

Fabius-Pompey Central School District
Board of Education Meeting
MINUTES

Thursday, July 11, 2019
Middle School Library

6:30 p.m. – Public Hearing on the Code of Conduct on School Property and Dignity for All Students Act /
Board of Education Organizational and Special Meetings

Amended Section 19.C. and 23.L.

PRESENT: Andrew Aiken, Board Member
Eric Exelby, Board Member
Holly Frazee, Board Member
William Heselden IV, Board Member
Donald Neugebauer, Board Member
John Repak, Board Member – entered the meeting at 6:49 p.m.
Carlena Wallace, Board Member

ALSO PRESENT: Timothy Ryan, Superintendent of Schools
Peter Mahunik, Business Administrator
Jean Gasparini, Clerk of the Board

NOT PRESENT:

1. Call Meeting to Order

A. Mrs. Gasparini called the meeting to order at 6:34 p.m. Mr. Aiken led the Pledge of Allegiance.

2. Public Hearing on the Code of Conduct on School Property & Dignity for All Students Act

A. Public Hearing on the Code of Conduct on School Property & Dignity for All Students Act – Information

3. Administration of Oath of Office for newly elected Board Members – Action

- A. Administration of Oath of Office to elected Board of Education Member Holly Frazee – Action
1. The oath of office was administered to Mrs. Frazee as a member of the Board of Education for a three-year term, July 1, 2019 through June 30, 2022.
- B. Administration of Oath of Office to elected Board of Education Member John Repak – Action
1. The oath of office was administered to Mr. Repak upon his arrival to the meeting.

4. Election of Board of Education Officers – Action

- A. President – Action
1. Mr. Aiken requested nominations for President of the Board of Education. Upon nomination, Mr. Neugebauer was unanimously voted President of the Board of Education.
- B. Vice President – Action
1. Mr. Neugebauer requested nominations for Vice President of the Board of Education. Upon nomination, Mr. Exelby was unanimously voted Vice President of the Board of Education.
- C. Administration of Oath of Office to newly elected President and Vice President – Action
1. The oath of office was administered to Mr. Neugebauer and to Mr. Exelby as President and Vice President of the Board of Education, respectively.

5. Oath of Office – Action

A. Superintendent of Schools – Action

6. Appointment of the following District Officers – Action

- A. Clerk of the Board – Action
B. District Treasurer – Action
C. Tax Collector – Action
D. Deputy Tax Collector – Action
E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collection – Action
F. Claims Auditor – Action
G. Deputy Claims Auditor – Action

- H. Independent Auditor – Action
- I. Central Treasurer of the Student Activities Account – Action
 - 1. Mr. Mahunik explained that in its role as Claims Auditor, OCM BOCES ensures that appropriate procedures are followed in the handling of District funds. Employing the services of OCM BOCES as District Treasurer and for accounts payable is most economical for the District.

7. Administration of Oath of Office to the above District Officers

8. Other Appointments – Action

- A. School Physician – Action
- B. School Attorneys – Action
- C. Attendance Officer – Action
- D. Section 504/ADA Compliance Officer – Action
- E. Records Access Officer – Action
- F. Asbestos (LEA) Designee: AHERA – Action
- G. Title IX Officer – Action
- H. Board of Registration – Action
- I. District Committee on Special Education – Action
- J. Committee on Preschool Special Education – Action
- K. Elementary Committee on Special Education – Action
- L. Middle School-High School Committee on Special Education – Action
- M. CSE and CPSE Surrogate Parent – Action
- N. Water System Operator – Action
- O. Chemical Control Specialist – Action
- P. Liaison for Homeless Children and Youth – Action
- Q. District Health Insurance Officer – Action
- R. District Workers’ Compensation Officer - Action

9. Board of Education Committees – Action

Mr. Repak entered the meeting at 6:49 p.m. and was administered the oath of office as member of the Board of Education for a three-year term, July 1, 2019 through June 30, 2022.

- A. Audit & Finance Committee
 - 1. William Heselden IV, John Repak and Carlena Wallace.
- B. Facilities Committee
 - 1. Andrew Aiken, Eric Exelby and John Repak.
- C. Policy Committee
 - 1. Eric Exelby, Donald Neugebauer and John Repak.

