

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT  
Fabius, New York 13063  
JULY 9, 2013

AUDIT AND FINANCE COMMITTEE MEETING – 6:00 p.m.  
BOARD OF EDUCATION ORGANIZATIONAL MEETING – 6:30 p.m.  
High School Library  
MINUTES

**PRESENT:** Donald Neugebauer, President  
Maryam Wasmund, Vice-President  
Eric Exelby, Board Member  
Mary B. George, Board Member  
William Heselden IV, Board Member  
John Repak, Board Member

**ALSO PRESENT:** Timothy Ryan, Superintendent of Schools  
Peter Mahunik, Business Administrator  
Andrea Nardozi, Elementary School Principal  
Chantal Bailey, Assistant Middle School-High School Principal  
Alma Hartnett, District Clerk  
1 Community/Staff Member

**ABSENT:** Sheila Larkin, Board Member

- I. Call Meeting to Order:** Mrs. Hartnett, District Clerk, called the meeting to order at 6:39 p.m. and led the Pledge of Allegiance.
- II. Administration of Oath of Office for newly elected Board Members:** Mrs. Hartnett, District Clerk, administered the Oath of Office for the following:
  - A. Sheila Larkin (absent)
  - B. John Repak
- III. Election of Board of Education Officers – (BOE Policy 1320)** Board Members selected Mrs. George to serve as Chairperson for the election of a President. Mrs. George asked the Board members for nominations for President.
  - A. President: Mrs. Wasmund moved to nominate Mr. Neugebauer as President, Mrs. George seconded, approved 6-0.
  - B. Vice-President: Mrs. George asked the Board members for nominations for Vice-President, and Mrs. George moved to nominate Mrs. Wasmund as Vice-President, Mr. Neugebauer seconded, approved 6-0.
  - C. Oath of Office to newly elected President, Mr. Neugebauer, and Vice-President, Mrs. Wasmund, was administered by Mrs. Hartnett, District Clerk.
- IV. Oath of Office**
  - A. Superintendent of Schools: Superintendent of Schools – Mrs. Hartnett, District Clerk, administered the Oath of Office to Mr. Timothy P. Ryan, Superintendent of Schools.

Mr. Neugebauer, newly elected Board President, took over the meeting at this time.

- V. Appointment of the following District Officers**
  - A. Clerk of the Board
  - B. District Treasurer
  - C. Tax Collector
  - D. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector
  - E. Internal Claims Auditor
  - F. Deputy Internal Claims Auditor
  - G. Internal Auditor
  - H. Independent Auditor
  - I. Central Treasurer – Extra-classroom Activity Fund Account Advisor
  - J. Administration of Oath of Office to the above District Officers

## VI. Other Appointments

- A. School Physician
- B. School Attorneys
- C. Attendance Officer
- D. School Dentist
- E. Section 504/ADA Compliance Officer
- F. Records Access Officer
- G. Asbestos (LEA) Designee: AHERA
- H. Title IX Officer
- I. Board of Registration
- J. Committee on Special Education membership
- K. Committee on Preschool Special Education membership
- L. CSE and CPSE Surrogate Parent
- M. Water System Operator
- N. Chemical Control Specialist
- O. Liaison for Homeless Children and Youth
- P. Board of Education Committees
  - 1. Audit & Finance Committee  
Mr. Exelby; Mr. Repak, Mrs. Wasmund
  - 2. Facilities Committee  
Mr. Exelby; Mr. Repak; Mr. Heselden, IV
  - 3. Policy Committee  
Mrs. George; Mrs. Larkin, and Mrs. Lindabury (per the BOE request)
- Q. District Health Insurance Officer
- R. District Workers' Compensation Officer

## VII. Designations

- A. Official Bank Depository, All Funds
  - 1. NBT Bank – Official depository
  - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories
- C. Scheduled Board Meetings – Separate resolution to be adopted by Board of Education
  - Regular/Business Meetings – 3<sup>rd</sup> Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
  - 1. Special Meetings – 1<sup>st</sup> Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
  - 2. Time – 6:30 p.m.
  - 3. Location – High School Library
  - 4. Summer Meeting – Tuesday, August 20, 2013
  - 5. Board of Education Meeting Schedule for 2013-2014
- D. Official Newspaper
  - 1. Post Standard
- E. Purchasing Agent
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
- G. Integrated Pest Management Coordinator
- H. Energy Manager of the District

