

Fabius-Pompey Central School District
Board of Education Meeting
MINUTES

Tuesday, July 7, 2020
High School Library

6:30 p.m. – Public Hearing on the Code of Conduct on School Property and Dignity for All Students Act /
Board of Education Organizational and Special Meetings

PRESENT: Andrew Aiken, Board Member
Eric Exelby, Board Member
Holly Frazee, Board Member
William Heselden IV, Board Member
Donald Neugebauer, Board Member
John Repak, Board Member
Carlena Wallace, Board Member

ALSO PRESENT: Timothy Ryan, Superintendent of Schools
Peter Mahunik, Business Administrator
Kevin Linck, Middle School-High School Principal
Chantal Corbin, Elementary School Principal

NOT PRESENT:

1. Call Meeting to Order

- A. Mr. Neugebauer called the meeting to order at 6:40 p.m. and led the Pledge of Allegiance.
- B. Recognition of retirees – Recognition
 - 1. Retirees of the 2019-2020 school year were recognized for their service to the District.

2. Public Hearing on the Code of Conduct on School Property & Dignity for All Students Act

- A. Public Hearing on the Code of Conduct on School Property & Dignity for All Students Act – Information

3. Administration of Oath of Office for newly elected Board Members – Action

- A. Administration of Oath of Office to elected Board of Education Member Andrew Aiken – Action
 - 1. The oath of office was administered to Mr. Aiken as a member of the Board of Education for a three-year term, July 1, 2020 through June 30, 2023.
- B. Administration of Oath of Office to elected Board of Education Member Eric Exelby – Action
 - 1. The oath of office was administered to Mr. Exelby as a member of the Board of Education for a three-year term, July 1, 2020 through June 30, 2023.

4. Election of Board of Education Officers – Action

- A. President – Action
 - 1. Mr. Aiken requested nominations for President of the Board of Education. A motion to nominate Mr. Neugebauer was made by Mr. Exelby and seconded by Mr. Heselden. Motion carried 7-0.
- B. Vice President – Action
 - 1. Mr. Aiken requested nominations for Vice President of the Board of Education. A motion to nominate Mr. Exelby was made by Mr. Neugebauer and seconded by Mr. Heselden. Motion carried 7-0.
- C. Administration of Oath of Office to newly elected President and Vice President – Action
 - 1. The oath of office was administered to Mr. Neugebauer as President and to Mr. Exelby as Vice President of the Board of Education.

5. Oath of Office – Action

- A. Superintendent of Schools – Action

6. Appointment of the following District Officers – Action

- A. Clerk of the Board – Action
- B. District Treasurer – Action
- C. Tax Collector – Action

- D. Deputy Tax Collector – Action
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collection – Action
- F. Claims Auditor – Action
- G. Deputy Claims Auditor – Action
- H. Independent Auditor – Action
- I. Central Treasurer of the Student Activities Account – Action

7. Administration of Oath of Office to the above District Officers

8. Other Appointments – Action

- A. School Physician – Action
- B. School Attorneys – Action
- C. Attendance Officer – Action
- D. Section 504/ADA Compliance Officer – Action
- E. Records Access Officer – Action
- F. Asbestos (LEA) Designee: AHERA – Action
- G. Title IX Officer – Action
- H. Board of Registration – Action
- I. District Committee on Special Education – Action
- J. Committee on Preschool Special Education – Action
- K. Elementary Committee on Special Education – Action
- L. Middle School-High School Committee on Special Education – Action
- M. CSE and CPSE Surrogate Parent – Action
- N. Water System Operator – Action
- O. Chemical Control Specialist – Action
- P. Liaison for Homeless Children and Youth – Action
- Q. District Health Insurance Officer – Action
- R. District Workers' Compensation Officer – Action
- S. Data Protection Officer – Action

9. Board of Education Committees – Action

- A. Audit and Finance Committee
 - 1. William Heselden, John Repak and Carlena Wallace are the members of the Audit and Finance Committee for the 2020-2021 school year.
- B. Facilities Committee
 - 1. Andrew Aiken, Eric Exelby and John Repak are the members of the Facilities Committee for the 2020-2021 school year.
- C. Policy Committee
 - 1. Eric Exelby, Holly Frazee and Donald Neugebauer are the members of the Policy Committee for the 2020-2021 school year.