10. Designations – Action

- A. Official Bank Depository – All Funds: 1. NBT Bank – Official Depository 2. Other commercial banks in Onondaga County – Action
- B. Official Bank Signatories – Action
- C. Scheduled Board Meetings: Separate resolution to be adopted by Board of Education. Regular/Business Meetings third Tuesday of the Month and Special Meetings first Tuesday of the month, with exceptions for State Education regulations and/or vacation periods. Time: 6:30 p.m. in the High School Library. Summer Meeting: Tuesday, August 20, 2019 at 6:30 p.m. – Action
- D. Official Newspaper: The Post-Standard – Action
- E. Purchasing Agent – Action
- F. Designated Educational Official to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Action
- G. Integrated Pest Management Coordinator – Action
- H. Energy Manager of the District – Action

11. Authorizations – Action

- A. To certify Payrolls: Business Administrator / Superintendent – Action
- B. To authorize attendance at conferences, conventions, workshops: Superintendent – Action
- C. To fund Petty Cash Funds: Business Office \$100; District Office \$100 – Action

- D. To sign District Checks: Treasurer or Deputy Treasurer – Action
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines – Action
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal) – Action
- G. To authorize Official Undertakings (Bonds): 1. District Treasurer / Deputy District Treasurer (\$1,000,000) 2. District Tax Collector / Deputy Tax Collector (\$1,000,000) 3. All persons and positions required by law or regulation to be bonded (\$100,000) – Action
- H. To establish Mileage Reimbursement Rate: At the Federal IRS reimbursement rate – Action
- I. To approve the Bus Use Rate – Action

12. Consent Agenda for Organizational Meeting – Information / Action

- A. Motion to approve the Consent Agenda made by Mr. Aiken and seconded by Mr. Heselden. Motion carried 7-0.

The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2019-2020 school year:

1) District Officers

- A. Clerk of the Board – Jean Gasparini
- B. District Treasurer – Anthony Morris/OCM BOCES
- C. Tax Collector – Ashley Welch
- D. Deputy Tax Collector – Jean Gasparini
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter W. Mahunik
- F. Claims Auditor – OCM BOCES
- G. Deputy Claims Auditor – Chantal Corbin
- H. Independent Auditor – D'Arcangelo & Co., LLP
- I. Central Treasurer of the Student Activities Account – Kevin Sharpe

2) Other Appointments

- A. School Physician – Paul Klawitter, M.D. at \$5,500/year
- B. School Attorneys/Legal Counsel – Ferrara Fiorenza P.C.; Alario & Fischer, PC; Trespasz & Marquardt, LLP
- C. Attendance Officer – TBD
- D. Section 504/ADA Compliance Officer – Chantal Corbin
- E. Records Access Officer – Peter W. Mahunik
- F. Asbestos (LEA) Designee: AHERA – Richard Clancy
- G. Title IX Officer – Peter W. Mahunik
- H. Board of Registration
 - 1. Inspectors for Pompey and Fabius, to be paid minimum wage when working:
 - Melissa Acker, Antoinette Aldrich, Thomas Andrews, Rosemarie Bush, Karolyn Cornell, Aline Coye, Helen DeHart, Susan Doupe, Sally Engel, Mitzi French, Alma Hartnett, Lola Hopseker, Veronica Marsico, Cheryl Maxian, Linda McCrystal, Janet Miller, Deb Niles, Sally Seamans, Mark Tanski, Ashley Welch, Karen Wilcox, Lorana Zirbel
- I. District Committee on Special Education
 - Chairperson – Chantal Corbin
 - School Psychologist – Karen Bruno
 - School Nurse – based on student's grade level
 - School Counselor – based on student's grade level
 - General Education Teacher – based on student's grade level and assignment
 - Special Education Teacher – based on assignment
 - Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeney
- J. Committee on Preschool Special Education
 - Chairperson – Chantal Corbin
 - Evaluator – outside agencies
 - General Education Teacher – if child is in a preschool setting
 - Special Education Teacher – if child has services required

Related Service Providers – dependent upon services needed
Parent Member (if requested) – Patricia Feeney
Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)

The initial evaluator of the child is a non-voting member of the CPSE.

In addition, the parent of the child, any adult they wish to bring who has knowledge of their child and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE.

Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child.

- K. Elementary Committee on Special Education
 - Chairperson – Chantal Corbin
 - School Psychologist – Karen Bruno
 - School Nurse – Denise McAndrew
 - School Counselor – Sarah Hager or Matthew Heyn
 - General Education Teacher – based on student's grade level and assignment
 - Special Education Teacher – based on assignment
 - Related Service providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeney
- L. Middle School-High School Committee on Special Education
 - Chairperson – Andrea Nardozi
 - School Psychologist – Karen Bruno
 - School Nurse – Patricia Feeney
 - School Counselor – Jessica Barnum or Dan Piorkowski
 - General Education Teacher – based on student's grade level or assignment
 - Special Education Teacher – based on assignment
 - Related Service Providers:
 - Speech and Language – Erin Kolceski
 - Physical Therapy (BOCES) – Stacy Kingsley
 - Occupational Therapy (BOCES) – Brandi Kochian
 - Parent Member (if requested) – Patricia Feeney
- M. CSE and CPSE Surrogate Parent – Patricia Feeney
- N. Water System Operator – Richard Clancy
- O. Chemical Control Specialist – Hannah Rogers
- P. Liaison for Homeless Children and Youth – Andrea Nardozi
- Q. District Health Insurance Officer – Peter W. Mahunik
- R. District Workers' Compensation Officer – Peter W. Mahunik