## VIII. Authorizations

- A. To Certify Payrolls – Business Administrator / Superintendent
- B. To Authorize attendance at conferences, conventions, workshops – Superintendent
- C. To Fund Petty Cash Funds
  - 1. Business Office – \$100
  - 2. District Office – \$100
- D. To sign District Checks – Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
  - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
  - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
  - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To re-adopt all Policies and Codes of Ethics in effect during the previous year
- I. To Establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- J. To approve the Bus Use Rate

- IX. CONSENT AGENDA – ORGANIZATIONAL MEETING** - A motion to approve the Consent Agenda was made by Mr. Exelby, seconded by Mr. Neugebauer, and unanimously approved 6-0.

The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2013-2014 school year:

**1. DISTRICT OFFICERS**

- A. Clerk of the Board – Alma M. Hartnett
- B. District Treasurer – Connor Brown/OCM BOCES
- C. Tax Collector – Sue Doupe
- D. Deputy Tax Collector – Barbara Carter
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter W. Mahunik
- F. Internal Claims Auditor – OCM BOCES
- G. Deputy Internal Claims Auditor – Robert Hughes
- H. Internal Auditor – TBA
- I. Independent Auditor – D’Arcangelo & Co.
- J. Central Treasurer of the Student Activities Account – Kevin Sharpe

**2. OTHER APPOINTMENTS**

- A. School Physician – Dr. Paul Klawitter at \$5,000/year
- B. School Attorneys/Legal Counsel  
Ferrara, Fiorenza, Larrison, Barrett & Reitz  
Harris Lindenfeld  
Trespasz and Marquardt
- C. Attendance Officer – Sue Doupe
- D. School Dentist – Dr. Kevin Hickey
- E. Section 504/ADA Compliance Officer – Chantal Corbin
- F. Records Access Officer – Peter W. Mahunik
- G. Asbestos (LEA) Designee: AHERA – Richard Clancy
- H. Title IX Officer – Peter W. Mahunik
- I. Board of Registration
  - 1. Inspectors for Pompey and Fabius (to be paid minimum wage when working)  
Antoinette Aldrich, Donna Alnutt, Thomas Andrews, Rosemarie Bush, Arleen Clark, Karolyn Cornell, Aline Coye, Helen DeHart, Sue Doupe, Sally Engel, Alma Hartnett, Janet Miller, Lola Hopseker, Julie Miller, Veronica Marsico, Linda McCrystal, Deb Niles, Mark Tanski, Karen Wilcox, Lorana Zirbel, Cheryl Lenning, and Patricia Thayer.
- J. Committee on Special Education membership  
Ms. Chantal Corbin, Chairperson  
Mrs. Karen Bruno, Psychologist  
Ms. Laurie Jordan, Guidance Counselor (for students in grades 10-12)  
Mr. Daniel Piorkowski, Guidance Counselor (for students in grades 6-9)  
Mrs. Denise McAndrew, School Nurse (for students K-5)  
Mrs. Patty Feeney, School Nurse (for students in grades 6-12)  
Parent Representative – Nina Esposito and Louriette Aiello  
Dr. Paul Klawitter, School Physician (attendance required only if requested)  
Student’s regular education teacher  
Student’s special education teacher (if student is already identified)  
In addition, the parent of the student under discussion; any adult they wish to bring who has knowledge of their child; and the student, whenever appropriate, are considered members of the CSE.
- K. Committee on Preschool Special Education  
Ms. Chantal Corbin, Chairperson  
Parent Representative – Nina Esposito and Louriette Aiello  
Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)  
The initial evaluator of the child is a non-voting member of the CPSE.  
In addition, the parent of the child; any adult they wish to bring who has knowledge of their child; and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE. Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child.

- L. CSE and CPSE Surrogate Parent – Nina Esposito and Louriette Aiello
- M. Water System Operator – Richard Clancy
- N. Chemical Control Specialist – Hannah Rogers
- O. Liaison for Homeless Children and Youth – Chantal Corbin
- P. Board of Education Committees
  - Audit & Finance Committee: Mr. Exelby; Mr. Repak, Mrs. Wasmund
  - Facilities Committee: Mr. Exelby; Mr. Repak; Mr. Heselden, IV
  - Policy Committee: Mrs. George; Mrs. Larkin, and Mrs. Lindabury (per the BOE request)
- Q. District Health Insurance Officer – Peter W. Mahunik
- R. District Workers' Compensation Officer – Peter W. Mahunik