10. Designations – Action

- A. Official Bank Depository – All Funds: 1. NBT Bank – Official Depository 2. Other commercial banks in Onondaga County – Action
- B. Official Bank Signatories – Action
- C. Scheduled Board Meetings: Separate resolution to be adopted by Board of Education. Regular/Business Meetings third Tuesday of the Month and Special Meetings first Tuesday of the month, with exceptions for State Education regulations and/or vacation periods. Time: 6:30 p.m. in the High School Library. Summer Meeting: Tuesday, August 25, 2020 at 6:30 p.m. – Action
- D. Official Newspaper: The Post-Standard – Action
- E. Purchasing Agent – Action
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Action
- G. Integrated Pest Management Coordinator – Action
- H. Energy Manager of the District – Action

11. Authorizations – Action

- A. To certify Payrolls: Business Administrator / Superintendent – Action
- B. To authorize attendance at conferences, conventions, workshops: Superintendent – Action
- C. To fund Petty Cash Funds: Business Office \$100; District Office \$100 – Action

- D. To sign District Checks: Treasurer or Deputy Treasurer – Action
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines – Action
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal) – Action
- G. To authorize Official Undertakings (Bonds): 1. District Treasurer / Deputy District Treasurer (\$1,000,000) 2. District Tax Collector / Deputy Tax Collector (\$1,000,000) 3. All persons and positions required by law or regulation to be bonded (\$100,000) – Action
- H. To establish Mileage Reimbursement Rate: At the Federal IRS reimbursement rate – Action
- I. To approve the Bus Use Rate – Action

12. Consent Agenda for Organizational Meeting – Information / Action

- A. Motion to approve the Consent Agenda made by Mr. Aiken and seconded by Mr. Heselden. Motion carried 7-0.

The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2020-2021 school year:

1) District Officers

- A. Clerk of the Board – Jean Gasparini
- B. District Treasurer – Michael P. Rood/OCM BOCES
- C. Tax Collector – Ashley Welch
- D. Deputy Tax Collector – Karen Bruno, Jean Gasparini
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter W. Mahunik
- F. Claims Auditor – OCM BOCES
- G. Deputy Claims Auditor – Chantal Corbin
- H. Independent Auditor – D'Arcangelo & Co., LLP
- I. Central Treasurer of the Student Activities Account – Kevin Sharpe

2) Other Appointments

- A. School Physician – Paul Klawitter, M.D. at \$5,500/year
- B. School Attorneys/Legal Counsel – Ferrara Fiorenza P.C., Trespasz & Marquardt, LLP
- C. Attendance Officer – To be determined
- D. Section 504/ADA Compliance Officer – Chantal Corbin
- E. Records Access Officer – Peter W. Mahunik
- F. Asbestos (LEA) Designee: AHERA – Richard Clancy
- G. Title IX Officer – Peter W. Mahunik
- H. Board of Registration
 - 1. Inspectors for Pompey and Fabius, to be paid minimum wage when working:
 - Melissa Acker, Antoinette Aldrich, Thomas Andrews, Rosemarie Bush, Karolyn Cornell, Aline Coye, Susan Doupe, Sally Engel, Mitzi French, Alma Hartnett, Lola Hopseker, Veronica Marsico, Cheryl Maxian, Linda McCrystal, Janet Miller, Deb Niles, Sally Seamans, Mark Tanski, Ashley Welch, Karen Wilcox, Laura Windhausen, Lorana Zirbel
- I. District Committee on Special Education
 - Chairperson – Chantal Corbin
 - School Psychologist – Hannah Madej
 - School Nurse – based on student's grade level
 - School Counselor – based on student's grade level
 - General Education Teacher – based on student's grade level and assignment
 - Special Education Teacher – based on assignment
 - Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeny
- J. Committee on Preschool Special Education
 - Chairperson – Chantal Corbin
 - Evaluator – outside agencies
 - General Education Teacher – if child is in a preschool setting
 - Special Education Teacher – if child has services required
 - Related Service Providers – dependent upon services needed

Parent Member (if requested) – Patricia Feeney
Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)

The initial evaluator of the child is a non-voting member of the CPSE.

In addition, the parent of the child, any adult they wish to bring who has knowledge of their child and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE.

Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child.