3) Board of Education Committees

- A. Audit & Finance Committee
- B. Facilities Committee
- C. Policy Committee

4) Designations

- A. Official Bank Depository – All Funds
 - 1. NBT Bank – Official Depository
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- B. Official Bank Signatories – Peter W. Mahunik, Anthony Morris/OCM BOCES
- C. Scheduled Board Meetings - Separate resolution to be adopted by Board of Education
 - 1. Regular/Business Meetings – Third Tuesday of the month, with exceptions for State Education regulations and/or vacation periods
 - 2. Special Meetings – First Tuesday of the month, with exceptions for State Education regulations and/or vacation periods
 - 3. Time – 6:30 p.m.
 - 4. Location – High School Library

- 5. Summer Meeting – Tuesday, August 20, 2019
 - 6. Board of Education Meeting Schedule for 2019-2020
 - D. Official Newspaper
 - 1. The Post-Standard
 - E. Purchasing Agent – Peter W. Mahunik
 - F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Superintendent
 - G. Integrated Pest Management Coordinator – Richard Clancy
 - H. Energy Manager of the District – Richard Clancy
- 5) Authorizations
- A. To certify Payrolls – Business Administrator / Superintendent
 - B. To authorize attendance at conferences, conventions, workshops – Superintendent
 - C. To fund Petty Cash Funds
 - 1. Business Office – \$100
 - 2. District Office – \$100
 - D. To sign District Checks – Treasurer or Deputy Treasurer
 - E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
 - F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
 - G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
 - H. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
 - I. To approve the Bus Use Rate per mile (TBD) plus wages for the 2018-2019 bus use rate

13. Continue with Special Board Meeting Agenda

14. Comments from the Public

15. Approval of Agenda – Action

- A. Motion to approve the Agenda made by Mr. Exelby and seconded by Mrs. Wallace. Motion carried 7-0.

16. Committee on Special Education

- A. Consideration of approval of Committee on Special Education student recommendations – Action

17. Superintendent's Report

- A. Superintendent's Update – Information
 - 1. The commencement ceremony went well. Graduation rate was 100 percent.
 - 2. Fabius-Pompey collaborated with LaFayette and Tully for the grading of Regents exams.
 - 3. Three students are appealing the grades on their Regents exams.
- B. Consideration of approval of the 2019-2020 school year calendar – Action
- C. Consideration of approval of resolution to appropriate funds for the Fabius-Pompey Education Association collective bargaining agreement – Action / Resolution
 - 1. Board members discussed the resolution with Mr. Ryan and Mr. Mahunik. A motion to approve the resolution was made by Mr. Neugebauer, seconded by Mr. Heselden and carried 6-0, with one abstention.
- D. Consideration of approval of verification of dispersement of Every Student Succeeds Act funding – Action
 - 1. Mr. Ryan and Mr. Mahunik explained the procedure of the dispersement of funds to providers of services to students in the District. Board of Education members signed a verification of oversight by Fabius-Pompey of the use of funds by the agencies that provide services.

18. Personnel Matters

- A. Consideration of acceptance of notification of resignation – Action

- B. Consideration of appointment of Elementary School student activity advisors for the 2019-2020 school year – Action
- C. Consideration of appointment of fall coach for the 2019-2020 school year – Action
- D. Consideration of appointment of Safety & Health Coordinator and Trainer for the 2019-2020 school year – Action
- E. Consideration of appointment of Volunteer Coordinator for the 2019-2020 school year – Action

