunteer Coordinator (315-683-5857).

**4315.1 AIDS INSTRUCTION**

In compliance with the Regulations of the Commissioner of Education, the District will provide classroom instruction concerning Acquired Immune Deficiency Syndrome (AIDS) as part of a sequential and comprehensive health program for all students, K-12. The school provides age-appropriate instruction, which must include the following information:

1. the nature of the disease;
2. methods of transmission of the disease; and
3. methods of prevention of the disease (stressing abstinence as the most effective

and appropriate protection against AIDS).

A copy of the course outlines (by grade level) is kept in the Main Office for public information. Parents may request to have their child/ren excused from that segment of AIDS instruction regarding methods of prevention of the disease by filing a request with the Superintendent of Schools. The request must give assurance that such instruction will be given at home. Please contact the Building Principal for a copy of the request form.

The District has an advisory council consisting of members of the Board of Education, appropriate school personnel, parents and community representatives (including representatives from religious organizations). The advisory council makes recommendations on content, implementation, and evaluation of the AIDS instructional program.

### **4316 PHYSICAL EDUCATION**

Each student in grades 9-12 **must** successfully complete the physical education course during each year of attendance in school in order to qualify for graduation. **TWO** units of **P.E.** (1/4 unit per semester) are mandated by the commissioner's regulations. These units are in addition to those credits necessary for a Regents or local high school diploma.

If a student requires a special or adaptive physical education program, he/she should notify the guidance counselor and P.E. teacher as soon as possible. A note from the student's physician may be required.

### **4317 TEACHING ABOUT DRUGS, ALCOHOL, TOBACCO**

Fabius-Pompey Middle School-High School believes that education is an important preventive measure against student involvement with drugs, tobacco and alcohol. Instruction will include sessions about the causes and effects of drug, alcohol and tobacco abuse, especially on young people. In addition, all high school students will receive instruction on the dangers of driving while under the influence of alcohol and/or drugs.

Parents and students who want more information on substance abuse, or would like to ask questions about a specific problem, may call and/or visit the Guidance Office. Fabius-Pompey believes that individuals with problems should feel comfortable to seek help without fear of punishment. The Guidance Office encourages students who believe they may have a substance abuse problem to meet with their counselor or our ADA-PEP counselor (Mrs. Erwin) and discuss it as soon as possible.

### **4321 PROGRAMS FOR STUDENTS WITH DISABILITIES**

Students with disabilities are entitled to receive, at public expense, special education, related services and/or supplementary aids and services as necessary to ensure a free appropriate public education in the least restrictive environment.

#### **B. Teachers**

1. Maintain a climate of mutual respect and dignity, which will strengthen each student's self-concept and promote confidence to learn.
2. Are prepared to teach.
3. Demonstrate interest in teaching and concern for student achievement.
4. Know school rules, and enforce them in a fair and consistent manner.
5. Communicate to students and parents:
  - a. Course objectives and requirements.
  - b. Marking/grading procedures.
  - c. Assignment deadlines.
  - d. Expectations for students.
  - e. Classroom discipline plan.
6. Communicate regularly with students, parents, counselors, psychologists, and other teachers concerning student growth and achievement.
7. Initiate parent/student/teacher/counselor/psychologist conference, as necessary, as a way to resolve a problem.

#### **C. Counselors/Psychologists**

1. Assist students in coping with peer pressure and emerging personal, social and emotional problems.
2. Initiate teacher/student/counselor/psychologist conferences as necessary and parent/teacher/student counselor/psychologist conferences, as necessary, as a way to resolve problems.
3. Review educational progress and career plans with each student.
4. Report information to a school administrator which might impact a safe, orderly school environment.
5. Encourage students to benefit from the curriculum and extracurricular programs.
6. Participate in crisis management .
7. Refer students and/or parents to appropriate human service agencies outside the school.
8. Assess student social and emotional behaviors.

#### **D. Principals**

1. Promote a safe, orderly and stimulating school environment, supporting teaching and learning.
2. Ensure that students, staff, and parents have the opportunity to communicate regularly with the principal.
3. Evaluate all instructional programs on a regular basis.
4. Support the development of, and student participation in, appropriate extracurricular activities.
5. Be responsible for enforcing the code of conduct and ensuring that all cases are resolved promptly and fairly.
6. Ensure regular communication with law enforcement agencies.
7. Initiate parent/student/teacher/counselor/psychologist conferences, as necessary, as a way to resolve a problem.

**Religious Practices** means a term including practices and observances such as attending worship services, wearing religious garb or symbols, praying at prescribed times, displaying religious objects, adhering to certain dietary rules, refraining from certain activities, proselytizing, etc.

**Sex** means the biological and physiological characteristics that define men and women. (Male and Female denote “sex”.)

**Gender** means the socially constructed roles, behaviors, activities, and attributes that are given society considers appropriate for men and women. (Masculine and Feminine denote “gender”.)

**Sexual orientation** means the sex to which a person is sexually attracted. Someone attracted primarily or exclusively to members of the opposite sex is characterized as straight or heterosexual. Someone attracted primarily or exclusively to members of the same sex is characterized as homosexual. A person with a strong or visible attraction to both genders is characterized as bisexual or pansexual.

**Disability** means any restriction or lack (due to any impairment) of ability to perform an activity in the manner or within the range considered typical.

### 3. ESSENTIAL PARTNERS

Providing a safe and orderly school environment involves a partnership of parents and school personnel. The following are expectations of each.

#### A. Parents

1. Recognize that the education of their child(ren) is a joint responsibility of the parents and the school community.
2. Send their children to school ready to participate and learn.
3. Ensure their children attend school regularly and on time.
4. Ensure their children are absent only for legal reasons.
5. Insist their children be dressed and groomed in a manner consistent with the student dress code.
6. Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
7. Know school rules and help their children understand them.
8. Convey to their children a supportive attitude toward education and the district.
9. Build positive relationships with teachers, counselors, other parents, and their children’s Friends.
10. Help their children deal effectively with peer pressure.
11. Inform school officials of changes in the home situation that may affect student conduct or performance.
12. Provide a place for study and support teachers’ requirements to complete school assignments.
13. Initiate parent/student/teacher/counselor/psychologist conferences, as necessary, as a way to resolve problems.
14. Maintain ongoing and frequent communication with school personnel:
  - a. Contact the teacher regarding their child’s progress.
  - b. Contact the counselor regarding their child’s personal adjustment, future plans, and their class schedule, as appropriate.
  - c. Contact the administrator regarding their child’s behavior and unresolved concern.

Each student identified as having a disability will have access to the full range of programs and services of this school district, including extracurricular programs and activities, which are available to all other students enrolled in the public schools of the district.

Parents/students who desire further information on these programs and services should contact Megan Cutrer, CPSE/CSE Chairperson, at 315-683-5465.

### 4325 ACADEMIC INTERVENTION SERVICES

The District shall provide academic intervention services to students who have been identified as being at risk of falling below the state learning standards in English/language arts, mathematics, social studies, and/or science. Such services may include additional instruction services and/or student support services such as guidance, counseling, and study skills.

A student’s eligibility for academic intervention services will be determined based on his or her performance on state assessment examinations and/or in accordance with district assessment procedures.

### 4327 HOMEBOUND INSTRUCTION

Homebound instruction is a service provided to students who are unable to attend school due to medical, emotional or disciplinary problems. Secondary students receive instruction for two hours per day and Elementary students receive one hour per day. Students receive credit for their work while on homebound instruction.

The parent must notify the Principal or Guidance Counselor if a student will be on an extended absence and will require homebound instruction. If the inability to attend is due to a medical or emotional reason, the parent is required to obtain from the student's physician a written medical request for homebound instruction.

### 4526 USE OF SCHOOL COMPUTERS

The Board of Education considers computers to be a valuable tool for education, and encourages the use of computer-related technology in District classrooms.

Through software applications, online databases, bulletin boards and electronic mail, computer use will significantly enhance educational experiences and provide statewide, national and global communications opportunities for students and staff.

Each year students will be granted an account for one academic year to use school District’s computer network. Users of the District’s computer equipment shall have no expectation of privacy. The District reserves the right to access all files and monitor all uses of the District’s computer technology equipment at its own discretion in order to ensure the equipment is not being used inappropriately.

The District prohibits the use of any computer hardware/software in any inappropriate, fraudulent or destructive manner, including, but not limited to:

- Sending out, storing, or printing unauthorized messages that are profane

- Generating and spreading computer viruses
- Entering a code-protected file, system or network
- Plagiarism
- Altering a software program
- Vandalizing hardware or software components
- Violating Board Policy and/or Administrative Regulations

Each student shall sign an agreement to abide by the District’s policy and regulation governing the use of school computers. These agreements shall be kept on file in the District Office.

Access to the District’s computer network and the Internet is designed solely for educational purposes and the District will attempt to discourage access to objectionable material and communication.

Failure to abide by these regulations may result in disciplinary action up to and including suspension from school and/or revocation of system access and related privileges.

Despite best efforts, a variety of inappropriate and offensive materials are available over the Internet and that it may be possible for a student to access these materials inadvertently or if he or she chooses to behave irresponsible. Parents and guardians assume this risk by consenting to allow their students to participate in the use of the Internet.

The District does not sanction any unauthorized use of the Internet. Users granted access to the Internet through the District’s resources assume personal responsibility, both civil and criminal, for uses of the Internet not authorized by Board Policy or Administrative Regulation.

#### **4600 GUIDANCE PROGRAMS**

Guidance programs are available for all students 6-12 to ensure effective participation in their current and future educational programs.

In grades 6-12, the guidance program provides the following services:

1. an annual review of each student’s educational progress and career plans;
2. instruction to help students learn about curriculum options and careers;
3. individual and/or group counseling assistance to help students develop and implement post secondary education and career plans; and
4. individual or group counseling assistance to help students who exhibit any attendance, academic, behavioral or adjustment problems.

Guidance office personnel: Phone: 315-683-5460

Mr. Dan Piorkowski - A-K and Mrs. Jessica Barnum - L-Z.

Secretary: Mrs. Laura Windhausen

School Psychologist: Mrs. Megan Cutrer

School Social Worker: Mrs. Ashlea Erwin

#### **4712 STUDENT PROGRESS REPORTS TO PARENTS**

The Fabius-Pompey Middle School-High School’s formal reporting system includes report cards, forms developed by the professional staff and issued periodically, scheduled conferences between parents and teachers, and interim reports. A numerical mark of 65 or above is passing; a Regents exam mark of 65 or above is passing. The end of the year (or course) grade is computed on the basis of 4/5 for the average of the quarter grade and 1/5 for the final school examination. Report

students or employees, directly or through contract, whereby such services performed by such person involve direct student contact (Education Law Section s11[4] and 1125[3]).

**Sexual Orientation** means actual or perceived heterosexuality, homosexuality, bisexuality (Education Law 11[5]).

**Gender** means actual or perceived sex and includes a person’s gender identity or expression (Education Law Section 11[6]).

**Harassment** means the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse, including cyberbullying (Educational Law 11[8]) that has or would have the effect or unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional or physical wellbeing’ or conduct, verbal threats, intimidation or abuse that reasonable causes or would reasonably expected to cause a student to fear for his or her physical safety; such conduct, verbal threats, intimidation or abuse includes but is not limited to conduct, verbal threats, intimidation or abuse based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex (Education Law 11[7]).

“Material Incident of Discrimination and/or Harassment” means a single incident or a series of related incidents where a student is subjected to discrimination and/or harassment by a student and/or employee on school property or at a school function that creates a hostile environment by conduct, with or without physical contact and/or by verbal threats, intimidation or abuse, of such severe or pervasive nature that:

- a. Has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities, or benefits, or mental or emotional and/or physical well-being; or
- b. Reasonably causes or would reasonably be expected to cause a student to fear for his/her physical safety.

**Cyberbullying:** means harassment/bullying, as defined above, through any form of electronic communication

#### **The 11 protected classes under the Dignity Act**

**Race** means a group of persons related by a common descent or heredity. For purposes of enumeration the U.S. Census Bureau uses terms such as “White/Caucasian”, “Black/African American/African-decent”, “Asian”, “Bi-racial”, “Hispanics/Latinos”, etc. to describe and classify the inhabitants of the United States.

**Color** means the term refers to the apparent pigmentation of the skin, especially as an indication or possible indication or race.

**Weight** means aside from the obvious meaning in the physical sciences, the word is used in reference to a person’s “size”.

**National Origin** means a person’s country of birth or ancestor’s country of birth.

**Ethnic Group** means a group of people who identify with each other through a common heritage including language, culture, and often a shared or common religion and or ideology that stresses ancestry.

**Religion** means specific fundamental beliefs and practices generally agreed to by large numbers of the group or a body of persons adhering to a particular set of beliefs and practices.

## CODE OF CONDUCT

### 1. INTRODUCTION

The Fabius-Pompey Board of Education (‘Board’) is committed to providing a safe and orderly school environment where students may receive, and District personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, teachers, other staff, parents, and visitors is essential to achievement of this goal. Accordingly, in collaboration with students, parents, teachers, and administrators, the Board has established this Code of Conduct. It applies to all students, school personnel, parents, and other visitors when on school property or in attendance at a school function.

The District has a long-standing set of expectations for conduct on school property and at school functions. These expectations, based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity, are described on the next page.

### 2. DEFINITIONS

In accordance with the Dignity for All Students Act, Fabius-Pompey School District policy and practices must ensure that no student is subject to discrimination or harassment, based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, or gender/gender identity or sex by school employees or students on school property, on a school bus, or at a school function.

