

Fabius-Pompey Central School District
Board of Education Meeting
MINUTES
Tuesday, December 12, 2023
Middle School-High School Library
5:30 p.m. – Audit and Finance Committee Meeting
6:30 p.m. – Board of Education Meeting

Amended

PRESENT: John Repak, President
Eric Exelby, Vice President
Denise Fresina DiRienzo, Board Member
Holly Frazee, Board Member
William Heselden IV, Board Member
Donald Neugebauer, Board Member
Carlena Wallace, Board Member

ALSO PRESENT: Lloyd L. Peck, Ed.D., Superintendent of Schools
Daniel S. Silky, Assistant Superintendent of Business Services
Jean Gasparini, District Clerk
Jason Martin, Middle School-High School Principal
Karissa Graham, Middle School-High School Assistant Principal
William Gumpfer, FPEA Representative
Michael Marsden

ABSENT:

1. Call Meeting to Order

A. Mr. Repak called the meeting to order at 6:32 p.m. and Mr. Martin led the Pledge of Allegiance.

2. Comments from the Public

- A. Mr. Gumpfer congratulated the Board on the success of the Capital Project Vote and thanked the members for their service.
- B. Mr. Marsden addressed the Board regarding information provided to the public about the Capital Project's effect on school taxes.
- C. Speaking as a parent and community member, Mr. Exelby shared concerns regarding the Middle School-High School winter concert schedule. The Board of Education and Mr. Martin discussed the matter.

3. Approval of Agenda – Action

- A. Items 6.B. and 8.X. were removed from the agenda. A motion to approve the agenda as amended was made by Mrs. Frazee and seconded by Mr. Exelby. Motion carried 7-0.

4. Committee on Special Education

- A. Consideration of approval of Committee on Special Education student recommendations – Action (Consent)

5. Superintendent's Report

- A. Superintendent's Report – Information
- B. Capital Project Vote – Discussion
 - 1. Dr. Peck congratulated the Board of Education on the success of the Capital Project Vote.
- C. Building Reports – Information
 - 1. Mr. Martin and Mrs. Graham reported on events in the Middle School-High School.

6. Personnel Matters

- A. Consideration of appointment of Spanish Teacher – Action (Consent)
- B. Consideration of acceptance of resignation – Action (Consent)
 - 1. This item was removed from the Agenda.
- C. Consideration of acceptance of resignation – Action (Consent)

- D. Consideration of appointment of Long-term Substitute Technology Teacher – Action (Consent)
- E. Consideration of appointment of Onondaga County Board of Elections Machine Technician for the 2023-2024 school year – Action (Consent)
- F. Consideration of appointment of student activity advisors for the 2023-2024 school year – Action (Consent)
- G. Consideration of approval of bus driver trainee – Action (Consent)
- H. Consideration of approval of substitutes for the 2023-2024 school year – Action (Consent)