- K. Elementary Committee on Special Education
 - Chairperson – Chantal Corbin
 - School Psychologist – Hannah Madej
 - School Nurse – Denise McAndrew
 - School Counselor – Sarah Hager or Matthew Heyn
 - General Education Teacher – based on student's grade level and assignment
 - Special Education Teacher – based on assignment
 - Related Service providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeney
- L. Middle School-High School Committee on Special Education
 - Chairperson – Chantal Corbin
 - School Psychologist – Hannah Madej
 - School Nurse – Patricia Feeney
 - School Counselor – Jessica Barnum or Daniel Piorkowski
 - General Education Teacher – based on student's grade level or assignment
 - Special Education Teacher – based on assignment
 - Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeney
- M. CSE and CPSE Surrogate Parent – Patricia Feeney
- N. Water System Operator – Richard Clancy
- O. Chemical Control Specialist – Hannah Rogers
- P. Liaison for Homeless Children and Youth – To be determined
- Q. District Health Insurance Officer – Peter W. Mahunik
- R. District Workers' Compensation Officer – Peter W. Mahunik
- S. Data Protection Officer – Chantal Corbin

3) Board of Education Committees

- A. Audit & Finance Committee
- B. Facilities Committee
- C. Policy Committee

4) Designations

- A. Official Bank Depository – All Funds
 - 1. NBT Bank – Official Depository
 - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories – Peter W. Mahunik, Michael P. Rood/OCM BOCES
- C. Scheduled Board Meetings - Separate resolution to be adopted by Board of Education
 - 1. Regular/Business Meetings – Third Tuesday of the month, with exceptions for State Education regulations and/or vacation periods
 - 2. Special Meetings – First Tuesday of the month, with exceptions for State Education regulations and/or vacation periods
 - 3. Time – 6:30 p.m.
 - 4. Location – High School Library

- 5. Summer Meeting – Tuesday, August 25, 2020
- 6. Board of Education Meeting Schedule for 2020-2021
- D. Official Newspaper
 - 1. The Post-Standard
- E. Purchasing Agent – Peter W. Mahunik
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Superintendent
- G. Integrated Pest Management Coordinator – Richard Clancy
- H. Energy Manager of the District – Richard Clancy

5) Authorizations

- A. To certify Payrolls – Business Administrator / Superintendent
- B. To authorize attendance at conferences, conventions, workshops – Superintendent
- C. To fund Petty Cash Funds
 - 1. Business Office – \$100
 - 2. District Office – \$100
- D. To sign District Checks – Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- I. To approve the Bus Use Rate per mile (TBD) plus wages for the 2020-2021 bus use rate

13. Continue with Special Board Meeting Agenda

14. Comments from the Public

15. Approval of Agenda – Action

- A. Motion to approve the Agenda made by Mr. Exelby and seconded by Mrs. Wallace. Motion carried 7-0.

16. Superintendent's Report

- A. Superintendent's Update – Information
 - 1. Mr. Ryan discussed factors affecting the opening of school in September.
- B. Consideration of approval of verification of dispersement of Every Student Succeeds Act funding – Action
 - 1. Board members verified with their signatures the dispersement of ESSA funding.

17. Personnel Matters

- A. Consideration of acceptance of notification of retirement – Action
- B. Consideration of amendment to employment agreement – Action
- C. Consideration of appointment of Elementary School student activity advisors for the 2020-2021 school year – Action
- D. Consideration of appointment of Safety and Health Coordinator and Trainer for the 2020-2021 school year – Action
- E. Consideration of appointment of Volunteer Coordinator for the 2020-2021 school year – Action

18. Board of Education Policies – Action

- A. Consideration of adoption of BOE Policy 3410 Code of Conduct on School Property for the 2020-2021 school year – As is / Action
- B. Consideration of adoption of BOE Policy 5220 District Investments for the 2020-2021 school year – As is / Action
- C. Consideration of adoption of BOE Policy 5411 Procurement of Goods and Services for the 2020-2021 school year – As is / Action

- D. Consideration of adoption of BOE Policy 5665 District Wellness Policy for the 2020-2021 school year – As is / Action
- E. Consideration of adoption of BOE Policy 5687 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2020-2021 school year – As is / Action
- F. Consideration of adoption of BOE Policy 7110 Comprehensive Student Attendance Policy for the 2020-2021 school year – As is / Action
- G. Consideration of adoption of BOE Policy 7220 Graduation Requirements for the 2020-2021 school year – As is / Action