### 3. **DESIGNATIONS**

- A. Official Bank Depository, All Funds
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- B. Official Bank Signatories – Peter W. Mahunik, Connor Brown/OCM BOCES
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- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – Superintendent
- G. Integrated Pest Management Coordinator – Richard Clancy
- H. Energy Manager of the District – Richard Clancy

### 4. **AUTHORIZATIONS**

- A. To certify Payrolls – Business Administrator / Superintendent
- B. To authorize attendance at conferences, conventions, workshops – Superintendent
- C. To fund Petty Cash Funds
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  - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To re-adopt all Policies and Codes of Ethics in effect during the previous year
- I. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- J. To approve the Bus Use Rate at 77¢ per mile plus wages for the 2013-2014 bus use rate

Continue with Special Board Meeting Agenda

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT

Fabius, New York 13063

TUESDAY, JULY 9, 2013

BOARD OF EDUCATION MEETING

High School Library Immediately following the Organizational Meeting

MINUTES

**X. Comments from the Public:** None

**XI. Approval of Agenda** – A motion to approve the agenda was made by Mr. Neugebauer, seconded by Mr. Exelby, and approved unanimously 6-0.

**XII. Committee on Special Education**

- A. Student Recommendations – Action

**XIII. Superintendent's Report**

- A. Superintendent's Update – Information  
Mr. Ryan reported that Ms. Nardozzi, Mr. Hughes, and Ms. Corbin will present End-of-year Building Reports at the August Board meeting.  
Mr. Ryan spoke regarding the Graduation Ceremony – BOE Members congratulated Mr. Hughes.
- ~~B. End-of-year Building Reports – Ms. Nardozzi, Mr. Hughes, Ms. Corbin – Information~~
- C. Personnel Matters
1. Consideration of reappointment of Safety & Health Coordinator and Trainer for 2013-2014 – Action
  2. Consideration of reappointment of Volunteer Coordinator for 2013-2014 – Action
  3. Consideration of Advisors, Chairs, and Directors for 2013-2014 – Action
  4. Consideration of appointment of Mentors and Mentees for 2013-2014 – Action
  5. Consideration to increase the stipend for MS-HS Technology Coordinator – Action
  6. Consideration to increase substitute Teachers and substitute Nurses pay – Action

**XIV. Business Administrator's Report**

- A. Consideration of approval of School Lunch Prices – Action  
Mr. Mahunik explained that New York State requires F-P CSD to raise the school breakfast and lunch prices.
- B. Consideration to declare items as Surplus – Action

The Board of Education Members asked Mr. Mahunik, Business Administrator to advertise for a fuel bid – due by July 19, 2013 and to accept the lowest bid.

**XV. Board President's Report**

- A. Board Member Items – Information
1. Corresponding Secretary Update – Information
- B. Future Agendas – Discussion/Information
- C. Committee Updates – Discussion

Discussion took place regarding the Bread Run money, NYSSBA Conference in Rochester, NY.

**XVI. Comments from the Public:** None

**XVII. Consent Agenda – SPECIAL BOARD MEETING** - A motion to approve the Consent Agenda as amended (#9 was 15¢ to 10¢) was made by Mr. Repak, seconded by Mr. Exelby, and unanimously approved 6-0.

1. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the minutes of the June 18, 2013, Board of Education meeting.
2. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the Committee on Special Education student recommendations as presented.
3. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Nancy Carroll as Safety & Health Coordinator and Trainer for the 2013-2014 school year at an annual salary of \$5,000.

4. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Barbara McKenney as Volunteer Coordinator for the 2013-2014 school year at an annual salary rate of \$15,277.
5. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint the following Advisors, Chairs, and Directors for the 2013-2014 school year:

Middle School-High School			
Chris Young	6 <sup>th</sup> Grade Advisor	TBD	MS Musical Director
Cindy Vales	7 <sup>th</sup> Grade Advisor	TBD	MS Musical Drama Director
Stacy Piano	8 <sup>th</sup> Grade Advisor	TBD	MS Musical Set Designer
Julia Harrod	Freshman Class Advisor	TBD	HS Musical Director
Matt Neuner	Sophomore Class Advisor	TBD	HS Musical Drama Director
Stephanie Wingard	Junior Class Advisor	Anthony Hyatt	HS Musical Set Designer
Betsy Pierce	Senior Class Advisor	Victor Russo	HS Musical Pit Director
Sara Maxwell	Science Department Co-Chair	Katie Jordan	Shakespeare Competition
Kim Buchanan	Science Department Co-Chair	TBD	MS-HS Tech Coordinator
Bill Gumpfer	Social Studies Department Chair	Cassie Dobbins	HS Drama Director
Marc Lauzon	Math Department Chair	Mark Frigon	HS Drama Set Designer
Kathleen Pollard	English Department Chair		
Alison Miles	Instrumental Department Chair	Ski Club Advisor (unpaid)	
Matthew Rohde	PE/Health Department Chair	Laura Volo	
Matthew Rohde	Athletic Director	Denise McAndrew	
Cathy Kinne	Computer Club Advisor	Marta Henderson	
Elaine Caraher	Consumer Science Club Advisor		
Elaine Caraher	Future Teacher Club Advisor	Inside/Outside Advisors	
Phil Cavo	National Honor Society	Terry Lindsley-Barton	
Pam Hobbs	MS Student Council	Jill Fitzpatrick	
Bill Gumpfer	HS Student Council	Mary Ann Wilson	
Cindy Vales	Book Store Advisor	Jenny Centore	
Kevin Sharpe	Central Treasurer of the Student Activities Account	Colleen Appar	
Barb McKenney	Fabius-Pompey Co- Yearbook Advisor (.5)		
Donna Alnutt	Fabius-Pompey Co- Yearbook Advisor (.25)	Variety Show Advisors	
Katie Jordan	Fabius-Pompey Co- Yearbook Advisor (.25)	TBD	
Bill Neumire	Literary Magazine Advisor		
Kevin Sharpe	HS Math League Advisor	Elementary Computer Coordinator	
Stacy Piano	MS Math League Advisor	Tish Dobrovec	
Mark Frigon	MS Science Olympiad Advisor	Nicole Covell	
Hannah Rogers	HS Science Olympiad Advisor	Elisa McCarthy	
Elaine Piscitell	Envirothon Co-Advisor		
Peter Wilder	Envirothon Co-Advisor	Enrichment Advisor	
Suzanne Case	Teen Institute Co-Advisor	Christine Gilbert	
Denyeya Maddigan	Teen Institute Co-Advisor		
Denyeya Maddigan	Yorker Club	Advisor for Yearbook	
Matt Neuner	Mock Trial	Pati Skeval	
Julia Harrod	Model United Nations Advisor		
Victor Russo	HS Band Co- Director	Grade 5 Musical Advisors	
Shannon Schmiedel	HS Band Co- Director	Terry Lindsley-Barton	
Shannon Schmiedel	Marching Band Co-Director	Samantha Warren	
Shannon Schmiedel	HS Jazz Band Director	Wendy Russell	
Alison Miles	MS Jazz Band	Barbara Jo Williams	
Alison Miles	Marching Band Co-Director		
Alison Miles	Elementary/Middle School Band Director		
Ed Cole	MS-HS Chorus Director		

6. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the appointment of the following Mentors and Mentees for 2013-2014:

Mentor – Tim Knap	Mentee – Sarah Virgil
Mentor – Sara Maxwell	Mentee – Carrie Criego

7. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve to increase the stipend for MS-HS Technology Coordinator to \$4,500.
8. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve to increase substitute Teachers' and substitute Nurses' pay as follows: Certified substitute Teacher - \$85/day; Uncertified substitute Teacher - \$75/day; and substitute nurse - \$82/day.
9. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the increase in School Lunch Prices: ~~45¢~~ 10¢ for breakfast and lunch at Elementary School and the MS-HS.
10. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve to declare miscellaneous audio/visual items from the MS-HS Library as surplus.

**Executive Session:** A motion to go into Executive Session to discuss Negotiations at 8:08 p.m. was made by Mr. Exelby, seconded by Mr. Neugebauer, and approved unanimously 6-0.

A motion to return to Open Session at 9:04 p.m. was made by Mr. Repak, and seconded by Mrs. George, and approved unanimously 6-0.

**XVIII. Adjournment** - A motion to adjourn the meeting at 9:04 p.m. was made by Mr. Exelby, seconded by Mr. Heselden, IV., and unanimously approved 6-0.

Submitted by,

Alma M. Hartnett  
Clerk of the Board

BOE Approved 8/20/13