**School Property** means in or within any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of a public elementary or secondary school; or in or on a school bus (Education Law Section 11[1]).

**School Bus** means every motor vehicle owned and operated for the transportation of public pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities, or privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities (Education Law Section 11[1] and Vehicle and Traffic Law Section 142).

**School Function** means a school sponsored extracurricular event or activity (Education Law Section 11[2]).

**Disability** means (a) a physical, mental, or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the compliant from performing in a reasonable manner the activities involved in the job or occupation sought or held (Education Law Section 11[4] and Executive Law Section 292[21]).

**Employee** means any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title nine B of article five of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its

cards are mailed home following the conclusion of each Marking Period. Interim reports, mailed home approximately halfway through each quarterly marking period, are important because they outline areas in which the student needs to take corrective action well before the numerically graded quarter report card is final. Interim reports are also used to cite positive aspects of student progress. Parents are urged to visit the school and to meet with Guidance Counselors and teachers whenever necessary. Please schedule all such visits in advance.

### Marking periods for 2023– 2024

Mid-Report Interim:  
 October 4  
 December 13  
 February 28  
 May 16

Quarter marking periods end:  
 November 8  
 January 24  
 April 4  
 June 20

### 4714 PARENT CONFERENCES

Parent-teacher conferences are an important element in reporting student progress. Middle School-High School parent conferences are scheduled on November 25 & 26, 2024. Please note that time permits only a limited number of conferences to be scheduled on these days. Therefore, parents and teachers should schedule meetings in advance.

Parents may initiate a conference by calling the school office and making an appointment with the teacher, counselor or Building Principal. When a parent requests a conference with a teacher, the teacher will make every effort to arrange a mutually convenient time. Such conferences will be planned to not interfere with class time and to accommodate parents schedules as well.

If a parent cannot attend a scheduled conference, he/she should notify the school as far in advance as possible so that another conference time may be arranged.

### 4720 TESTING PROGRAMS

Students must meet graduation requirements by passing Regents examinations in mathematics, English, science, American history and government, and global studies. Special testing provisions are made for students with disabilities and non-English speaking students. Information on student testing is available from the Guidance Office.

#### ACT Test Dates

24-25 Test Dates	Registration Deadlines—Regular
September 14, 2024	August 9, 2024
October 26, 2024	September 20, 2024
December 14, 2024	November 8, 2024
February 8, 2025	January 3, 2025
April 5, 2025	February 28, 2025
June 14, 2025	May 9, 2025

### SAT Test Dates

2024-25 Test Dates	Registration Deadlines—Regular
October 5, 2024	September 20, 2024
November 2, 2024	October 18, 2024
December 7, 2024	November 22, 2024
March 8, 2025	February 21, 2025
May 3, 2025	April 18, 2025
June 7, 2025	May 22, 2025

### New York State Assessment Dates

Test	Dates
6 <sup>th</sup> –8 <sup>th</sup> Grade ELA (Computer based)	April 24 <sup>th</sup> & 25 <sup>th</sup>
6 <sup>th</sup> - 8 <sup>th</sup> Grade Math (Computer based)	May 7 <sup>th</sup> & 8 <sup>th</sup>
8 <sup>th</sup> Grade Science (Computer based)	May 1 <sup>st</sup>

### 4730 HOMEWORK

Homework provides excellent opportunities for developing good study habits, providing for individual differences and abilities, and encouraging self-initiative on the part of the student.

Parents and the school share the responsibility for student learning. Parents can assist their child(ren) with homework by

- providing a study area free of distractions and with good lighting
- asking questions about the content of student homework
- giving requested assistance, but letting the student do his or her own work avoiding undue pressure
- helping create a "homework habit," at the same time each night

Fabius-Pompey Middle School-High School believes that parental involvement in students' homework is essential to making homework an integral part of the educational program. Parents should encourage and monitor homework assignments.

At the discretion of the teacher, students may be assigned homework based upon the requirements. If a student feels that he or she has an excessive amount of or too little homework per week, a conference with the teacher of the course taken or guidance counselor is suggested.

### ALMA MATER

Round about us are the hilltops  
Towering toward the sky.

Everywhere their mighty splendor  
Meets the lifted eye.

(chorus)

When the days of youth are over  
And we shall part,  
May we hold our Alma Mater  
Ever in our hearts.

(chorus)

Even when life's twilight deepens  
And our task is o'er,  
May the sunshine of thy memories  
Come to us once more.

### CHORUS:

Home I love....Fabius-Pompey....dear to me  
Alma Mater fair  
May the songs thy sons now echo  
Ever fill the air.

**4240 SCHEDULED COURSES**

Course outlines are found in the guidance office; they are provided to students during registration. Students generally decide upon their yearly schedule with the help of their guidance counselor and their parents. All full-time students must carry at least five subjects plus physical education. A typical daily student schedule looks like this:

*Period*

- 1 Foreign Language or Elective or Reading
- 2 English
- 3 Science
- 4 Science Lab (A-Days) / Math Lab (B-Days)
- 5 \* LUNCH\*
- 6 Mathematics
- 7 Social Studies
- 8 Elective
- 9 P.E. (A-Days)/Study Hall (B-Days)

Students may use this blank schedule form for reference:

Name \_\_\_\_\_ Locker No. \_\_\_\_\_  
 Homeroom \_\_\_\_\_

Period	Subject	Rm	Teacher
1			
2			
3			
4			
5			
6			
7			
8			
9			

See Section 5000 for information on school hours, early dismissal and attendance requirements.

One aspect of a concern regarding homework is plagiarism, the act of stealing and passing off the words and/or ideas of another as one's own. This behavior is a serious academic offense and is unacceptable. Appropriate consequences will be explained by the subject area teacher in his/her homework/grading statement that is distributed to students at the beginning of the school year.

If a student knows that he or she will be absent, it is possible for homework assignments to be sent home. Arrangements for assignments can be made through the guidance office (315-683-5460) at least one day in advance.

**4740 HONOR ROLLS**

The following conditions are required for listing of **Honorable Mention**:

- \* no incomplete quarterly grade
- \* no failing or drop/fail grade
- \* a quarterly grade average of 80 or better
- \*The student must be taking a minimum of five credits (exclusive of independent study) or the BOCES equivalent.

The following conditions are required for listing on the **Honor Roll**:

- \* no incomplete grade
- \* no failing or drop/fail grade
- \* a quarterly grade average of 85 or better
- \* the student must be taking a minimum of five courses (exclusive of independent study) or the BOCES equivalent.

The following conditions are required for listing on the **High Honor Roll**:

- \* no incomplete quarterly grade
- \* no failing or drop/fail grade
- \* a quarterly grade average of 90 or better
- \* the student must be taking a minimum of five courses (exclusive of independent study) or the BOCES equivalent

The grade average is calculated as follows: total of marks/number of marks = average

**4741 CLASS RANKING**

Class rankings are provided only for seniors based on six semesters of school. This is of importance mainly in college admissions. For the purposes of determining class rank, a course weighting system has been established. Please contact the Building Principal or Guidance department to obtain the methodology for computing class standing.

**4750 PROMOTIONS AND RETENTION OF STUDENTS**

The Fabius-Pompey Central School District will make every effort to place each student in the most appropriate learning level for a successful educational

experience. The following guidelines govern promotion and retention:

*Early Identification/Intervention*

Classroom teachers are expected to make every effort to identify early those students at risk of failing. The Building Principal and the parents/guardian must be notified promptly if retention is anticipated, and a special support program shall be designed for each child identified as in danger or failing. These intervention and support services may include, but are not limited to, individualized assistance before, during or after the school day, remedial classes, or a change in instructional treatment.

These services shall begin no later than the semester following the determination that the student is at risk of not meeting the state learning standards.

At the Middle School level, students who pass all subjects will be promoted. Students who do not make satisfactory progress in two or more core subjects – English, mathematics, social studies and science – shall have their cases considered on an individual basis and may be retained. Students failing one or more academic subject will be recommended for summer school.

At the High School level, promotion from one class to the next shall be contingent upon passing all required subjects and the accumulation of 5 1/2 units of credit at each level. To earn credit for a failed course in grades 9 through 12, a student must repeat the entire course. This requirement may be waived and the credit granted if the student meets one of the following two options:

- (1) successfully completes the failed course in summer school, **or**
- (2) notifies the course teacher and the guidance office in writing by the close of the first interim report period of his/her intent to conform to the following:
  - maintain an 85 average for twenty weeks (2 quarters) **AND**
  - earn the recommendation of the teacher and building principal **AND**
  - pass a comprehensive examination or the equivalent. The examination or the equivalent will cover the entire course content.

Class level

For a number of purposes, including but not limited to assignment to a grade level, eligibility for attendance incentives, and attendance at dances or other events designated a grade-level appropriate, you are considered a(n)...

- ...**seventh grader** when a student promoted from sixth grade.
- ...**eighth grader** when successfully completed three core courses at the 7<sup>th</sup> grade level.
- ...**Freshman** (ninth grader) have successfully completed three core courses at the 8th grade level.
- ...**Sophomore** (tenth grader) have earned 5 1/2 units of credit.
- ...**Junior** (eleventh grader) have earned 11 units of credit.
- ...**Senior** (twelfth grader) have earned 15 units of credit.

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT

Fabius, New York 13063

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: Records Access Officer  
Fabius-Pompey Central School District  
1211 Mill Street  
Fabius, New York 13063

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Representing*

*Mailing Address*

**For Agency Use Only**

Approved \_\_\_\_\_

Denied (for the reason(s) checked below

- Confidential Disclosure
- Part of Investigatory Files
- Unwarranted Invasion of Personal Privacy
- Record of Which This Agency is Legal Custodian Cannot Be Found
- Record is not Maintained by This Agency
- Exempted by Statute Other Than the Freedom of Information Act
- Other (specify) \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**Notice:** YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Business Address*

Who must fully explain his reasons for such denial in writing seven days of receipt of an appeal.

I hereby appeal: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*



## 9000 PERSONNEL

### FABIUS-POMPEY MIDDLE SCHOOL-HIGH SCHOOL

Mr. Jason Martin, Principal  
Mrs. Karen Wilcox, Principal's Secretary

Mrs. Karissa Graham, Assistant Principal  
Mrs. Diane Wilson, Assistant Principal's Secretary

#### Guidance Office

Mrs. Jessica Barnum, Guidance Counselor  
Mr. Dan Piorkowski, Guidance Counselor  
Mrs. Ashlea Erwin, Social Worker  
Mrs. Laura Windhausen, Secretary

#### Faculty & Staff

Andrew Kopp - 6th grade  
Caitlin Fox - 6th Grade  
Hillary Lang - English 7 & 10  
Kathleen Pollard - English 8 & 10 Honors  
Katie Gover - English 11 & 11 Honors  
William Neumire - English 12 & AP  
Tim Gilbert - Math 8 & HS Math  
Stacy Piano - Math 7 & AIS  
Marc Lauzon - H.S. Math  
Stephanie Wingard - H.S. Math  
Kevin Sharpe - H.S. Math  
Maria Costello - Biology & AP Biology  
Michelle Lego - Science 8 & Earth Science  
Peter Wilder - Earth Science & ESF  
Hannah Rogers - Chemistry and AP Chem  
Sara Maxwell - Physics & AP Physics  
Julia Harrod - HS Social Studies  
Bill Gumper - 7th & HS Social Studies  
Bailey Iaccarino - 7th & 8th Social Studies  
Matt Neuner - H.S. Social Studies  
Jaime Kelsey - Spanish  
Philip Cavo - Spanish  
Meghan Gagnier - Spanish  
Stephen Knack - ENL  
Nicole Damon - Instrumental Music  
Alison Miles - Instrumental Music  
Susan Schoonmaker - Vocal Music  
Olivia Kovacevski - Art  
Anthony Hyatt - Art  
Suzanne Case - Health  
Shawn May - Physical Education  
Timothy Wilcox - Physical Education & AD  
Allyson McNerney - Physical Education  
Edwin Dow - Business  
Sara Marlow - Special Education  
Nicolas Sawicky - Special Education  
Sarah Virgil - Special Education  
Mallory Ziegler - Special Education  
Lindsey Ballard - Agriculture

Anthony Granieri - Technology  
Melissa Porter - Library Media Specialist  
Patty Feeny - School Nurse

#### Teaching Assistants

Leo Burke - Special Education  
TBD - Special Education  
Amy Eaton - Special Education

#### Teacher Aides

Jennifer Bobbette - Restorative Study Hall  
Lola Hopseker - Library  
Rose Langey - Nurse's Office

#### K-12

Megan Cutrer - School Psychologist  
Erin Kolceski - Speech Therapist  
Ashley Welch - Volunteer Coordinator/PIO

## 4750.1 FINAL EVALUATIONS - 9-12

When deciding whether or not a student has satisfactorily completed a course and is entitled to a unit of credit, the teacher must evaluate the student's performance in terms of class attendance, homework assignments, quizzes, tests, and other activities, as well as a final evaluation. This evaluation may be in the form of an examination or its equivalent (project, term paper, portfolio, etc.). The final course grade will be determined by averaging the four marking period grades and the final evaluation. In order to earn course credit, the student must earn a minimum passing final grade.

To be considered for exemption from a final examination (not including Regents or Competency exams) in a course, a student must have a minimum cumulative average of 95% for all marking periods of the course, and meet the standards set forth by the department. The individual departments determine specific grade point average. Teachers will apprise students of their requirements during the first week of school.

In designated courses where a Regents examination is offered/required, the student is required to write the Regents. The Regents grade is indicated in a special column on the permanent record.