7. Assistant Superintendent of Business Services' Report

- A. Assistant Superintendent of Business Services' Report – Information
 - 1. Financial reports were reviewed during the Audit and Finance Committee meeting. Budget Workshops begin in January. Mr. Silky discussed BOCES services and building the 2024-2025 budget.
- B. Consideration of approval of October 2023 Warrants – Action (Consent)
- C. October 2023 Treasurer's Report – Information
- D. October 2023 Cash Flow – Information
- E. Consideration of approval of October 2023 Transfers – Action (Consent)
- F. Consideration of approval of November 2023 Warrants – Action (Consent)
- G. November 2023 Treasurer's Report – Information
- H. November 2023 Cash Flow – Information
- I. Consideration of approval of November 2023 Transfers – Action (Consent)
- J. September, October and November 2023 Student Activities Account Statements – Information
- K. Consideration of approval of increase in minimum wage and substitute pay rates – Action (Consent)
 - 1. Effective January 1, 2024, minimum wage will increase from \$14.20 to \$15.00 per hour. This increase will affect the following hourly substitute positions: Substitute Teaching Assistant, Substitute Teacher Aide, Substitute Food Service Worker and Substitute Custodial Worker.
 - 2. Effective December 31, 2023, the following substitute positions will be paid the following daily rate: Substitute Teacher (certified)/\$135; Substitute Teacher (uncertified)/\$120; Substitute Nurse (RN)/\$150; Substitute Nurse (LPN)/\$110.
- L. Consideration of adoption of bond resolution – Action / Resolution
 - 1. A motion to adopt a bond resolution authorizing a capital improvement project at a cost not to exceed \$19,100,000, the use of \$405,000 from the capital project reserve fund and the issuance and sale of serial bonds or notes in an amount not to exceed \$18,695,000 was made by Mr. Heselden and seconded by Dr. DiRienzo. The motion was duly carried in a roll call vote, with all Board members voting as follows: -7- Yes votes and -0- No votes.
- M. Consideration of approval of Pitney Bowes Lease Agreement – Action (Consent)
 - 1. This agreement is for the lease of a postage meter for a period of 60 months.
- N. Consideration of approval of organization request for use of school bus – 2nd Review / Action
 - 1. The F-P Ski Club will be transported to Labrador Mountain, one way, one day a week, for six weeks, starting January 2, 2024.

8. Board of Education Policies and Regulations – 2nd Reading / Action

- A. Consideration of adoption of Board of Education Policy 6000: Fiscal Management Goals – 2nd Reading / Action
- B. Consideration of adoption of Board of Education Policy 6100: Annual Budget – 2nd Reading / Action
- C. Consideration of adoption of Board of Education Policy 6110: Budget Planning – 2nd Reading / Action
- D. Consideration of adoption of Board of Education Regulation 6110-R: Budget Planning Regulation – 2nd Reading / Action
- E. Consideration of adoption of Board of Education Regulation 6240-R: Investments Regulation – 2nd Reading / Action
- F. Consideration of adoption of Board of Education Policy 6410: Authorized Signatures – 2nd Reading / Action
- G. Consideration of adoption of Board of Education Policy 6415: Online Banking, Electronic Transactions and Wire Transfers – 2nd Reading / Action
- H. Consideration of adoption of Board of Education Policy 6600: Fiscal Accounting and Reporting – 2nd Reading / Action
- I. Consideration of adoption of Board of Education Policy 6650: Claims Auditor – 2nd Reading / Action
- J. Consideration of adoption of Board of Education Exhibit 6650-E: Claims Auditor Exhibit – 2nd Reading / Action

- K. Consideration of adoption of Board of Education Policy 6660: Independent/External Audits – 2nd Reading / Action
- L. Consideration of adoption of Board of Education Exhibit 6660-E: External Audit Guidance for School District Officials Exhibit – 2nd Reading / Action
- M. Consideration of adoption of Board of Education Policy 6670: Petty Cash/Petty Cash Accounts – 2nd Reading / Action
- N. Consideration of adoption of Board of Education Regulation 6670-R: Petty Cash Accounts Regulation – 2nd Reading / Action
- O. Consideration of adoption of Board of Education Policy 6680: Internal Audit Function – 2nd Reading / Action
- P. Consideration of adoption of Board of Education Policy 6690: Audit Committee – 2nd Reading / Action
- Q. Consideration of adoption of Board of Education Exhibit 6700-E.1: Purchasing Exhibit – Non-Bid Procurement Table – 2nd Reading / Action
- R. Consideration of adoption of Board of Education Exhibit 6700-E.2: Purchasing Exhibit – Non-Bid Procurement Explanation – 2nd Reading / Action
- S. Consideration of adoption of Board of Education Regulation 6700-R: Purchasing Regulation – 2nd Reading / Action
- T. Consideration of adoption of Board of Education Policy 6710: Purchasing Authority – 2nd Reading / Action
- U. Consideration of adoption of Board of Education Policy 6740: Purchasing Procedures – 2nd Reading / Action
- V. Consideration of adoption of Board of Education Regulation 6740-R: Purchasing Procedures Regulation – 2nd Reading / Action
- W. Consideration of adoption of Board of Education Policy 6741: Contracting for Professional Services – 2nd Reading / Action
- X. Consideration of adoption of Board of Education Policy 6800: Payroll Procedures – 2nd Reading / Action
 - 1. Additional changes were made to this policy. This item was removed from the agenda and will be adopted at a future meeting.
- Y. Consideration of adoption of Board of Education Policy 6830: Expense Reimbursement – 2nd Reading / Action
- Z. Consideration of adoption of Board of Education Regulation 6830-R: Expense Reimbursement Regulation – 2nd Reading / Action
- AA. Consideration of adoption of Board of Education Policy 6900: Disposal of District Property – 2nd Reading / Action

