

FOOD SERVICE HELPER I 71010 (Labor class – all Civil Divisions)

DISTINGUISHING FEATURES OF THE CLASS

The work involves assisting in the preparation and serving of food, cleaning kitchen equipment and other light manual tasks incidental to the preparation of food in a school cafeteria. This is routine work, performed under direct supervision, consisting of food preparation and service such as preparing foods for cooking, placing food on trays and serving in dining area. Depending on the area of assignment, an employee in this class may participate in cooking food. However, cooking food should not be a regular or recurring function of an employee in this position. Assignments from supervisors are continuous and specific in nature and finished work is reviewed by inspection and observation of results obtained. Does related work as required.

TYPICAL WORK ACTIVITIES

- Cleans kitchens and dining rooms; performs a variety of cleaning and custodial work including washing dishes, pots and pans;
- Places juice, bread, butter and cereals on trays and carts;
- Stocks storeroom with supplies;
- Helps prepare salads, desserts, vegetables, soups and other hot foods;
- Prepares sandwich fillings and sandwiches;
- Sets up and refills food counter;
- Puts leftover food away;
- May reheat prepared food as needed to appropriate temperature;
- Opens canned foods and prepares them for serving;
- Takes food carts from kitchen to serving area;
- May inventory food and supplies;
- Operates cash register in cafeteria and maintains record of transactions.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

- Working knowledge of the principles and practices of sanitation and personal hygiene as applied to food service and preparation.
- Working knowledge of the care and use of food service equipment and cooking utensils.
- Working knowledge of basic arithmetic.
- Ability to understand and follow oral and written instructions.
- Ability to operate a cash register.
- Cleanliness.

MINIMUM QUALIFICATIONS

- None.