In one-year courses for which a Regents examination is given, the Regents examination will be the final evaluation. The comprehensive Regents examination in English, Global Studies, French, and Spanish will not be used as the final evaluation.

In order to earn Regents credit in a one year Regents course, the student must earn a passing course average and a Regents examination score of at least 65%. In order to earn Regents credit in a multi-year Comprehensive Regents course, the student must earn a passing course average in each of the required years of study and a passing Regents examination score of at least 65%.

According to the recommendation of the New York State Department of Education, in no instance will a Regents examination grade be the sole basis for granting Regents or local credit. There are several possible scenarios that could result:

- If a student passes the Regents examination but fails the Regents course, he will not receive course credit until that course has been repeated successfully, either in summer school or during a subsequent school year (See "Repeating courses - grades 9 - 12"). The Regents examination may not be retaken without the student first having successfully repeated the course.
- If a student passes a Regents course but fails the Regents examination, he will receive course credit, but not Regents credit. The Regents examination must

be retaken at a future date to earn Regents credit.

A Regents examination may be retaken at a future date, therefore, only to raise an already passing Regents exam grade or to earn Regents credit in the event that local course requirements have been met and course credit has already been earned. The student will not be permitted to retake the Regents examination at a future date for the purpose of earning course credit without repeating the course in accordance with the requirements for repeating a course.

#### Challenging a course

The Board of Regents has provided an opportunity for a limited number of students who have already mastered the content of a course, primarily through life experience (e.g. living overseas), to receive credit for that course through successful completion of a comprehensive examination or evaluation and a major project directed by a faculty member. Since this procedure involves a number of restrictions relating to time and eligibility, those few students who feel that they may be interested should see their counselor for more information.

#### **4760 MAKEUP OPPORTUNITIES**

With the possible exception of absences intended by the student as a means of gaining an unfair academic advantage (e.g., class time is missed to secure more time to study for a test), every effort will be made to provide students with the opportunity and assistance to make up all work missed as a result of an absence from class. When necessary and applicable, assignments may be sent home and teachers shall be available to render necessary assistance.

If a student must remain at home for more than two days, he or she may request homework to help maintain your educational progress. Such requests should be made through the guidance office. In most instances at least twenty-four hours will be needed for such material to be compiled. Parents of students who must be confined at home due to a long-term or chronic health condition should contact the principal to discuss homebound tutoring.

It is the student's responsibility to request all makeup assignments from subject teachers following absence from class. The student must request assignments early enough to allow adequate time for completion prior to the end of the marking quarter.

If a student is absent when a test is given and was present until the day of a test and then returns to school within three days after the test, the student should take the test on the day of their return or at a time arranged with the teacher. Make-up work for absences of up to three consecutive days must be completed within a period of double the number of days of their absence.

All make-up work for absences exceeding three consecutive days must be completed within one week plus the number of days of the student's absence.

#### **8420 TEXTBOOKS, LIBRARY BOOKS, AND OTHER SCHOOL MATERIALS**

Textbooks, library books, and other school materials are provided by Fabius-Pompey taxpayers for you to borrow, some textbooks for as long as the full school year. All of these materials represent a very large investment in your education by taxpayers. Your responsibility is to return the materials so that other students can also use them.

Lost materials have to be replaced; damaged materials have to be repaired; defaced materials may have to be destroyed. You will be asked to sign a statement agreeing to these guidelines and verifying receipt of materials before they are loaned to you.

If damage, loss, or defacing occurs while the material is on loan to you or in your possession, you are responsible for any costs involved. Exam results, credits, and transcripts will not be provided to or for you until such obligations have been met. Your best approach is to treat all materials borrowed from the school as though they were your own.

The Transportation Supervisor and/or the Building Principal will conduct a review of the videotapes. Viewing will be permitted only at school-related sites including the transportation office, school buildings, or central administrative offices.

If you have any questions concerning this policy, please contact the Building Principal, at 683-5811.

### 8415 CORRIDOR AND GYM LOCKERS

You are provided with your own separate corridor and gym lockers and combination locks. The corridor locker will be assigned to you as long as you are a student here. Both should be used for the safekeeping of your books, coats, and other personal property.

However, the school cannot guarantee the safety of things in your lockers. Almost all Fabius-Pompey students can be trusted to respect the property of others, but it takes only one dishonest person to create serious problems.

To fulfill your responsibility in using school materials, and to avoid tempting dishonest and irresponsible students, you should carefully consider each of the guidelines that follow:

- \* Memorize your locker combinations as quickly as possible. If you forget either one, the school secretary will give you the corridor locker combination and your physical education teacher will give you your gym locker combination.
- \* It is in your best interest not to give out your locker combination - not even to your best friend - nor to use any locker other than the one assigned to you.
- \* Do not kick or write on your corridor or gym lockers. Immediately report any problems you may have with your corridor locker to the school office or with your gym locker to your physical education teacher.
- \* Do not bring items of significant value to school if you can avoid it. If you must have money or valuable personal property at school, do not leave it in your locker. The school office will keep such things for you temporarily.
- \* Keep your lockers neat and clean. They are small and things can easily get "lost" in such a confined space. Keeping perishable items such as lunches in your locker for an extended period of time can present a health hazard for the rest of the school population.
- \* Because of the school's responsibility for the safety and welfare of all students and since your locker remains the exclusive property of the school; school authorities can search it at any time with or without your knowledge or permission.
- \* DO NOT store any items on top of your corridor locker or in the gym locker room outside of your gym locker. Most items that are "lost" or stolen have been left on top of a locker, on a bench in the locker room, or in an unlocked locker. This is a careless practice, which encourages problems for which the school cannot be responsible.

Teacher will determine the nature and time requirements of the make-up work.

Quarterly marks of "Incomplete" must be made up as soon as possible, but **no later than** the date of the succeeding interim report period. Make-up work at the end of the year must be completed by the Wednesday before the final and Regents examinations begin. By these deadline dates, grades will be determined, computing make-up work that has been given to the teacher as part of the quarterly average.

### 4770 GRADUATION REQUIREMENTS

#### Diplomas

Beginning with the graduation class of 2005 and thereafter, students may earn a Local diploma, a Regents Diploma or a Regents Diploma with Advanced Designation. All students will earn at least 22 units of credit, including the following:

- 4 units of English
- 4 units of Social Studies
- 3 units of Math
- 3 units of Science
- 1 unit of Fine Art and/or music
- ½ unit of Health
- 2 units of Physical Education

With some exceptions, students earning a Regents Diploma with Advanced Designation will also complete 3 units of credit in Foreign Language.

#### Regents Exams

All students currently in High School in New York State must meet the Regents test requirements below, with the exception noted below the chart.

\* This is now a locally developed exam, but still required for the Advanced Diploma.

Students who have been identified with a disability by the school Committee on Special Education (CSE) may meet the graduation requirement for any of the 5 required Regents exams with a score of 55 or above, which results in the awarding of a local diploma upon graduation.

<u>Required</u> Regents Exams (most students will take more than just the required tests)	Regents Diploma	Regents Diploma w/Advanced Designation
Math (Algebra, Geometry, Trigonometry)	1 req'd test @ 65 or ^	3 req'd @ 65 or ^
Science (Biology, E. Science, Chemistry, Physics)	1 req'd test @ 65 or ^	2 req'd @ 65 or ^
Global History and Geography 10	1 req'd test @ 65 or ^	1 req'd @ 65 or ^
United States History 11	1 req'd test @ 65 or ^	1 req'd @ 65 or ^
English Language Arts (ELA) 11	1 req'd test @ 65 or ^	1 req'd @ 65 or ^
*Foreign Language (taken after level III of study)	Not req'd	1 req'd @ 65 or ^

\* The school board may establish a modified passing score ranging between 55-64 for a local diploma.

An official school diploma will only be issued based upon the completion of the Regents or local diploma requirements.

Please Note: Only those students who have successfully completed the graduation requirements, as stated above, will be permitted to participate in the graduation ceremony. The following students will not be permitted to participate in the graduation ceremony:

- students who successfully complete a GED program and receive a GED diploma
- students who need to attend summer school to complete graduation requirements

#### **4777.2 MARCHING BAND REQUIREMENT**

The music department has received strong community support for many years. Our way of supporting the school community partnership is through public concerts and parade performances. The parade performances are a requisite of the music departments total educational offering, an opportunity to support the Fabius-Pompey communities, and a way to say "thank you" to the community members for their support of our educational institution.

The parades, which are scheduled for Memorial Day in May-Fabius and Pompey Field Days in June, are Board sanctioned (policy #8243) and are a course requirement of all band members. Obviously, all band students are expected to participate. However, if for some unforeseen reason your student is not able to participate please note the following:

1. Excused or unexcused absences will be considered as an absence from a required course obligation.
2. In the event that a student is unable to attend either or both of the parades a ten-point deduction in the final quarter band grade will be in effect. A student would then be given the opportunity and the responsibility to make up the grade with equivalent (three hours per concert) in-class work that would be mutually agreed upon between your student and the respective band director. Failure to make-up the missed time would result in the ten-point grade reduction.
3. The parent(s) must call the building administrator directly at 315-683-5811 to discuss the student absence.
4. A written excuse would then have to be forwarded to the building administrator who would then provide a copy to the respective band director and a copy would be placed in the students file.

#### **4830 ASSEMBLIES**

Student assemblies are seen as part of the overall educational process. School assemblies, at all instructional levels, are often held to provide recognition of student accomplishments by peers, parents and staff members. Assemblies will be

#### **2. Instructions to students:**

- a. Follow the instructions of the driver, or student designated by the driver as a student leader.
- b. Leave your belongings (books, etc.) on the bus.
- c. Move in an orderly manner.
- d. After all persons have left the bus, return to get your books.
- e. Know what to do, how to do it, and when to do it.

NOTE: The first drill requires students to exit from the front door. The second one requires the use of the emergency exit in the rear of the bus, and the third drill requires that both be used.

#### **8134 EMERGENCY CLOSINGS**

The Superintendent of Schools may close the schools or dismiss students/staff early when hazardous weather or other emergencies threaten health or safety.

Parents are requested to avoid calling schools on days of poor weather; it is important to keep school phone lines open. School closing and delayed starting times will be announced over local radio, television stations and Parent Square. If no report is heard, it can be assumed the schools are opening and closing on time.

#### **8414.4 VIDEO CAMERAS ON SCHOOL BUSES**

The Board of Education recognizes its responsibility to ensure the safety and welfare of staff and students on school transportation vehicles.

After having carefully considered and balanced the rights of privacy with the District's duty to ensure discipline, health, welfare and safety of staff and students on school transportation vehicles, the Board supports the use of video cameras on its school buses.

Video cameras may be used to monitor student behavior on school vehicles transporting students to and from school or extracurricular activities.

Students found violating bus conduct rules will be subject to disciplinary action in accordance with established Board policy and regulations governing student conduct and discipline (see 5320).

All video recordings will be stored and secured to avoid tampering and ensure confidentiality. Video recordings held for review of student incidents will be maintained in their original form pending resolution. Tapes then will either be released for erasure or kept as necessary as part of the student's record in accordance with established procedures governing access, review and release of student and other school district records.

Once the building is evacuated and students and teachers have reported to the designated student areas (illustrated on the map) the following steps will be taken to secure attendance and verification of said:

1. While outside, classroom teachers will take attendance for their class. Absent student names will be written on a separate sheet of paper and reported to the In-School supervision supervisor by sending one student runner to the designated attendance area located at the front of the building. If no students were missing, "all present" would be indicated in writing and sent to the In-School suspension supervisor.
2. All student runners will remain with the In-School suspension supervisor while (s)he checks and verifies attendance with the daily attendance sheet with assistance from the School Nurse.
3. Upon verification of attendance, by the In-School suspension supervisor, School Nurse and Building Principal each runner is sent back to their respective classes to inform their teacher that they are now permitted to re-enter the building.

A building floor plan should be posted in every room and instructional area. During the first week of school, faculty members should ensure that all students know the routes to the nearest exit and alternate exit should the nearest exit be blocked. The map illustrated below denotes specific exits for specific classrooms and building wings as well as specific outside student assembly areas.

The guidelines for student conduct are outlined in the student handbook. Teachers, during fire drills, are to take their grade books with them and take attendance when a safe area is reached. The principal and assistant principal will check areas where students may try to remain in the building; the head custodian on duty will check alarm boxes in the building.

### **8133 BUS DRILLS**

Under paragraph 156.3 of the Regulations of the State Education Department, which became effective December 12, 1977, members of the teaching staff are required to give bus safety instruction regarding emergency drills on school buses.

#### **A. Location of safety equipment:**

1. Fire extinguisher - all buses have extinguishers and they are located at the front of the bus.
2. First aid kit - each bus contains a first aid kit, which is located at the front of the bus.
3. Emergency exits - each bus has a rear emergency exit in the rear of the bus. In addition, each bus has emergency exits at window locations. Each emergency exit is identified with an exit sign.

#### **B. Emergency exit drills:**

1. Three emergency drills are required each school year. The first during the first week of school; the second prior to January 1; and the third prior to May.

appropriate to the educational experience, as defined by the Fabius-Pompey Board of Education, and reflect our school's educational mission.

Students are reminded of proper conduct at assemblies to ensure responsible audience participation:

- Take an assigned seat quietly
- Remove hats
- Do not speak above a whisper, and then only when necessary
- Pay attention to the speaker/performer(s)
- Applaud only when appropriate

### **5100 STUDENT ATTENDANCE**

Regular classroom attendance is essential to academic performance and success. The Compulsory Attendance Law requires each minor from six to 16 [17] years of age shall regularly attend school full time, unless he or she has completed a four-year high school course of study.

