

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT
Friday, July 7, 2017
6:30 p.m. - Board of Education Organizational Meeting
Public Hearing on the Code of Conduct on School Property and Dignity for all Students Act
High School Library
Minutes

Amended Special Board Meeting Agenda #18 (C. removed) page 6 of 10

PRESENT: Donald Neugebauer, President
Maryam Wasmund, Vice-President
Andrew Aiken, Board Member
Eric Exelby, Board Member
John Repak, Board Member

ALSO PRESENT: Timothy Ryan, Superintendent of Schools
Peter Mahunik, Business Administrator
Kevin Linck, Middle School-High School Principal
Chantal Corbin, Coordinator of Pupil/Personnel Services
Donna Alnutt, District Clerk
No Community Member/Staff

ABSENT: William Heselden IV, Board Member
Sheila Larkin, Board Member

1. **Call Meeting to Order:** Mrs. Alnutt called the meeting to order at 6:32 p.m. and led the Pledge of Allegiance.
2. **Public Hearing on Code of Conduct on School Property and Dignity for all Students Act - Information**
3. **Administration of Oath of Office for Newly elected Board Members:** The Oath of Office was administered to the following:
 - A. Andrew Aiken
 - B. Eric Exelby
4. **Election of Board of Education Officers – (BOE Policy 1320)** Board Members selected Mrs. Wasmund to serve as Chairperson for the election of a President and asked the Board members for nominations for President.
 - A. President: Mrs. Wasmund moved to nominate Mr. Neugebauer as President. Mr. Exelby seconded. Approved 5-0.
 - B. Vice President: Mr. Neugebauer asked the Board members for nominations for Vice-President and Mr. Neugebauer moved to nominate Mrs. Wasmund as Vice-President and was elected Vice-President by majority vote.
 - C. The Oath of Office was administered to newly elected President, Mr. Neugebauer and Vice President, Mrs. Wasmund.
5. **Oath of Office**
 - A. Superintendent of Schools – The Oath Of Office was administered to Mr. Timothy P. Ryan, Superintendent of Schools.

Mr. Neugebauer, newly elected Board President took over the meeting at this time.

6. Appointment of the following District Officers

- A. Clerk of the Board
- B. District Treasurer

- C. Tax Collector
- D. Deputy Tax Collector
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector
- F. Internal Claims Auditor
- G. Deputy Internal Claims Auditor
- H. Independent Auditor
- I. Central Treasurer of the Student Activities Account

7. Administration of Oath of Office to the above District Officers

8. Other Appointments

- A. School Physician
- B. School Attorneys/Legal Counsel
- C. Attendance Officer
- D. Section 504/ADA Compliance Officer
- E. Records Access Officer
- F. Asbestos (LEA) Designee: AHERA
- G. Title IX Officer
- H. Board of Registration
- I. Committee on Special Education
- J. Committee on Preschool Special Education
- K. Elementary Committee on Special Education
- L. Middle School-High School Committee on Special Education
- M. CSE and CPSE Surrogate Parent
- N. Water System Operator
- O. Chemical Control Specialist
- P. Liaison for Homeless Children and Youth
- Q. District Health Insurance Officer
- R. District Workers' Compensation Officer

9. Board of Education Committees

- A. Audit & Finance Committee - Mr. Exelby, Mr. Repak, Mr. Heselden IV
- B. Facilities Committee – Mr. Exelby, Mr. Repak, Mr. Aiken
- C. Policy Committee - Mrs. Larkin, Mr. Neugebauer, Mr. Repak.

10. Designations

- A. Official Bank Depository, All Funds
 - 1. NBT Bank – Official Depository
 - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories
- C. Scheduled Board Meetings - Separate resolution to be adopted by Board of Education
 - 1. Regular/Business Meetings - 3rd Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 2. Special Meetings – 1st Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 3. Time – 6:30 p.m.
 - 4. Location – High School Library
 - 5. Summer Meeting – Tuesday, August 22, 2017
 - 6. Board of Education Meeting Schedule for 2017-2018
- D. Official Newspaper
 - 1. The Post-Standard
- E. Purchasing Agent
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings

- G. Integrated Pest Management Coordinator
- H. Energy Manager of the District

11. Authorizations

- A. To certify Payrolls – Business Administrator / Superintendent
- B. To authorize attendance at conferences, conventions, workshops – Superintendent
- C. To fund Petty Cash Funds
 - 1. Business Office – \$100
 - 2. District Office – \$100
- D. To sign District Checks – Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- I. To approve the Bus Use Rate

12. Consent Agenda for Organizational Meeting – A motion to approve the Consent Agenda was made by Mr. Aiken, seconded by Mrs. Wasmund, and unanimously approved 5-0.

The superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2017-2018 school year:

- 1) District Officers
 - A. Clerk of the Board – Donna Alnutt
 - B. District Treasurer – Anthony Morris/OCM BOCES
 - C. Tax Collector – TBD
 - D. Deputy Tax Collector – Donna Alnutt
 - E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter W. Mahunik
 - F. Internal Claims Auditor – OCM BOCES
 - G. Deputy Internal Claims Auditor – Chantal Corbin
 - H. Independent Auditor – D’Arcangelo & Co., LLP
 - I. Central Treasurer of the Student Activities Account – Kevin Sharpe
- 2) Other Appointments
 - A. School Physician – Paul Klawitter, M.D. at \$5,000/year
 - B. School Attorneys/Legal Counsel
 Ferrara, Fiorenza,
 Harris Lindenfeld
 Trespasz and Marquardt
 - C. Attendance Officer – TBD
 - D. Section 504/ADA Compliance Officer – Chantal Corbin
 - E. Records Access Officer – Peter W. Mahunik
 - F. Asbestos (LEA) Designee: AHERA – Richard Clancy
 - G. Title IX Officer – Peter W. Mahunik

H. Board of Registration

1. Inspectors for Pompey and Fabius (to be paid minimum wage when working)
Antoinette Aldrich, Donna Alnutt, Thomas Andrews, Rosemarie Bush, Karolyn Cornell, Aline Coye, Helen DeHart, Susan Doupe, Sally Engel, Mitzi French, Jean Gasparini, Alma Hartnett, Lola Hopseker, Veronica Marsico, Linda McCrystal, Janet Miller, Deb Niles, Sally Seamans, Sally Skinner, Mark Tanski, Karen Wilcox, Lorana Zirbel.

I. District Committee on Special Education

- Chairperson – Chantal Corbin
- School Psychologist – Karen Bruno
- School Nurse – based on student's grade level
- School Counselor – based on student's grade level
- General Education Teacher – based on student's grade level and assignment
- Special Education Teacher – based on assignment
- Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Lauriette Aiello

J. Committee on Preschool Special Education

- Chairperson – Chantal Corbin
 - Evaluator – outside agencies
 - General Education Teacher – if child is in a preschool setting
 - Special Education Teacher – if child has services required
 - Related Service Providers – dependent upon services needed
 - Parent Member (if requested) – Lauriette Aiello
 - Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)
- The initial evaluator of the child is a non-voting member of the CPSE. In addition, the parent of the child; any adult they wish to bring who has knowledge of their child; and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE. Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child

K. Elementary Committee on Special Education

- Chairperson – Chantal Corbin
- School Psychologist – Karen Bruno
- School Nurse – Denise McAndrew
- School Counselor – Matthew Heyn
- General Education Teacher – based on student's grade level and assignment
- Special Education Teacher – based on assignment
- Related Service providers:
 - Speech and Language: Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Lauriette Aiello

L. Middle School-High School Committee on Special Education

- Chairperson – Andrea Nardozi
- School Psychologist – Karen Bruno
- School Nurse – Patty Feeney
- School Counselor – Laurie Jordan or Dan Piorkowski
- General Education Teacher – based on student's grade level or assignment
- Special Education Teacher – based on assignment
- Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Lauriette Aiello

M. CSE and CPSE Surrogate Parent – Lauriette Aiello

N. Water System Operator – Richard Clancy

O. Chemical Control Specialist – Hannah Rogers

P. Liaison for Homeless Children and Youth – Chantal Corbin

Q. District Health Insurance Officer – Peter W. Mahunik

R. District Workers' Compensation Officer – Peter W. Mahunik

3). Board of Education Committees

- A. Audit & Finance Committee – Mr. Repak, Mr. Exelby, Mr. Heselden IV
- B. Facilities Committee – Mr. Aiken, Mr. Repak, Mr. Exelby
- C. Policy Committee – Mr. Neugebauer, Mr. Repak, Mrs. Larkin

4) Designations

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- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Superintendent
- G. Integrated Pest Management Coordinator – Richard Clancy
- H. Energy Manager of the District – Richard Clancy

5). Authorizations

- A. To certify Payrolls – Business Administrator / Superintendent
- B. To authorize attendance at conferences, conventions, workshops – Superintendent
- C. To fund Petty Cash Funds
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- D. To sign District Checks – Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- J. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- K. To approve the Bus Use Rate at \$0.99 per mile plus wages for the 2017-2018 bus use rate.