19. Board of Education Policies – Action

- A. Consideration of approval of BOE Policy 3410 Code of Conduct on School Property for the 2019-2020 school year – As is / Action
- B. Consideration of approval of BOE Policy 5220 District Investments for the 2019-2020 school year – As is / Action
- C. ~~Consideration of approval of BOE Policy 5411 Procurement of Goods and Services for the 2019-2020 school year – As is / Action~~ **Amended**
 - 1. Policy 5411 will be reviewed by the Policy Committee before it is approved.
- D. Consideration of approval of BOE Policy 5665 District Wellness Policy for the 2019-2020 school year – As is / Action
- E. Consideration of approval of BOE Policy 5687 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2019-2020 school year – As is / Action
- F. Consideration of approval of BOE Policy 7110 Comprehensive Student Attendance Policy for the 2019-2020 school year – As is / Action
- G. Consideration of approval of BOE Policy 7220 Graduation Requirements for the 2019-2020 school year – As is / Action
 - 1. Strikeouts will be removed from policy.
- H. Consideration of approval of BOE Policy 7155 Education of Homeless Children and Youth – Revised – 2nd Reading / Action
 - 1. Strikeouts will be removed from policy.

20. Business Administrator’s Report

- A. Consideration of approval of OCM BOCES Unit Cost Methodology for the 2019-2020 school year – Action
- B. Consideration of approval of amendment to the 2018-2019 General Fund Budget – Action
 - 1. The capital reserve fund in the amount of \$750,000 will be depleted and applied to the building project. A new reserve may be established.

21. Board President’s Report

- A. Board Member Items
 - 1. Board members discussed their upcoming retreat.
 - 2. Mrs. Wallace requested an update on the building project. It is going well and as scheduled. Some areas of the school still in demolition. A tour by the Board of Education will be scheduled at a later date.
- B. Corresponding Secretary Update
- C. Future Agenda Items
- D. Committee Updates

22. Comments from the Public

23. Consent Agenda – Approval of the following – Action

- A. Motion to approve the Consent Agenda as amended made by Mr. Aiken and seconded by Mr. Exelby. Motion carried 7-0.
- B. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the minutes of the June 18, 2019 Board of Education meeting.
- C. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the Committee on Special Education student recommendations as presented.
- D. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the 2019-2020 school year calendar.

- E. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the acceptance of the notification of resignation of Katie Jordan as English Teacher, effective August 31, 2019.
- F. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of the following Elementary School student activity advisors for the 2019-2020 school year:
1. Colleen Apgar as *Inside Outside* Advisor
 2. Jenny Centore as *Inside Outside* Advisor
 3. Kristen Dominger as *Inside Outside* Advisor
 4. Jill Fitzpatrick as *Inside Outside* Advisor
 5. Christine Gilbert as *Inside Outside* Advisor
 6. Melissa Ash as *Inside Outside* Advisor
 7. Elisa McCarthy as Elementary Computer Coordinator
 8. Christine Gilbert as Enrichment Advisor
 9. Pati Skeval as Yearbook Advisor
 10. James Petrello as Grade 5 Musical Advisor
 11. Samantha Warren as Grade 5 Musical Advisor
 12. Laura Volo as Grade 5 Musical Advisor
 13. James Petrello as Band Director
 14. Jill Fitzpatrick as Ski Club Advisor
 15. Andrew Kopp as Ski Club Advisor
 16. Teresa Cuipyo as Ski Club Advisor
 17. Erin Kolceski as Ski Club Advisor
- G. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Nicolas Sawicky as Modified Cross Country Coach for the 2019-2020 school year on Step I of the Coaching Salary Schedule.
- H. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Nancy Carroll as Safety & Health Coordinator and Trainer for the 2019-2020 school year, with a stipend in the amount of \$5,000.
- I. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the appointment of Ashley Welch as Volunteer Coordinator for the 2019-2020 school year, with a stipend in the amount of \$7,000.
- J. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 3410 Code of Conduct on School Property for the 2019-2020 school year – As is.
- K. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5220 District Investments for the 2019-2020 school year – As is.
- L. ~~The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5411 Procurement of Goods and Services for the 2019-2020 school year – As is.~~ **Amended**
- M. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5665 District Wellness Policy for the 2019-2020 school year – As is.
- N. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 5687 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act for the 2019-2020 school year – As is
- O. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 7110 Comprehensive Student Attendance Policy for the 2019-2020 school year – As is.

- P. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 7220 Graduation Requirements for the 2019-2020 school year – As is.
- Q. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve BOE Policy 7155 Education of Homeless Children and Youth – Revised.
- R. The Superintendent recommends that the Board of Education of the Fabius-Pompey Central School District approve the OCM BOCES Unit Cost Methodology for the 2019-2020 school year.

24. Adjournment

- A. Motion to adjourn the meeting at 8:17 p.m. made by Mr. Aiken and seconded by Mr. Heselden. Motion carried 7-0.

Respectfully submitted,



Jean Gasparini
Clerk of the Board

Approved by the Board of Education
August 20, 2019