It is each student's basic responsibility as a member of the school community to be on time and attend all classes, except in those instances listed below (5160, Student Absences and Excuses). Teachers take attendance each day and daily telephone calls will be made to parents to report unauthorized class absences. Teachers will report to the principal on a regular basis any student who is excessively absent and in danger of becoming ineligible to receive credit for the course. The Principal will notify parents by letter when a student misses class work due to 8 absences or more. The principal will request a parent conference if and when the student attains 15 absences.

Attendance is an integral component of a student's grade. Grading will be based, in part, upon the student's classroom participation, as well as performance on homework, tests, papers, projects, etc.

Students with unexcused absences will not be allowed to participate in any extracurricular activity-taking place on the day they were absent from school.

### **5100.1 SCHOOL HOURS/BELL SCHEDULE**

The school day officially begins at 8:00 a.m. If a student walks or drives to school, plan to arrive no earlier than 7:40 a.m. Students will be able to purchase breakfast in the cafeteria from 7:30 – 7:55 a.m. Upon arrival, students are to wait at the front of the building in fair weather and in the cafeteria in inclement weather until the buses begin to unload. Students should not go to their lockers until buses begin unloading at 7:45 a.m.

The regular school day ends at 3:15 p.m. on days when an activity period bus run is available (normally on Mondays, Wednesdays, Thursdays, and Fridays). Students who are requested to stay until that time for extra help in courses,

make-up work, or detention are obligated to do so. Those who stay for these reasons or for co-curricular and athletic activities must be under the supervision of a faculty member. Students who have no activity period commitments may and should leave the building after 9th period at 2:27 p.m. These students should ride the first bus home. Students need a pass to ride the activity period bus.

On days when an activity period bus run is unavailable (Tuesdays) all students will be dismissed at 2:27 and should leave the building at that time.

#### PERIOD SCHEDULE - 2024-2025

Warning bell	7:55		
In Class	7:58		
1st period	8:00 -	8:42	
2nd period	8:45 -	9:27	
3rd period	9:30 -	10:12	
4th period	10:15 -	10:57	
	<u>Lunch</u>	<u>Class</u>	<u>Class</u>
5th period	10:57 - 11:27	11:00 - 11:42	11:00 - 11:42
	<u>Class</u>	<u>Lunch</u>	<u>Class</u>
6th period	11:30 - 12:12	11:42 - 12:12	11:45 - 12:27
	<u>Class</u>	<u>Class</u>	<u>Lunch</u>
7th period	12:15 - 12:57	12:15 - 12:57	12:27 - 12:57
8th period	1:00 -	1:42	
9th period	1:45 -	2:27	
Activity period	2:30 -	3:15	

(Monday, Wednesday, Thursday, and Friday)

#### 5160 STUDENT ABSENCES AND EXCUSES

Parents and guardians may request that a student be excused from school for all or part of the school day.

If your absence is excused (therefore legal), you will be permitted and encouraged to make up any schoolwork you miss and to participate in co- and extra-curricular activities immediately following your return to school. If your absence is **NOT** excused (therefore illegal), you will be permitted and encouraged to make up any schoolwork you miss; however, you will be denied permission to participate in co- and extra-curricular activities immediately following your return to school.

The following reasons for student absences from schools, within the meaning of Education Law, are recognized as valid by the Board of Education:

- \* personal illness
- \* illness or death in the immediate family
- \* medical, dental, or similar appointment
- \* family emergency which requires your presence
- \* approved school-sponsored trips
- \* required court appearance
- \* religious observance

#### 8130 BUILDING EVACUATION

The following is an organized plan for evacuation of the High School in the event of an emergency. This plan is to be implemented whenever we must be out of the building for an extended period of time.

- Step 1 - Principal or Assistant Principal makes the decision to implement the plan to evacuate the building, and notifies the Superintendent, the Elementary School Principal, and the Transportation Supervisor of the decision.
- Step 2 - Faculty, staff, and students will be notified via the public address system that there is a need to evacuate the building.
- Step 3 - Classroom teachers, with the assistance of other staff members, will lead students as they walk via the sidewalk to the Elementary School Gymnasium. Students needing transportation will report to the loading dock area, on the west side of the MS/HS. Students not in a classroom or regular instructional area should leave the building with whatever group of students is closest to them.
- Step 4 - Upon arrival at the Elementary building, each classroom teacher is responsible for his/her class, who at the time of evacuation were in their specific classroom, and will accompany their specific class to the Elementary gym, take attendance, and report any discrepancies to the Principal or Assistant Principal.
- Step 5 - Teachers should maintain order until further directives are given.

#### 8132 FIRE DRILLS

There are fire alarm boxes throughout the building. They are installed so they cannot be set off accidentally. Any tampering with alarms or extinguishers, regardless of motive, presents a serious hazard to everyone in the building.

Fire drills are a serious and vital part of school procedure; they are periodically conducted in the interest of your safety. When the fire alarm sounds...

- \* stop all talking
- \* leave the building with your class and under the supervision of your teacher
- \* move quietly but do not run
- \* move away from the building
- \* remain with your class
- \* leave the building with whatever group is nearest if you are not in classroom or regular instructional area

Except for the Principal, Assistant Principal, and head custodian, ALL students, faculty and staff members, and visitors are to leave the building during fire drills unless specifically requested to do otherwise by the Principal.

writing to the Superintendent of Schools. This written complaint will be forwarded to the school attorney within seven days. The Superintendent will investigate the complaint to determine whether an incident actually took place, and if so, to determine the identity of the person or persons who administered the punishment, the identity of the student or students punished, reasons for the action and any other relevant facts or circumstances. Results of this investigation will be forwarded to the school attorney upon completion of the investigation.

### **5320 STUDENT CONDUCT ON SCHOOL BUSES**

In order that the bus ride to and from school may be safe, the following rules must be observed:

1. Keep all noise at a low level.
  2. Keep hands, feet and all possessions to yourself.
  3. Obey the bus driver.
  4. Remain seated until the driver gives permission for you to leave.
- The bus driver will refer discipline problems in writing to the Principal. The penalty for continued misbehavior may range from suspension from riding the bus to suspension from school. All school rules apply while students are riding the buses. All students riding school buses are expected to maintain good conduct while traveling.

### **5330 STUDENT DISCIPLINARY CODE: SEARCHES**

School lockers, desks, and other such equipment are not the private property of students but the property of the school district, and as such may be opened and subject to inspection from time to time by school officials.

Under special circumstances, school officials may search students, particularly if there is reasonable suspicion that a student possesses illegal matter, for example, a dangerous weapon or illegal drugs. Students must be aware that such items are forbidden both on school property and at school-related activities.

### **5454 STUDENT AUTOMOBILE USE**

Students with a valid driver's license may be eligible to drive to school and park on school grounds. Sections of the school parking lot are allotted to such students. Prior to parking on school grounds, students must first register all vehicles in the MS/HS main office. Students' misbehavior may lead to revocation of the parking privileges.

The absences noted below cannot be excused, within the meaning of the Education Law, by school authorities:

- \* family trip or vacation
- \* shopping
- \* truancy from school
- \* missing the bus
- \* "going to breakfast"
- \* employment, including paper routes and babysitting
- \* car or motorcycle failing to start, breaking down, having a flat tire, etc.
- \* job hunting
- \* hunting or fishing
- \* "skip day"
- \* oversleeping
- \* "going over to the store"

It should be noted that a student will not receive a passing grade and course credit for any course for which he or she has been excessively absent, as defined by Board policy.

### Admittance after absence

When a student returns to school following any full- or part-day absence, he or she need to obtain an admission slip from the school nurse before returning to classes. A student must have a written explanation of his or her absence, written and signed by a parent or guardian, which indicates the exact dates (and times for part-day absence) and the reason. Even if the reason is excusable within the meaning of the law, it must be assumed NOT excusable until the explanation is received.

### Medical excuses from physical education class

Except for emergency situations (determined by the nurse), a student cannot be excused from participation in physical education activities without a request written by a parent or guardian. If such a request covers more than three classes, a doctor must write the request.

### **5160.1 LEAVING SCHOOL PREMISES**

You are **not** "leaving school" when you have classes that meet in other buildings (the Elementary School, BOCES, and so forth) nor if you are regularly dismissed from school before the end of the school day with the principal's authorization.

Other than these two situations, you may **not** leave school from the time you arrive in the morning until the end of the school day unless you have permission from the nurse or the principal. A written request for permission to leave school for any part of the school day, written and signed by your parent or guardian, must be given to the nurse or brought to the school office before 8:00 a.m. Such a request must include your full name, the date, the time you should be dismissed, your reason for being dismissed, and a phone number at which all of this information can be confirmed. Students should sign out in the Nurse's Office before leaving and sign in if and when they return before the end of the day.

### 5161 TARDINESS AND TRUANCY

Tardiness is an unexcused, late arrival at an assigned room or area. If you arrive late to a class with an excuse signed by a faculty member, you are not tardy. You can easily avoid tardiness by going promptly from one class to the next. A warning bell does ring at 7:55 a.m. to remind you that your first class begins in five minutes. The bell, which rings at 8:00 a.m., indicates the beginning of the school day.

Truancy is any absence, with neither the parent's/guardian's nor the principal's consent, for all or any part of the school day. Truancy is also any absence, with the parent's/guardian's consent but without the principal's consent, for any part of the school day. Repeated tardiness is considered truancy after other steps have been taken without success to encourage promptness.

### 5162 STUDENT DISMISSAL PRECAUTION REGULATIONS

In order to ensure students' safety, the Building Principal maintains a list of individuals who are authorized to obtain the release of students in attendance at the school. No student may be released to the custody of any individual who is not the parent or guardian of the student, unless the individual's name appears upon the list.

Parents or guardians may submit a list of individuals authorized to obtain the release of their children from school at the time of the child's enrollment. The signature of the parent or guardian must be notarized.

A parent or guardian may amend a list submitted pursuant to this regulation at any time, in writing, with a properly notarized signature of the parent or guardian. Certified copies of any court orders or divorce decrees provided by the custodial parent, which restrict a parent's ability to seek the release of his/her child, shall be maintained in District offices.

If anyone seeks the release from school of a student, he/she must report to the school office and present satisfactory identification to the Building Principal. If the person seeking the release of a child exhibits to the school official an out-of-state custody order, the Superintendent will be called.

Early excuses for emergency reasons should be requested in writing by the parent. Medical releases are handled through the nurse's office. All other reasons for release must be submitted to the nurse's office, and students must be picked up in the nurse's office. The person seeking the student's release must sign the register in the nurse's office.

**In the event of an emergency**, the Building Principal (phone number 683-5811) may release a student to some individual not appearing on the approved list only if the parent has been contacted by the Building Principal and has approved the release, and the Building Principal determines that an emergency exists.

injury;

c. to protect district property or the property of others;

d. to restrain or remove a student whose behavior is interfering with the orderly exercise and performance of district functions, powers or duties, if that student has refused to comply with a request to refrain from further disruptive acts.

Any complaint about the use of corporal punishment shall be submitted in

INFRACTION	RANGE OF PENALTIES
<b>A. Fighting</b>	1-5 day ISS/RSH 1-5 day OSS, mediation, parent phone call, conference, letter, Superintendent's Conference or Hearing requested to determine possibility of expulsion
<b>B. Insubordination</b> - refusing to comply with the simple directive(s) given by staff, faculty and/or administration	Warning, suspension from class (1-2 weeks) and/or possible suspension from school (1-5 days), parent phone call, letter, teacher-student conference, request of Superintendent's Conference and/or Hearing
<b>C. Inappropriate Language</b> C1. Directed at a Faculty or Staff	Suspension from school 1-5 days, parent conference, Superintendent's Conference, Hearing (to determine further disciplinary action beyond a 5 day suspension)
C2. General Usage	Warning, phone call, suspension from class 1-5 days, suspension from class 1-2 weeks, parent conference, In-school Suspension
<b>D. Tardiness</b> - excessive tardiness to school is used here to mean 3 or more times per quarter	Verbal warning, tardy notice placed in student's discipline file, Principal's conference, parent letter, lunch detention, after school detention, suspension of extra-curricular activities, and (if applicable), suspension of senior privileges, suspension of parking privileges, suspension of privileges for 20 weeks
<b>E. Truancy</b> - referred here as an illegal absence of a 1/2 day or more	1-3 day ISS/RSH, parent phone call, letter, parent conference
<b>F. Truancy from Classes</b> - referred here to mean skipping from 1-2 classes	Warning and 40-80 minute detention, parent phone call, parent conference, 1-3 day ISS/RSH
<b>G. Cafeteria Conduct</b> - behavior which would interfere in an orderly cafeteria/lunch room atmosphere	Warning, reprimand, assigned table, parent notification, suspension from cafeteria 5-10 days, parent conference
<b>H. Bus Conduct</b> - behavior which would interfere in the orderly atmosphere of the bus as well as behavior which might directly interfere in the drivers ability to provide safe, secure transportation	Verbal warning, written warning, parent notification/ phone call, assigned seat, suspension of bus privileges 1-5 days, parent conference, suspension of bus privileges 1-5 weeks



with the teacher, and resolve the problem satisfactorily will result in reassignment to RSH.

- \* There may be no communication between students at any time.
- \* A student assigned to RSH all day may leave the room no more than twice a day, once in the morning and once in the afternoon, except in an emergency. A student who is assigned for a part of the day longer than a class period may leave only once, and one who is assigned for a period should not leave the room at all, except in an emergency.
- \* The student must do school work and bring his own materials, including all of his schoolbooks, to the RSH room. They may not read magazines or draw (unless assigned by the teacher), sleep, or sit with head down on desk.
- \* Any violation of any kind pertaining to these rules or to any other school rules, including being insubordinate and/or unprepared to work on assignments, will result in additional disciplinary consequences.