9. Board of Education Policies and Regulations – 1st Reading / Information

- A. Consideration of adoption of Board of Education Policy 8130.2: Workplace Violence Prevention – 1st Reading / Information

10. Board President's Report

- A. Board Member Items
 - 1. Board members had a lengthy discussion regarding a student representative on the Board of Education. The Board and administration will work together on this matter.
 - 2. Dr. DiRienzo reported that the Strategic Planning Committee has met. Mr. Repak requested an update on the work of the committee at a future Board meeting.
 - 3. Board members had a lengthy discussion regarding the process of the Superintendent's evaluation.
 - 4. Mr. Silky shared material with the Board regarding electric bus grants.
 - 5. Mr. Neugebauer suggested that the Board consider the spending on the Capital Project. A meeting with the Facilities Committee will be coordinated.
- B. Corresponding Secretary Update
- C. Future Agenda Items
- D. Committee Updates

11. Comments from the Public

12. Consent Agenda – Action

- A. A motion to approve the Consent Agenda as amended was made by Dr. DiRienzo and seconded by Mrs. Wallace. Motion carried 7-0.

- B. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Minutes of the November 28, 2023 Board of Education meeting as amended.
- C. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Minutes of the December 5, 2023 Capital Project Vote.
- D. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Committee on Special Education student recommendations as presented.
- E. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the four-year probationary appointment of Megan Gagnier as Spanish Teacher, effective September 1, 2024, on Step A-1 in accordance with the terms of the Instructional Contract.
- F. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the acceptance of the notification of resignation by Robert Axelson as Long-term Substitute Technology Teacher, effective the end of the instructional day on December 1, 2023.
- G. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Leo Burke as Long-term Substitute Technology Teacher, effective December 4, 2023 through June 30, 2024, in accordance with the terms of the Instructional Contract.
- H. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Candice Clemens as Onondaga County Board of Elections Machine Technician, to be compensated at the Onondaga County-approved rate of \$25.00 per hour, on call during voting hours, for the 2023-2024 school year.
- I. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of the following student activity advisors for the 2023-2024 school year:
 - 1. Ralph Cognetti as Mock Trial Co-Advisor
 - 2. Lola Hopseker as Mock Trial Co-Advisor
- J. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve Lacy Perry as bus driver trainee.
- K. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the following substitutes for the 2023-2024 school year:
 - 1. Madeline Wallace as Substitute Teacher (uncertified) and/or Substitute Teaching Assistant, pending fingerprint clearance
 - 2. Catherine DiTota as Substitute Teacher (certified), pending fingerprint clearance
- L. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the October 2023 Warrants as presented.
- M. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the October 2023 Transfers as presented.
- N. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the November 2023 Warrants as presented.
- O. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the November 2023 Transfers as presented.
- P. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the increase in minimum wage from \$14.20 to \$15.00 per hour, effective January 1, 2024. It is also recommended that the following substitute pay rates are increased, effective December 31, 2023:

Position	Current Hourly Rate	Current Daily Rate	Recommended New Hourly/ Daily Rate	UoM
Sub. Teacher (Certified)	N/A	\$130.00	\$135.00	Per Day
Sub. Teacher (Not Certified)	N/A	\$115.00	\$120.00	Per Day
Substitute Nurse (RN)	N/A	\$150.00	\$150.00	Per Day
Substitute Nurse (LPN)	N/A	\$105.00	\$110.00	Per Day
Sub. Teaching Assistant	\$14.20	N/A	\$15.00	Per Hour
Substitute Teacher Aide	\$14.20	N/A	\$15.00	Per Hour
Sub. Food Service Worker	\$14.20	N/A	\$15.00	Per Hour
Sub. Custodial Worker	\$14.20	N/A	\$15.00	Per Hour

- Q. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the agreement for the lease of a postage meter, between Fabius-Pompey Central School District and Pitney Bowes, for a period of 60 months, effective December 20, 2023.
- R. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the organization request for use of school bus by the Fabius-Pompey Ski Club, to transport students on six weekly one-way trips from Fabius-Pompey Central School District to Labrador Mountain, Truxton, NY, effective January 2, 2024.
- S. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6000: Fiscal Management Goals, effective December 12, 2023.
- T. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6100: Annual Budget, effective December 12, 2023.
- U. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6110: Budget Planning, effective December 12, 2023.
- V. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6110-R: Budget Planning Regulation, effective December 12, 2023.
- W. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6240-R: Investments Regulation, effective December 12, 2023.
- X. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6410: Authorized Signatures, effective December 12, 2023.
- Y. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6415: Online Banking, Electronic Transactions and Wire Transfers, effective December 12, 2023.
- Z. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6600: Fiscal Accounting and Reporting, effective December 12, 2023.
- AA. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6650: Claims Auditor, effective December 12, 2023.

- BB. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Exhibit 6650-E: Claims Auditor Exhibit, effective December 12, 2023.
- CC. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6660: Independent/External Audits, effective December 12, 2023.
- DD. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Exhibit 6660-E: External Audit Guidance for School District Officials Exhibit, effective December 12, 2023.
- EE. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6670: Petty Cash/Petty Cash Accounts, effective December 12, 2023.
- FF. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6670-R: Petty Cash Accounts Regulation, December 12, 2023.
- GG. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6680: Internal Audit Function, December 12, 2023.
- HH. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6690: Audit Committee, effective December 12, 2023.
- II. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Exhibit 6700-E.1: Purchasing Exhibit – Non-Bid Procurement Table, effective December 12, 2023.
- JJ. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Exhibit 6700-E.2: Purchasing Exhibit – Non-Bid Procurement Explanation, effective December 12, 2023.
- KK. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6700-R: Purchasing Regulation, effective December 12, 2023.
- LL. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6710: Purchasing Authority, effective December 12, 2023.
- MM. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6740: Purchasing Procedures, effective December 12, 2023.
- NN. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6740-R: Purchasing Procedures Regulation, effective December 12, 2023.
- OO. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6741: Contracting for Professional Services, effective December 12, 2023.
- PP. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6830: Expense Reimbursement, effective December 12, 2023.

QQ. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Regulation 6830-R: Expense Reimbursement Regulation, effective December 12, 2023.

RR. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of Board of Education Policy 6900: Disposal of District Property, effective December 12, 2023.

13. Executive Session

A. Prior to the approval of the Consent Agenda, a motion to enter into Executive Session at 8:39 p.m. for the discussion of personnel, pending litigation and collective bargaining was made by Mr. Exelby and seconded by Dr. DiRienzo. Motion carried 7-0. A motion to return to Open Session at 9:29 p.m. was made by Mrs. Wallace.

14. Adjournment

A. A motion to adjourn the meeting at 9:30 p.m. was made by Mrs. Frazee and seconded by Dr. DiRienzo. Motion carried 7-0.

Respectfully submitted,



Jean Gasparini
District Clerk

Approved by the Board of Education
January 9, 2024