13. Continue with Special Board Meeting Agenda – Amended 18 C. and 23 G

14. Comments from the Public None

15. Approval of Agenda: A motion to approve the agenda as amended was made by Mr. Neugebauer, seconded by Mr. Exelby, and approved unanimously 5-0.

16. Committee on Special Education

- A. CSE Student Recommendations – Action
- B. Notification of appointment of impartial hearing officer - Information

17. Superintendent's Report

- A. Superintendent's Update – Congressman Al Stirpe allocated \$50,000 in additional aid the School District
Senator David Valesky allocated \$27,000 in additional aid to the School District
- B. Consideration

18. Personnel Matters

- A. Consideration of acceptance of notification of resignation – Action
- B. Consideration of appointment of Tax Collector - Action
- ~~C. Consideration of appointment of Nancy Carroll as Safety & Health Coordinator and Trainer for the 2017-2018 school year at an annual salary of \$5,000. - Amended~~
- D. Consideration of appointment of Barbara McKenney as Volunteer Coordinator for the 2017-2018 school year at an annual salary of \$15,277.
- E. Consideration of approval of a Bus Driver Trainee - Action

19. Board of Education Policies / Regulations –Action

- A. Consideration of the approval of BOE Policy 3410 – Code of Conduct on School Property for the 2016-2017 school year – As is/Action.
- B. Consideration of approval of BOE Policy 5220 – District Investments for the 2016-2017 school year – As is/Action.
- C. Consideration of approval of BOE Policy 5411 - Procurement of Goods and Services for the 2016-2017 school year - As is/Action.
- D. Consideration of approval of BOE Policy 5665 - District Wellness Policy for the 2016-2017 school year - As is/Action.
- E. Consideration of approval of BOE Policy 5687 - Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2016-2017 school year - As is/Action.
- F. Consideration of approval of BOE Policy 7110 - Comprehensive Student Attendance Policy - As is/Action.

20. Business Administrator's Report for June 2016

- A. Consideration of approval of OCM BOCES Unit Cost Methodology for the 2017-2018 school year - Action

21. Board President's Report – Information

- A. Board Member
- B. Corresponding Secretary Update
- C. Future Agenda Items:
 - 1. When is summer custodial workers starting – July 10th.
 - 2. Would like a review of the board policy for organizations using athletic fields
 - 3. Would like to have at least one Board Meeting per year in Elementary School
 - 4. Discussion on meetings in November and December
- D. Committee Updates

22. Comments from the Public: None

23. Consent Agenda - Approval of the following – Action

- A. Consent Agenda - A motion to approve the Consent Agenda **as Amended** was made by Mrs. Wasmund, seconded by Mr. Repak, and approved 5-0.

- B. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the minutes of the June 20, 2017 Board of Education meeting, **as amended**
- C. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the Committee on Special Education student recommendations as presented.
- D. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve a field trip exceeding 50 miles for High School Band students to compete in a national band competition in Washington, DC, April 13-15, 2018.
- E. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the notification of resignation of Jennifer Bobbette as Food Service Helper, effective June 30, 2017.
- F. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Jennifer Bobbette as Tax Collector, effective July 10, 2017.
- ~~G. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the reappointment of Nancy Carroll as Safety & Health Coordinator and Trainer for the 2017-2018 school year at an annual salary of \$5,000. **Amended**~~
- H. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the reappointment of Barbara McKenney as Volunteer Coordinator for the 2017-2018 school year at an annual salary of \$15,277.
- I. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve Tina Kanar as Bus Driver Trainee.
- J. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 3410 Code of Conduct on School Property for the 2017-2018 school year – As is.
- K. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5220 District Investments for the 2017-2018 school year – As is.
- L. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5411 Procurement of Goods and Services for the 2017-2018 school year - As is.
- M. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5665 District Wellness Policy for the 2017-2018 school year - As is.
- N. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5687 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2017-2018 school year - As is
- O. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 7110 Comprehensive Student Attendance Policy for the 2017-2018 school year - As is.
- P. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the OCM BOCES Unit Cost Methodology for the 2017-2018 school year.

Executive Session: A motion to go into Executive Session at 7:30 p.m. was made by Mr. Repak, seconded by Mr. Aiken, and approved unanimously 5-0.

A motion to return to Open Session at 8:36 p.m. was made by Mr. Repak, and seconded by Mr. Neugebauer, and approved unanimously 5-0.

- 12. Adjournment** - A motion to adjourn the meeting at 8:36 p.m. was made by Mr. Exelby, seconded by Mrs. Wasmund, and unanimously approved 5-0.

Submitted by,



Donna Alnutt
Clerk of the Board

BOE Approved 8/1/2017