### **5313.3 STUDENT DISCIPLINARY CODE: STUDENT SUSPENSION**

Continuous refusal to obey the Fabius-Pompey Code of Conduct and Discipline may result in suspension (either out-of-school or in-school) and, if applicable, legal action.

A school administrator will determine length and type of suspension. Parents will be notified of the suspension in writing within 24 hours of the suspension at their last known address. If possible, such notice will also be provided by telephone. While on out-of-school suspension, a student may not come upon school grounds either during school hours or for any after-school activity, on or off school grounds.

### **5314 CORPORAL PUNISHMENT**

Consistent with Regulations of the Commissioner of Education, which prohibit corporal punishment, the Fabius-Pompey Board of Education affirms that corporal punishment is not a desirable method of enforcing decorum, order or discipline. The Board, therefore, prohibits the use of corporal punishment by District employees.

1. No teacher, administrator, officer, employee or agent in the district shall use corporal punishment against a student.
2. As used in this section, corporal punishment is defined as the use of physical force for the purpose of punishing a student, except as otherwise provided in subdivision 3.
3. In situations in which alternative procedures and methods not involving the use of physical force cannot reasonably be employed, nothing contained in this section shall be construed to prohibit the use of reasonable physical force for the following purposes:
  - a. to protect oneself from physical injury;
  - b. to protect another student or teacher or any other person from physical

### **5200 CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMS**

Fabius-Pompey Central School District recognizes the educational values inherent in student participation in the extra-curricular life of the school, for such purposes as building social relationships, developing interests in an academic area, and gaining an understanding of the responsibilities of good citizenship.

#### **5200.1 PARTICIPATION IN CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES**

Co-curricular and extra-curricular activities are those that are directly related to the school's instructional program and which generally convene for meetings, practices, rehearsals, and so forth, outside the regular school day. Participation in such activities is limited to currently enrolled Fabius-Pompey District students. Advisors, coaches, directors, and so forth, who are employed by the District, provide supervision of such activities.

These activities include, but are not limited to, the following:

- Interscholastic sports teams
- Student Council
- E-Sports
- Marching Band
- Shakespeare Competition
- Jazz Ensemble
- Teen Institute
- Intramurals
- Yearbook
- Drama Club
- Science Olympiad
- FFA
- Math League
- Broadcast Club
- Chorus
- Technical Theatre
- Envirothon
- School Musicals
- Literary Magazine
- Future Teachers Club
- National Honor Society
- Yorker Club
- Battle of the Books

Performing musical groups, successful participation in which results in the granting of units of credit, are considered curricular activities and are, therefore, governed by other policies.

Participation, as it relates to academic eligibility, is defined as taking part in a co-curricular or extra-curricular activity as a member in good standing of the activity group, e.g. practicing, playing, performing, and/or attending meetings, rehearsals, or other such activities. Ineligibility to participate does not extend to attendance at school-sponsored activities, such as concerts and trips, or as a spectator at athletic contests, unless the activity advisor of the ineligible student deems that exclusion from such attendance is in the best interests of the individual and/or activity group. However, ineligibility to participate does extend to attendance at school dances, with the exception of the Junior-Senior Prom.

#### High School Participation:

In order to be eligible to participate in such activities, a student must be carrying

the minimum number of five units plus physical education required at his or her grade level. In addition, a student can be failing no more than one of any of the courses he or she is carrying. A mark of "incomplete" indicates that a student has failed to complete the course work for some temporarily excusable reason. Therefore, a mark of "incomplete" is the equivalent of a failing mark until it is replaced by a numerical mark.

Eligibility is determined as soon as the computerized grade reports are received in the Guidance Office from the BOCES' Computer Center, usually several school days following the end of each interim and quarterly marking period. Any student receiving more than one "unsatisfactory" appraisal in any credit-bearing course will be declared "conditionally eligible" for full participation in extra-curricular and co-curricular activities not related to a credit-bearing course, as well as for attendance at school dances, exclusive of the Junior-Senior prom (as indicated in the previous section).

The "unsatisfactory" status of a student will be indicated by the printed comment (800), "For eligibility student has not shown effort needed to pass the reporting period", on the interim reports for the interim reporting period, and by a failing grade on the quarterly report for the quarterly reporting period. The degree to which the student is completing course requirements, as well as the effort made by the student to attend extra help sessions, will be major factors in determining whether or not he/she is meeting the standards for eligibility.

In order to maintain his/her privilege of full participation in co- and extra-curricular activities and school-sponsored dances a student who is declared "conditionally eligible" must fulfill all of the following:

1. Attend all assigned activity period restricted study halls on Monday, Wednesday, Thursday, and Friday p.m. through 3:15 p.m.
2. Adhere to the rules established while attending the study hall
3. Receive the following comment in all but one of courses failed, "For eligibility student has made progress toward passing this reporting period." or "Student's effort to improve will allow him/her to continue conditional eligibility status."

Failure to meet all three of the guidelines stated above would result in the student declaring him/herself ineligible to participate in the activities as listed in this handbook until the next interim or report card period.

Once your son/daughter has currently gone from "conditional" to "ineligible", he/she retain that status and does not participate until a "satisfactory" determination is made at the next reporting period. An ineligible student can only become fully eligible at the end of the quarterly report card period. At that time they would have to be failing no more than one course to be eligible. Otherwise, they can once again become conditionally eligible if they have shown significant progress in the previously failed courses as indicated on the report card or interim reports.

### **5313.1 STUDENT DISCIPLINARY CODE: DETENTION**

Any faculty member may request that a student during activity period if, in the faculty member's opinion, the student's conduct is inappropriate but does not warrant consideration of more serious action. A student who is unable to remain for an assigned detention must make, in advance, alternative arrangements with the faculty member who assigned the detention. Students are free to discuss such alternatives with the principal. Following are some types of conduct, which may result in detention:

- \* acting in a disobedient, insubordinate, or disruptive manner in class, the library, on buses, or at any school activity
- \* gambling, cheating, or using profanities, vulgarities, or obscenities
- \* occasional tardiness
- \* hazing or committing an act that injures, degrades, disgraces, or tends to injure, degrade, or disgrace another student
- \* forging, falsifying, altering, or illegally possessing school forms, or using forged notes of explanation
- \* the open and inappropriate display of affection

### **5313.2 STUDENT DISCIPLINARY CODE: RESTORATIVE STUDY HALL**

Restorative study hall (RSH) serves as a short-term or a long-term counseling center as well as a disciplinary consequence. The Principal or their designee may assign a student to RSH on a long-term basis for a significant violation of school rules as appropriate, or on a short-term basis if a student demonstrates an inability or unwillingness to properly remain in class. In the latter case, if a student returns to class without an improvement in behavior, the Principal, upon the referral of the teacher, may reassign him until such is the case.

RSH is staffed to help the student identify the misbehavior which is the source of the referral, work out a solution to enable him to resume a regular schedule, and use the assigned time in an orderly and productive fashion, according to the following guidelines:

- \* The student must report to the office before being sent to the RSH room. If the assignment is to commence at the beginning of the school day, either as a new or continuing assignment, the student must report to the office for attendance before being sent to RSH for first period.
- \* The student will sit in an assigned seat in the RSH room and may not leave that seat unless the supervisor gives permission.
- \* A student sent to RSH through the office upon the referral of a teacher from a class must complete a Restorative Study Hall form identifying in writing the behavior for being referred to the office and the student's plan for correcting or eliminating the problem. In addition, the student is responsible for meeting with the referring teacher at a mutually convenient time either later the same day or prior to class the following day to resolve the problem and be readmitted to class. Failure to complete the form satisfactorily, meet

following are examples of unacceptable behavior:

- publicly displaying inappropriate gestures of affection, e.g. kissing, extended embracing, sitting on the lap of another, inappropriately touching another, etc.
- verbally degrading or abusing another,
- directing inappropriate, rude language or gestures toward another
- physically violating another by pushing, shoving, fighting, or other potent, dangerous behavior,
- verbally insulting another or attacking their religious beliefs or ethnic origins,
- sexually harassing another through verbal or any other means,
- verbally or physically intimidating another.

### **5313 STUDENT CODE OF CONDUCT AND DISCIPLINE: PENALTIES**

The range of penalties which may be imposed for violations of the student disciplinary code includes, **but is not limited to**, the following:

- |   |   |
|---|---|
| 1. verbal warning                               | 2. written warning  |
| 3. written notification to parent               | 4. probation  |
| 5. reprimand                                    | 6. detention  |
| 7. suspension from transportation               | 8. suspension from athletic participation                 |
| 9. suspension of other privileges               | 10. exclusion from a particular class                     |
| 11. in-school suspension/restorative study hall | 12. involuntary transfer                                  |
| 13. suspension of five days or less             | 14. suspension in excess of five days                     |
| 15. expulsion                                   | 16. suspension from social or extra-curricular activities |

Counseling, although not considered a penalty, may be provided as an alternative to a penalty **and/or in conjunction with**, if formally arranged through the Guidance Office.

In addition to the before mentioned penalties, the following is a list of Code of Conduct violations offered as a guide for possible consequences given specific incidents of inappropriate student conduct. The Building Principal and/or his/her designee reserves the right to determine specific student disciplinary consequences for a given incident based upon the severity of the incident as well as a review of the student's disciplinary record. **Again, this is not a comprehensive list, but only a guide range of penalties.**

Regardless of a student's current status, eligibility will be reviewed and adjusted as necessary after the close of each interim and quarterly reporting periods. A student who is or has been "conditionally eligible" during a given reporting period becomes "eligible" if he/she avoids an "unsatisfactory" appraisal in two or more courses at the next reporting period. Otherwise, he/she may maintain his/her "conditionally eligible" status for the subsequent reporting period providing guidelines 1-3 above are met.

This may occur if he/she receives a "satisfactory" appraisal at the conclusion of the previous "conditionally eligible" reporting period in all but one of the courses failed. A "satisfactory" appraisal is indicated by the comment, "For eligibility student has made progress toward passing this reporting period" or "Student's effort to improve will allow him/her to continue conditional eligibility status". If such a student fails more than one of his/her other courses, he/she would retain "conditional eligibility" status as well. Failure to achieve "satisfactory" appraisals in all but one "unsatisfactory" course will result in "ineligible" status for that student for the subsequent reporting period. Such students are advised to check with their teachers for criteria indicating that they are making progress in a course they are still failing.

Students who feel there are extenuating circumstances behind their eligibility status at the interim or quarterly reporting period may appeal their status by completing a formal appeal process. This process includes:

1. Obtaining appeal forms and guidelines from the High School Office.
2. Completing the appropriate parts of each form and distributing papers to the appropriate persons.
3. Returning completed forms to the high school principal within one week after the posting of the new interim quarterly eligibility list.
4. Presenting case for appeal at the Eligibility Appeal Board review with parent/guardian/sponsor as scheduled by High School Principal.
  - The Eligibility Appeal Board will consist of five staff members and the hearing will be facilitated by the High School Principal.
  - The Eligibility Appeal Board will be scheduled to meet within one week after the appeal application deadline.
  - The Eligibility Appeal Board will decide the appeal by secret ballot. In order for a student to change his/her eligibility status, there must be unanimous agreement by the Eligibility Appeal Board.

**EACH STUDENT WILL HAVE ONLY ONE APPEAL PER SCHOOL YEAR REVIEWED BY THE APPEAL BOARD.**

Temporary suspension of eligibility following an unexcused (illegal) absence from school, for reasons including tardiness, truancy, in-school suspension, and out-of-school suspension, applies to practices, rehearsals, meetings, games, meets,

and so forth conducted on the day of the illegal absence and immediately succeeding, non-school days. For example, if a student athlete is illegally absent on a Friday, that student would be temporarily suspended from eligibility. Therefore, the student could not practice on Friday nor participate in a game Friday evening, Saturday, or Sunday.

High School Conditional Eligibility guidelines:

- a. In order to maintain his/her privilege of full participation in co- and extra-curricular activities and school-sponsored dances a student who is "conditionally eligible" must fulfill all of the following:
  - 1. Attend all assigned activity period study halls on Monday, Wednesday, Thursday, and Friday from 2:30 p.m. through 3:15 p.m.
  - 2. Adhere to the rules established while attending the study hall.
  - 3. Receive the following comment in all but one of courses failed, "For eligibility student has made progress toward passing this reporting period." or "Student's effort to improve will allow him/her to continue conditional eligibility status".
- b. Failure to meet all three of the guidelines stated above would result in the student declaring him/herself ineligible to participate in the activities as listed in this handbook until the next interim or report card period.
- c. Once a student becomes ineligible they can only become fully eligible, therefore, not having to adhere to steps 1-3 as noted above, at the report card period. At that time they would have to be failing no more than one course to be eligible. Otherwise, they can become or maintain conditionally eligible status if they have shown significant progress in the previously failed courses as indicated on the report card or interim reports.
- d. The purpose of reporting to the study room will be to improve student achievement as evidenced by the student increasing his/her overall course average by making up assignments or class work, keeping up with current assignments, and/or performing any other tasks that will benefit the student's cumulative average.
- e. The conditional eligibility period will commence on the day following the receipt of the quarterly or interim reports in the High School Office and will extend until the same point during the next reporting period. The "conditionally eligible" student will receive a statement of the school's "conditional eligibility" criteria, which must be signed by the student and his/her parent or guardian and returned as indicated.
- f. If a specific teacher is not available on a given day to provide assignments or other help, the student must still have work to complete in the study room.

of Education and in Commissioner's decisional law. Those factors may include:

1. the age of the student;
2. The student's grade in school;
3. The student's prior disciplinary record;
4. Other extenuating circumstances;
5. The Superintendent's belief that other forms of discipline in place of or in conjunction with suspension will be more appropriate for the particular student.