19. Business Administrator's Report

- A. Consideration of approval of adoption of resolution authorizing the issuance and sale of bus bonds – Action / Resolution
 - 1. Mr. Mahunik brought forth a resolution authorizing the issuance and sale of bus bonds pursuant to the June 9, 2020 vote of the qualified voters of the District to adopt the transportation proposition to purchase three school buses in the amount of \$350,259. A motion to adopt the resolution was made by Mr. Heselden and seconded by Mr. Exelby. In a roll call, Board of Education members voted unanimously to adopt the resolution.
- B. Consideration of approval of OCM BOCES Unit Cost Methodology for the 2020-2021 school year – Action

20. Board President's Report

- A. Board Member Items
 - 1. Board members discussed the process for the search for a new school superintendent.
 - 2. A Board of Education meeting has been scheduled for Thursday, July 16, 2020.
 - 3. A Board retreat will be discussed at a future meeting.
- B. Corresponding Secretary Update
- C. Future Agenda Items
- D. Committee Updates

21. Comments from the Public

22. Consent Agenda – Approval of the following – Action

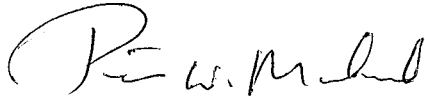
- A. Motion to approve the Consent Agenda made by Mr. Repak and seconded by Mr. Aiken. Motion carried 7-0.
- B. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Minutes of the June 9, 2020 Budget Vote, Transportation Proposition Vote and Board Member Election.
- C. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Minutes of the June 16, 2020 Board of Education meeting.
- D. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the acceptance of the notification of retirement of Timothy P. Ryan as Superintendent of Schools, effective June 30, 2021.
- E. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Amendment to Employment Agreement Between the Board of Education of the Fabius-Pompey Central School District and Timothy P. Ryan as Superintendent of Schools.
- F. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of the following Elementary School student activity advisors for the 2020-2021 school year:
 - 1. Colleen Apgar as *Inside Outside* Advisor
 - 2. Jenny Centore as *Inside Outside* Advisor
 - 3. Kristen Dominger as *Inside Outside* Advisor
 - 4. Jill Fitzpatrick as *Inside Outside* Advisor
 - 5. Melissa Turner as *Inside Outside* Advisor
 - 6. Elisa McCarthy as Elementary Computer Coordinator

7. Christine Gilbert as Enrichment Advisor
 8. Pati Skeval as Yearbook Advisor
 9. James Petrello as Grade 5 Musical Advisor
 10. Samantha Warren as Grade 5 Musical Advisor
 11. Laura Volo as Grade 5 Musical Advisor
 12. James Petrello as Band Director
 13. Jill Fitzpatrick as Ski Club Advisor
 14. Andrew Kopp as Ski Club Advisor
 15. Teresa Cuipylo as Ski Club Advisor
 16. Erin Kolceski as Ski Club Advisor
- G. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Nancy Carroll as Safety and Health Coordinator and Trainer for the 2020-2021 school year, with a stipend in the amount of \$5,000.
 - H. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Ashley Welch as Volunteer Coordinator for the 2020-2021 school year, with a stipend in the amount of \$7,000.
 - I. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 3410 Code of Conduct on School Property for the 2020-2021 school year – As is.
 - J. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 5220 District Investments for the 2020-2021 school year – As is.
 - K. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 5411 Procurement of Goods and Services for the 2020-2021 school year – As is.
 - L. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 5665 District Wellness Policy for the 2020-2021 school year – As is.
 - M. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 5687 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2020-2021 school year – As is.
 - N. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 7110 Comprehensive Student Attendance Policy for the 2020-2021 school year – As is.
 - O. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the adoption of BOE Policy 7220 Graduation Requirements for the 2020-2021 school year – As is.
 - P. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the OCM BOCES Unit Cost Methodology for the 2020-2021 school year.

23. Adjournment

- A. Motion to adjourn the meeting at 8:37 p.m. made by Mrs. Frazee and seconded by Mr. Heselden.
Motion carried 7-0.

Respectfully submitted,



Peter W. Mahunik
Business Administrator
Deputy Clerk of the Board

Approved by the Board of Education
August 25, 2020