In the case of a student who is classified as disabled under the Individuals with Disabilities Act and Part 200 of the Commissioner's Regulations, or as handicapped within the meaning of Section 504 of the Rehabilitation Act of 1973 and its accompanying regulations, the District shall follow the appropriate procedures in imposing any discipline under his policy.

Nothing in this policy shall prevent the District from utilizing temporary short-term measures such as suspensions of less than five days or in-school suspensions in dealing with student disciplinary problems. In addition, nothing in this policy shall limit the authority of the District to offer courses in the safe use of firearms under Education Law Section 809.a.

**5312.3 SMOKING ON SCHOOL PREMISES**

Due to the health hazards associated with smoking, and in accordance with federal and state law, students are forbidden to **use** or **possess** tobacco and tobacco-related products (also known as "smokeless" or "chewing" tobacco) on school premises, on school buses, or at school-sponsored activities. Students violating this policy will be disciplined using the range of penalties listed in section **5313**, Penalties.

**6185F.1 (ES K-5) and .2 (6-12) Appropriate Use of Personal Electronic Devices**

Personal electronic devices maybe used during passing periods and lunch periods. During study halls, students may only use personal electronic devices for instructional purposes only. During instructional time personal electronic devices may not be used for texting, calling and otherwise communicating with others, playing games, browsing or using the Internet in ways unrelated to the education process is prohibited. During emergency situations such as fire drill or the annual emergency evacuation drill students' use of personal electronic device is prohibited. The District has the right to suspend privileges if use becomes disruptive to the school environment.

**5312.4 BEHAVIOR TOWARD OTHERS**

All members of the Fabius-Pompey School community, including guests, are expected to exhibit appropriate public behavior and to treat others with respect. Some behaviors can be distracting or offensive and do not belong in school. The

subject to the following penalties:

#### I. FIRST OFFENSE

Upon committing a first offense the student shall:

- a. be placed in out-of-school suspension for 5 days,
- b. a letter will be sent home to parents,
- c. attend a conference with the Building Principal, Assistant Principal, and parent(s),
- d. law enforcement will be contacted and an arrest will be requested,
- e. charges will be filed against the student,
- f. a Superintendents Hearing will be requested to request the expulsion of the student.

#### **5312.2 DANGEROUS WEAPONS IN SCHOOL**

The possession of any type of weapon or object intended to be used as a weapon, which poses a danger to the safety and welfare of others, is not permitted on school property. The possession of weapons, including mace or pepper spray, will result in disciplinary action up to and including suspension from school. All such weapons will be confiscated and the police notified if appropriate. Examples of dangerous weapons includes but is not limited to:

- a. Explosives of any kind. (Including fire crackers)
- b. Volatile liquids or gases. (Exception: Those used in instruction or heating the building or in cooking or janitorial work).
- c. Acids not intended for use in instruction or in janitorial work.
- d. Blunt instruments such as brass knuckles, "saps", clubs, chains that could be used to injure persons or property.
- e. Pistols, "zip guns", shotguns, rifles, or air guns.
- f. It shall be the policy of the Board of Education that no person shall throw stones or snowballs on the school property, neither will they throw any objects towards any school property either with or without the intent of doing damage.

#### *Suspension of Students Possessing Firearms*

No student may bring onto school premises or shall have in his or her possession on school premises any firearm as defined in federal law. More specifically, for purposes of this policy, the term "firearm" shall mean: any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such weapon; any firearm muffler or silencer or any destructive device (18 U.S.C. 921).

In accordance with the Gun Free Schools Act of 1994, any student found guilty of bringing a firearm onto school premises, or of having such firearm in his or her possession on school premises, after a hearing has been provided under Education Law Section 3214, will be subject to at least a one-year suspension from school, unless the Superintendent of Schools imposes a lesser penalty on a case-by-case basis. The Superintendent shall review the penalty and may modify the penalty based on factors set forth in Section 100.2 of the Regulations of the Commissioner

The student may report to a teacher during an Activity Period after presenting a pre-signed pass from that teacher to the study room supervisor and returning to the supervisor at the end of the Activity Period with the pass signed and the time noted. It is expected that the student will spend the entire 45 minute Activity Period under the supervision of a staff member engaged in work to improve his/her academic achievement.

- g. No prior commitment, such as athletic contests or practices, other meetings, or work, will interfere with this obligation if the student wishes to maintain his/her "conditional eligibility". Essentially, the school day ends at 3:15 p.m. for those students who wish to maintain their status as "conditionally eligible", unless they are legally excused by the parent/guardian, through prior arrangement with the principal or his designee, or by a member of the staff. In the latter case, the student will provide the study room supervisor with a pre-signed pass from the staff member stating the reason requiring the student's presence and will return to the study room at the end of the activity period, unless he/she has left the building with that staff member, with the pass signed and the time noted.

#### Middle School Participation:

At the middle school level, in order to participate in co- and extra- curricular activities, a student must be enrolled full time, and can have no more than one failing mark. A mark of "incomplete" indicates that a student has failed to complete the coursework; therefore, a mark of "incomplete" is the equivalent of a failing mark.

Eligibility for middle school students will be determined at the end of five week interim period, and at the end of the first, second, and third marking periods. Students with more than one failing mark at these times will be deemed conditionally eligible to participate in co-and/or extra-curricular activities.

#### Middle School Conditional Eligibility guidelines:

1. Will be assigned a faculty mentor.
2. Must stay after school during all activity periods, with either the faculty mentor or with another teacher.
3. There is a mandatory study hall during middle school lunch for students who are deemed ineligible (at the 5-week interim period or at the end of a marking period are failing two or more classes). Students will no longer be required to be in that study hall when they have attained passing grades.

For conditionally eligible middle school students, eligibility to participate in a co- and/or extra-curricular activity will be determined by the Building Principal on a weekly basis, based upon teacher recommendations. Once a middle school student is deemed conditionally eligible, he or she will remain conditionally eligible until the end of the marking period, at which time the student's academic

status will be re-evaluated.

Coaches, advisors, parents, and students will be notified by the Building Principal on Tuesdays if a conditionally eligible middle school student may not participate in a co- and/or extra-curricular activity, during the course of that week.

#### Attending school-sponsored activities

A number of activities are sponsored by the school in fulfillment of its objective to provide for the appropriate social development of students. This involves attendance at activities that include, but are not limited to, winter weekends, spring weekends, senior trips, roller skating parties, and dances, and interscholastic athletic contests.

Students are expected to comply with conduct guidelines regarding their primary responsibility in attending school if they are to be granted the privilege of attending and participating in these social activities. A student who is otherwise qualified to participate in school-sponsored activities must attend his entire, regular schedule, including classes and study halls, on the day of the event. The only exceptions are legal excuses - except for illness or injury - for all or part of the regular school day.

A student will be temporarily suspended from the privilege of such attendance and participation immediately following any illegal (unexcused) absence from school. Temporary suspension of eligibility following an illegal absence, including tardiness, truancy, in-school suspension, and out-of-school suspension, applies to school-sponsored activities conducted on the day of the illegal absence and/or immediately succeeding non-school days, including vacation days.

For example, if a student were illegally absent from school for all or any part of the Friday of or before the Junior-Senior Prom, that student would lose the privilege of attending the prom even though it might be held Saturday evening. Any money, which that student had spent in advance on a reservation, would, in all probability, have to be forfeited.

#### **5210.1 STUDENT GOVERNMENT**

The Student Council plays a very important role at Fabius-Pompey Middle School- High School. With a faculty advisor, the Council plans and arranges many school activities. It also promotes cooperative relationships among the faculty, the students, and the community. Council membership includes elected class representatives, all school officers, and student representatives of activities, clubs, and organizations. Officers for the Council are elected in school-wide balloting. Any student who obtains 15 names on a nominating petition and maintains other standards set by Council By-laws is eligible to run for and hold office. The Council customarily meets every other week.

- b. Superintendents conference and/or hearing and additional suspension, be prohibited from participation in any extra-curricular activities as outlined in the Student/Parent Handbook, for a maximum of 6 weeks,
- c. In the event there is less than six weeks remaining in the semester of the said infraction, the student shall serve a maximum of six weeks suspension from any extra-curricular activities. In the event the suspension should occur toward the end of a calendar year, the suspension would resume and continue into the subsequent school year.
- d. enter an approved counseling program,
- e. attend a conference with the Building Principal, counselor, parent(s),
- f. When there is reasonable evidence to support the allegation that a student knowingly possesses a controlled substance, the Principal shall notify law enforcement authorities as required by law.

#### **\* ADMISSION CLAUSE**

If the student voluntarily admits guilt to the said allegations prior to an investigation, which would substantiate said guilt, the student would be reinstated to participate in the next semester extra-curricular activities and the six-week suspension clause would be null and void. Otherwise, the proof of guilt would result in the suspension as noted above.

#### **III. THIRD OFFENSE**

Upon committing a third, or more, offense, the student shall:

- a. be suspended from 3 - 5 days, subject to possible request for Superintendents conference and/or hearing and additional suspension,
- b. be suspended from any extra-curricular activities as outlined in the Student/Parent Handbook until the following stipulations are met,
- c. attend a conference with the appropriate administrative personnel, a counselor, and parent or guardian,
- d. be considered to be ineligible to win any academic awards during the semester, in which the infraction occurred,
- e. meet with Substance Abuse Prevention Committee (Building Principal, Assistant Principal, faculty member [as selected by the student], a representative from school with a background in Drugs and Alcohol {such as the School Nurse, ADA-PEP Counselor, etc.}, and a representative of an approved rehabilitation program) at the beginning and at the end of the third offense.

#### **IV. FOURTH OFFENSE**

Upon committing a fourth or more offense, the student will be placed under the penalties as outlined above under Third Offense, a-e.

Should a student be found selling, distributing, and/or giving away of a controlled substance, as defined in the Board of Education Policy 7320, the student shall be

request an immediate informal conference with the Principal.

Students who are suspended in-school will receive substantially equivalent instruction through the individualized tutoring by the RSH monitor in the completion of classroom assignments and examinations.

Please note: When a student is placed on In-School and/or Out-of-School suspension they are not permitted to attend and/or participate in extra-curricular activities for the duration of the suspension. The suspension, therefore, would mean to include after school hours activities where the student would not be permitted on school property during after school hours. In the case of Out-of-School suspension, the student would not be permitted on school property for the duration of the suspension, unless given permission otherwise by the Building Principal.

#### Student Drug and Alcohol Policy and Procedures

The Fabius-Pompey Central School District believes it is our sincere desire to ensure that the student develops into a self-disciplined, educated and, if necessary, a rehabilitated student of academic merit. To that end, the following student substance abuse procedures are offered.

Should a student be found in the possession of and/or using a controlled substance, as defined in the Board of Education Policy 7320, while in school, on school property, on school buses, and at school activities outside school hours on school property or away, the student shall be subject to the following penalties:

(Note: If the student is an athlete, they will follow the Interscholastic Athletic Substance Abuse Procedures.)

#### I. FIRST OFFENSE

Upon committing a first offense the student shall:

- a. be suspended from 1 - 5 days, subject to possible request for Superintendent's conference and/or hearing and additional suspension,
- b. be prohibited from participation in any extra-curricular activities as outlined in the Student/Parent Handbook, for a maximum of 2 weeks,
- c. attend a maximum of five 40-minute educational counseling sessions with a certified substance abuse counselor,
- d. attend a conference with the Building Administrator and Parent or Guardian,
- e. When there is reasonable evidence to support the allegation that a student knowingly possesses a controlled substance, the Principal shall notify law enforcement authorities as required by law.

#### II. SECOND OFFENSE

(Note: A second offense may occur at any time during the student's school years grades 6-12.)

\* Upon committing a second offense the student shall:

- a. be suspended from 2 - 5 days, subject to possible request for

The School Board representative, who is appointed by the Principal, receives copies of the Board's agenda and is invited to attend any or all Board meetings. This student represents all High School students and may address the Board on any issue of interest to or affecting the student body.

Class officers are elected by each grade in the spring. To qualify as a candidate, any student of the class he or she intends to represent must be in good standing and must submit a nominating petition.

#### **5210.2 NATIONAL HONOR SOCIETY**

Selection to National Honor Society is a privilege based on outstanding characteristics in scholarship, leadership, service, and character as determined by the Constitution of the National organization and carried out through the by laws of the Fabius-Pompey Chapter.

The basic consideration for membership is a cumulative weighted average of 90.0 at the end of the student's 1st semester of Junior year. Students who meet this average are then given materials to document and provide evidence of leadership, character, and service. These materials, plus other documentation from the faculty, will then be reviewed by a five member Faculty Council that has been appointed by the Principal. The NHS Advisor(s) facilitates the selection process but is not a voting member of the Faculty Council.

Some examples of the qualities that determine selection are as follows:

Leadership: A student who exercises leadership...

- successfully holds school offices or positions of responsibility
- inspires positive behavior in others
- demonstrates leadership in the classroom, at work, and in school activities
- contributes ideas that improve the civic life of the school

Service: A student who serves...

- participates in some outside activity, e.g. Scouting, church groups, volunteer work, family duties
- shows courtesy by assisting visitors, teachers, and students
- is willing to represent the school in interscholastic competition
- volunteers dependable and well-organized assistance

Character: A student of character...

- upholds principles of morality and ethics
- cooperates by complying with school regulations
- shows courtesy, concern, and respect for others
- demonstrates the highest standards of honesty and reliability

It is clear, therefore, that no matter how high a student's scholastic achievement may be, active participation in school and community activities, which demonstrates outstanding leadership, citizenship, and service, is mandatory for

selection and induction into the Society.

Once a student becomes a member of the Honor Society, he or she is expected to maintain a 90% average, sustain membership in extra-curricular activities, and uphold the principles of the Society through personal example and participation in Society activities.

Additional information about National Honor Society may be obtained through the National Association of Secondary School Principals at [www.nhs.us](http://www.nhs.us). The school's advisor(s) or principal also have informational booklets available.

## **5220 STUDENT PUBLICATIONS**

Students have the right to express their views in speech, writing, or through any other medium or form, limited solely by those restrictions imposed on all citizens generally and those specifically applicable to children and youths in a school setting.

The school encourages student publications not only because they offer an educational activity through which students gain experience in reporting, writing, editing, and understanding responsible journalism, but also because they provide an opportunity for students to express their views and a means of communicating both within and beyond the school community.

All student publications must comply with the rules for responsible journalism. Libelous statements, unfounded charges and accusations, obscenity, false statements, materials advocating racial or religious prejudice, hatred, violence, the breaking of laws and school policies and/or regulations, or materials designed to disrupt the educational process will not be permitted.

Expressions of personal opinion must be clearly identified as such and must bear the name of the author. Opportunity for the expression of opinions differing from those of the student publishers must be provided.

In addition, student newspapers and/or publications that are paid for by the school district and/or produced under the directions of a teacher as part of the school curriculum are not considered a public forum. In such cases, the Board of Education reserves the right to edit or delete such student speech that it feels is inconsistent with the District's basic educational mission.

### Distribution of Literature

Students have a right to distribute literature on school grounds and in school buildings provided such distribution does not interfere with or disrupt the educational process. No literature may be distributed unless a copy is submitted in advance to the Superintendent of Schools and the Building Principal.

## **5251 STUDENT FUND-RAISING**

The following guidelines apply to students' contests, fund drives and outside

being under the influence of alcohol.

The Principal shall collect all available information. If circumstances warrant and justify such action, the Principal will confer with the parent/guardian and urge appropriate measures be taken to assist the student and family in dealing with the use/abuse of controlled substances. Such measures may include recommendations or requirements regarding school or outside counseling, therapy, treatment, or education.

### Reports of violations of controlled substance policy from non-staff members

All District employees shall report to the Principal or his designee any information or allegation by any student, parent, or other non-employee about student involvement with controlled substances.

The Principal shall collect information from any relevant sources, including students, parents, faculty, nurse, counselors, classified personnel, or any other source. The Principal shall evaluate the information and take those steps that are warranted and justifiable. These may include parent or guardian conferences; requiring medical examination; recommending and/or requiring evidence of school or outside counseling, therapy, treatment, or education; notifying law enforcement authorities; or concluding that no action is warranted.

### Suspension

The Superintendent or Principal may suspend, either in school or out of school, as appropriate, students who are insubordinate or disorderly or whose conduct, or physical or mental condition endangers the health, safety, or morals of themselves, other students, or staff members. In addition to suspensions related to the use of controlled substances, the following are some types of conduct that would generally result in suspension:

- the carrying or use of weapons, explosives (including fireworks), or any instruments which might injure someone, while on the school grounds
- committing an act of defiance, either in language or action, against a faculty member of such serious proportion that other students might follow the example or that the orderliness of the school is threatened
- tampering with fire fighting equipment or emergency alarm or escape system
- being truant or chronically tardy
- stealing and/or willfully defacing or damaging property
- fighting
- repeated inappropriate or unacceptable conduct

When a student is suspended out-of-school for a period of five days or less, the Principal or his designee shall immediately notify the student's parent/guardian in writing that he/she has been suspended. Notice will be sent to the last known address of the student's parent/guardian in such a manner as to assure receipt of notice within 24 hours of the student's suspension. Where possible, notification shall also be provided by telephone. The notice shall describe the incident(s) which resulted in the suspension and shall inform the parent/ guardian of their right to



only be made by law enforcement or medical authorities.) Whatever legal charges can be justified will be made by the Principal. In addition, such a student shall be suspended from school (in accordance with education law) from three to five days (distributing, giving away, selling, or using).

Prior to the student's return to school following a suspension for distributing, giving away, selling, or using a controlled substance, arrangements shall be made by the Principal, in concert with the parent/guardian for relevant, specialized counseling or instruction by a school counselor. This counseling or instruction shall focus on helping the student understand and accept the medical, social, personal, psychological and/or legal consequences of possession and other abuse of controlled substances. Parents/guardians will be urged to educate themselves concerning controlled substances and their abuse. The community counselor will be available for such counseling or instruction.

The principal shall, whenever circumstances warrant and justify such an action, request a Superintendent's hearing. The Principal also shall, whenever circumstances warrant and justify such an action, suspend the student's privileges to participate in and/or attend co- and extra-curricular activities and school-sponsored events and programs outside the regular school day.

#### Locker Searches

Students are reminded of the school's responsibility for the safety and welfare of all students and to maintain a healthy, safe, and conducive learning atmosphere for all students. Please also be reminded that your locker, although for your educational use, remains the exclusive property of the school, as to which students have no expectation of privacy and, therefore, can be searched by school officials without reasonable suspicion at any time with or without your knowledge or permission. Likewise, police can do a locker search with the consent of school authorities.

In a proactive attempt to maintain a healthy, drug-free educationally conducive atmosphere, routine periodic locker searches will be conducted throughout the school year.

#### Being under the influence of a controlled substance

It is understood that being under the influence of a controlled substance is a determination that can be competently made only by medical practitioners. All District employees who observe a student whose behavior and/or appearance suggest that the student is under the influence of a controlled substance should immediately notify the Principal or his designee.

The Principal or his designee will evaluate the situation as quickly and carefully as possible. Students under the influence, or suspected to be under the influence will be detained by the Principal or his designee until a parent/guardian is contacted to determine further action. The Principal may also notify the counselor in charge of the drug program, and may notify the school doctor or the student's doctor. A blood-alcohol testing instrument will be used to determine the probability of a student

projects:

1. The Building Principal must approve all fundraising activities at least two weeks before any items are ordered or any commitments are made to either outside companies or to students.
2. The degree of financial need of the student organization as well as the purpose to which the money will be used will be considered in deciding whether to approve or disapprove any fund-raising activity.
3. No more than two fund-raising activities will be approved in any month.
4. No sale of food will be allowed in the building on school days before 2:30 p.m.
5. Posters or flyers may be posted announcing the existence of approved fund-raising activities but neither staff nor students may be personally solicited during school hours (including lunch hours).

#### Fund-raising and Senior Class credits

Fund-raising is an important and ongoing activity that enables a 7-12 class or an activity group to work cooperatively to generate resources to meet a group goal. A group might conduct a specific fund-raiser to earn money for a special purpose or, as is usually the case with a class, the group might conduct a series of ongoing fund-raisers over the course of several years to earn money for a variety of ongoing group or class goals.

For a class, the advisor and student treasurer are responsible for keeping a current record of the gross amount and, more importantly, the profit which accrues to the class from that gross amount for each fund-raising activity which involves individual sales, e.g. magazine sale, jewelry sale, etc. This individual record keeping does not include the gross amount and class profit from a group fund-raiser, such as a dance or a flower sale, or from a fund-raiser conducted to fund a specific purpose, e.g. a fruit sale to defray class expenses for the Junior-Senior Prom.

Money from a treasury is designated for use by the elected representatives of the class, its class officers, and is managed through accepted practices governing student activity accounts. Midway through the senior year, "class credits" are determined by subtracting class expenses, both actual and anticipated through the end of the senior year, as determined by the advisor and class officers, from the treasury balance. A Senior is entitled to the percentage of this "Senior Class credit" balance equal to the percentage of profit on record that he/she has generated for the class as "class credits".

"Senior Class credits" may then be designated by the student to be applied to payment by the advisor and class treasurer for any number of potential school related expenditures which might be incurred by the individual student, including, but not limited to, a Senior trip, graduation announcements, Junior-Senior Prom, or any combination thereof.

team, as well as for his or her own health, will have his/her case reviewed in relation to the Interscholastic Athletic Substance Abuse Procedures as noted above. The student, of course, has the right to appeal such a procedure, starting with the team coach and continuing through the Principal.

#### Transportation

Each athlete must find his/her own ride home at the end of each practice and home game. Also, students on away game buses will have to obtain their own transportation home. The bus will return to Fabius and leave students at the Middle School-High School. Students will then have access to a school phone so arrangements for their own transportation home can be made.

Students will be dropped off at home - or at a location specifically designated by written parental permission - **if** their home or this designated location is on the direct route the bus is following on its return. **A YELLOW CARD MUST BE FILLED OUT FOR EACH SPORT AND IS AVAILABLE TO YOU IN THE NURSES OFFICE.**

A student going to an away contest on the school bus, but wishing to return home with a parent after the game, must request the parent to give verbal approval personally to the coach in charge before permission is granted. All other permissions to ride home with friends or other means of transportation immediately following the game must be by written parental consent **ONLY**. The written request must be presented to the coach BEFORE the bus leaves Fabius for the contest.

#### Sportsmanship

The following Code of Ethics is taken from the NYSPHSAA handbook. It is the duty of all concerned with High School athletics to...

- \* emphasize the proper ideals of sportsmanship, ethical conduct, and fair play.
- \* eliminate all possibilities that tend to destroy the best values of the game.
- \* stress the values derived from playing the game fairly.
- \* show cordial courtesy to visiting teams and officials.
- \* establish a happy relationship between visitors and hosts.
- \* respect the integrity and judgment of the sports officials.
- \* achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
- \* encourage leadership, use of initiative, and good judgment by the players on the team.
- \* recognize that the purpose of athletics is to promote the physical, mental, moral, social, and emotional well-being of the individual players.
- \* remember that an athletic contest is only a game - not a matter of life or death for player, coach, school, official, fan, community, state, or nation.

#### Admission to games

and reasonable, professional staff members shall confiscate any substance they believe to be controlled and convey it to the Principal or his designee.

When there is knowledge or a reasonable suspicion that a student possesses a controlled substance, a faculty member may confiscate the substance. A Faculty member, the Principal or his designee, after evaluating the evidence, may conduct a search of the student's person, the student's locker(s), and/or the student's personal possessions. A student who refuses to be personally searched shall be confined until the parent/guardian is informed and grants permission or is present to conduct such a search him/herself. The presence of any controlled substance on the person of a student or in or on any of the student's personal property or lockers will generally be presumptive evidence of possession.

When there is reasonable evidence to support the allegation that a student knowingly possesses(ed) a controlled substance, the principal shall notify law enforcement authorities as required by law. The Principal will bring whatever legal charges can be justified.

Such a student shall also be suspended from school, in accordance with education law and Board Policy, from one to five days (possession). Prior to the student's return to school following suspension for possession of a controlled substance, arrangements shall be made by the Principal - in concert with the parent/guardian - for relevant specialized counseling or instruction by a school counselor. This counseling or instruction shall focus on helping the student understand and accept the medical, social, personal, psychological and/or legal consequences of possession and other abuse of controlled substances. Parents/guardians will be urged to educate themselves concerning controlled substances and their abuse. The community counselor will be available for such counseling or instruction.

The Principal shall, whenever circumstances warrant and justify such an action, request a Superintendent's hearing. The Principal also shall, whenever circumstances warrant and justify such an action, suspend the student's privileges to participate in and/or attend co- and extra-curricular activities and school-sponsored events and programs outside the regular school day.

#### Distributing, giving away, selling, or using controlled substances

Teachers shall immediately confiscate any substance they assume to be controlled and assume to be in the process of transfer from or to any student or to be in use by any student. The substance(s) and the student(s) shall be immediately taken to the Principal or his designee. The Principal shall ascertain whether or not the substance is, in fact, controlled.

When a substance is identified by school authorities as controlled, the Principal shall notify law enforcement authorities as required by law. Such a determination shall be made in conference with professional staff members knowledgeable in identifying such substances. (It is understood that an absolute determination can

- i. gambling, or
- j. hazing.

A student is not permitted in any school building, other than the one that he/she regularly attends, without permission from the administrator in charge of the building. Should a student be found in any school building without permission, the necessary authorities may be called and trespassing charges may be lodged against the student.

**5312.1 STUDENT DISCIPLINARY CODE: CONTROLLED SUBSTANCES**

The school is committed to the prevention of alcohol and other substance use/abuse. No student may use, possess, sell, or distribute alcohol or other substances, nor may he/she use or possess drug paraphernalia, on school grounds or at school-sponsored events, except drugs as prescribed by a physician. The term “alcohol and/or other substances” refers to the use of all substances including, but not limited to, alcohol, inhalants, marijuana, cocaine LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any of those substances commonly referred to as “designer drugs.” The inappropriate use of prescription and over-the-counter drugs is also forbidden. Such use/abuse is thoroughly considered in health classes. The guidelines that follow apply in school, on school property, on school buses, and at school activities outside school hours on school property or away.

Prescription drugs

New York State mandates that all prescription medication, authorization for which has been written by a medical practitioner, to be given during school hours, must be accompanied by written permission from the parent/guardian. The medication, in its original container with the prescription on the label, must be brought to the nurse's office in the morning and will be dispensed at the appropriate time.

Non-prescription drugs

Non-prescription drugs, including aspirin and Tylenol, will not be stocked in the Nurse's Office at school. All students needing to take non-prescription drugs during school hours must bring the medication in its original bottle to the Nurse's Office along with a signed parental permission slip for the medication, both to be kept on file by the nurse. These medications will be dispensed as indicated on the label. Parental permission forms will be available in the Middle School-High School Nurse's Office.

Possession of other controlled substances

All staff members shall report to the principal or his designee any suspicion or knowledge of possession of a controlled substance by a student. If possible

Under the F-P Board of Education direction all admission charges have been discontinued.

Section III contests do not follow the same policy as we have. At any home sectional game all spectators must pay the admission fee as determined by the Section for that particular sport. The fee ranges from \$1.00 to \$5.00 depending upon the sport. No passes of any type are honored at such contests.

Varsity letters

At the beginning of each sport season, each Varsity Coach will inform his/her team members in writing as to the criteria that must be met in order to be eligible to earn a Varsity letter in that sport. Criteria may differ from sport to sport, depending upon the unique nature of performance and/or participation in that sport as well as upon the philosophy and expectations of the team coach. Any questions or concerns about these criteria should be discussed with the Coach and, if necessary, with the Athletic Director and the Principal, at the beginning of the sport season, immediately after the criteria are distributed and discussed.

**5280.1 INTERSCHOLASTIC ATHLETIC SUBSTANCE ABUSE PROCEDURES**

Refer to page 41-47

**5300 STUDENT DISCIPLINARY CODE: STUDENT CONDUCT AND DISCIPLINE**

Productive, satisfying, and wholesome learning environments depend upon relationships that permit students to learn and teachers to teach.

Each student is expected to be responsible for his/her own behavior. The following rules of conduct, focusing on personal safety and respect for the rights and property of others, apply both in classrooms and throughout the school. Students who fail to meet these standards and violate school rules **will** be subject to appropriate disciplinary action and more regulated supervision.

Disciplinary action, when necessary, will be firm, fair, and consistent in order to be most effective in changing behavior, and action will be appropriate to the seriousness of the offense. The Building Principal and/or his/her designee upon determining guilt will then review the student's disciplinary records and consider circumstances which led to a violation of the school code of conduct before assigning an extreme penalty (such as a full-year suspension).

**5311 STUDENT DISCIPLINARY CODE: STUDENT RIGHTS AND RESPONSIBILITIES**

Fabius-Pompey students have all the rights afforded them by federal and state

## 5252 STUDENT ACTIVITIES FUNDS MANAGEMENT

Money from the student activities funds shall be used for covering operating costs of each organization. The activity advisor will be responsible for the handling of all money along with the district's student account advisor. Financial records will be maintained for periodic inspection by the school district and the annual audit by outside auditors.

Any unencumbered class or activity funds will automatically revert to the general activity fund of the school when a class graduates or an activity is discontinued.

## 5280 INTERSCHOLASTIC ATHLETICS

The District offers the following athletic programs and athletic teams:

### Fall Interscholastic sports

#### Sport

Cross Country  
Soccer  
Football

### Winter Interscholastic sports

#### Sport

Basketball  
Volleyball  
Wrestling  
Indoor Track

### Spring Interscholastic sports

#### Sport

Baseball  
Softball  
Track  
Golf  
Lacrosse

If interested in participating in any of these programs, students should contact Tim Wilcox, Athletic Director, at 315-683-5811.

### Interscholastic athletics

A large percentage of F-P MS-HS students participate in one or more interscholastic sports. In addition to the guidelines regarding attendance and eligibility, which apply to all co- and extra-curricular activities, following is information of specific importance to student athletes.

### Physical condition

As required by the state, all athletes must have a physical from the school physician or family doctor before any participation in practices or games. This exam must be within one calendar year from the start of the sport season in order to be valid.

It is the responsibility of any athlete who receives an injury to report it to the coach IMMEDIATELY. An accurate accident report should be on file with Nurse's Office so that we have a record of all injuries during games or practices. We ask parents to transport students to the doctor or hospital whenever immediate attention is required. The school will assume this responsibility when other means

to discuss the alleged harassment with the individual alleged to be harassing him or her.

Confidentiality of all reports of sexual harassment will be maintained. Subject to all applicable laws, the guidelines, which can be reviewed in the office of the Middle School-High School or the District Office, shall be utilized in the investigation and resolution of sexual harassment complaints.

## 5312 STUDENT DISCIPLINARY CODE: PROHIBITED CONDUCT

The following discipline code applies to the behavior of all students while they are on school property, school busses, in school buildings, and/or participating in school-sponsored activities. Serious violations of the district's Code of Conduct and Discipline can result in an immediate hearing with the Superintendent or Board of Education. A student may be suspended from school or be subjected to another form of disciplinary action when he/she behaves in a manner that is:

1. disorderly, that is:
  - a. fighting or behaving violently,
  - b. threatening another with bodily harm,
  - c. intimidating students or school personnel,
  - d. making unreasonable noise,
  - e. using abusive language or gestures, including racial or ethnic remarks which are improper,
  - f. obstructing vehicular or pedestrian traffic, or
  - g. creating a hazardous or physically offensive condition by any act which serves no legitimate purpose, or is
2. insubordinate, that is, failing to comply with the lawful directions of teachers, school administrators or other school employees or missing or leaving school without permission, or
3. engages in any of the following forms of academic misconduct:
  - a. plagiarism, and/or
  - b. cheating; or
4. engages in conduct violating Board of Education rules and regulations for the maintenance of public order on school property, including but not limited to:
  - a. vandalism or any destruction of real and/or personal property (including graffiti or arson),
  - b. theft,
  - c. tardiness,
  - d. missing or leaving school without permission,
  - e. truancy (the district will file a Person in Need of Supervision (PINS) petition for students who are chronic cases of truancy),
  - f. possession/use/sale of drugs or alcohol,
  - g. possession of weapons or fireworks,
  - h. possession or use of tobacco or tobacco products,

Students may be asked to wear appropriate protective gear in certain classes (i.e., home economics, shop, P.E.). Hats, clothing and attire which have an expression (phrase, word or words) or insignia (picture, symbol, patch or pin) which is obscene or libelous (that is, which contains objectionable language, reference to sexual acts, sexual innuendo, drugs, profanity, racial remarks, including insults, whether directed to themselves or others or risqué, ripped, or torn clothing which would expose undergarments or body parts not meant for public display), or which advocates racial or religious prejudice is forbidden. Hats may be worn in school hallways. However, the Board, after consulting with the community and in keeping with community standards, prohibits students from wearing hats in the classroom.

If found wearing such attire, students may be asked to change clothing, and/or return home and change clothes prior to returning to class. The parent/guardian will be called, and students will be responsible for any work missed as a result of leaving and returning to school. If the parents/guardians cannot be reached, alternative solutions will be applied including, but not limited to, the school providing alternative clothing and/or turning the clothing inside out. Otherwise, the student would remain in RSH until parents can be contacted. Refusing to comply with the standard could result in a range of penalties including: verbal reprimand, written notice to parent, detention, in-school suspension, and out-of-school suspension.

### **5311.3 STUDENT DISCIPLINARY CODE: STUDENT COMPLAINTS AND GRIEVANCES**

Students will be given an opportunity to be heard on complaints and grievances they may have. On issues affecting the student body, students should discuss the matter with their student government representative before appealing to the school administration.

A student filing a complaint for any matter, or alleging discrimination of the basis of disability and/or sex including sexual harassment or racial harassment should read the following information regarding the resolution of the complaint.

#### *Investigation of a Complaint*

Upon receipt of a formal or informal complaint, a prompt, thorough and impartial investigation of the allegations will follow. All witnesses shall be interviewed and complainants will be notified of the outcome of the investigation.

#### *Informal Complaints and Formal Complaints*

The Fabius-Pompey School District encourages the resolution of all student complaints as promptly as possible at the lowest level possible. Accordingly, students are urged to discuss complaints first with the appropriate teacher, staff member or Building Principal. However, if the complaint concerns sexual harassment, the student and/or parent should notify the Title IX Compliance Officer, Mr. Silky, the business manager. In no event will the student be required

of transportation are unavailable, such as rescue squad, ambulance, or relative.

#### Insurance

The District carries \$10,000-deductible, "catastrophic" injury coverage for every student directly involved in interscholastic sports. In addition, the District subscribes to the New York State School Safety Group "Student Accident Program", which provides medical, dental, and hospital service, in excess of the family's insurance, according to the insurance carrier's schedule (no duplication of benefits), to students injured in athletic activities and games and in other school-sponsored activities. Injuries must be reported to the supervisor immediately. Additional information is available from the Middle School-High School Nurse's Office.

Upon request, the school provides claim forms and an explanation of details of benefits. All necessary paperwork is filed by parents, not the school, and specific questions regarding coverage or claims should be directed to NYS School Safety Group 491, Student Accident Insurance Program, Claims Department c/o United Community Insurance Company, 3000 Troy Schenectady Road, Schenectady, NY 12309. All payments from UCIC are made directly to the parent filing the claim.

#### State eligibility requirements

A handbook listing the State Regulations as established by the New York State Public High School Athletic Association (NYSPHSAA) is given to each athlete. An additional handbook is provided for all athletes participating on the modified or junior high level. There are some special rules for this age group. A student is eligible for participation in interscholastic competition if he/she meets all of the criteria as listed in the State booklet. Please read them carefully and be sure both you and your parent/guardian understand these requirements. The Athletic Director will answer any questions you may have.

#### Section III eligibility requirements

A student transferring from another school becomes eligible for participation in interscholastic sports when all of the necessary paperwork regarding a transfer student is on file in the Section III office.

#### Uniforms and equipment

All athletes are responsible for all team uniforms equipment, etc., issued to them. Any school equipment that is lost, stolen, or misused must be replaced or paid for before that student is allowed to participate in any further sports activities. This responsibility does not end with graduation or transfer to another school.

#### Training regulations

Athletes are expected to refrain from using tobacco products, drinking alcoholic beverages, or any illegal drug use, as defined by the school's policy on controlled substances, during each sport season, as well as throughout the remainder of the year. Any athlete not following these rules, for the best interests of the whole

constitutions, statutes and regulations. The school reminds students that certain responsibilities accompany these rights.

It shall be the right of each student:

1. to have a safe, healthy, orderly and courteous school environment;
2. to take part in all district activities on an equal basis regardless of race, sex, religion, nation origin, or disability;
3. to attend school and participate in school programs unless suspended from instruction and participation for legally sufficient cause as determined in accordance with due process of law;
4. to have school rules and conditions available for review and explanation by school personnel;
5. to be suspended from instruction only after his/her rights pursuant to Education law §3214 have been observed;
6. in all disciplinary matters, to have the opportunity to present his/her version of the facts and circumstances leading to imposition of disciplinary sanctions to the professional staff member imposing such sanction;
7. to follow personal standards of dress and grooming; and
8. to express his/her opinions verbally as long as his/her expression does not interfere with the rights of others or disrupt normal school operations.

It shall be the responsibility of each student:

1. to be familiar with and abide by all district policies, rules and regulations pertaining to student conduct;
2. to work to the best of his/her ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible;
3. when attending school and participating in or attending school-sponsored extracurricular events, to behave as a representative of the District and hold himself/herself to the highest standards of conduct, demeanor, and sportsmanship, and accept responsibility for his/her actions;
4. to seek help in solving problems that might lead to disciplinary procedures;
5. to be in regular attendance at school and in class;
6. to contribute to an orderly, learning-centered environment, and to show due respect for other persons and for property;
7. to dress in accordance with standards set and published by the Board of Education and the Superintendent, and
8. to make constructive contributions to the school, and to report fairly the circumstances of school-related issues.

In addition, it shall be the right of each District student not to submit to a survey, analysis, or evaluation that reveals information concerning:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or his/her family;
3. sex behavior and attitudes;

4. illegal, antisocial, self-incriminating and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged and comparable relationships, such as those of lawyers, physicians, and ministers; or
7. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program);

without prior written consent of the student, if over 18 years of age, or without the prior written consent of the parent/guardian for those students under 18 years of age. However, such survey, analysis or evaluation may be conducted on a wholly voluntary basis, provided that the student and his/her parent/guardian have been notified of their rights and of their right to inspect all materials related to the above.

All instructional material, including teachers' manuals, films, tapes, or other supplementary instructional material to be used shall be available for inspection by the parents of the children.

#### **5311.1 STUDENT DISCIPLINARY CODE: CARE OF SCHOOL PROPERTY BY STUDENTS**

We expect all who enter the Middle School-High School, whether before, during or after school hours, to respect school property as a community center. We, therefore, are expected to pick up after ourselves, not to litter, and to respect school property and the property of others.

All students must show respect and care for Fabius-Pompey school property. Any damage to property should be reported to the main office or a teacher or staff member.

Acts of vandalism are crimes against the school district and the community that supports the schools. Students who willfully destroy, damage or deface school property shall be subject to disciplinary action, and may be prosecuted to the fullest extent possible under the law. If a student damages school property, such student and/or his/her parents or guardian shall be required to pay the district for the value of the damaged property up to the limit of the law. State law now permits parental liability for up to five thousand dollars (\$5,000).

#### **5311.2 STUDENT DISCIPLINARY CODE: STUDENT DRESS CODE**

Individual students and parents/guardians have the responsibility for student dress and general appearance. Students are required to attend school in appropriate dress that meets health and safety standards and does not interfere with their education. Students will be expected to wear appropriate attire while attending school and/or school functions.