

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT
Fabius, New York 13063
JULY 17, 2014
BOARD OF EDUCATION ORGANIZATIONAL MEETING – 5:30 p.m.
High School Library
MINUTES

PRESENT: Donald Neugebauer, Board Member
Maryam Wasmund, Board Member
Andrew Aiken, Board Member
Sheila Larkin, Board Member
John Repak, Board Member

ALSO PRESENT: Timothy Ryan, Superintendent of Schools
Peter Mahunik, Business Administrator
Andrea Nardozi, Elementary School Principal
Chantal Corbin, Assistant Middle School-High School Principal
Alma Hartnett, District Clerk
1 Community and/or staff member

ABSENT: Eric Exelby, Board Member
William Heselden IV, Board Member

1. **Call Meeting to Order:** Mrs. Hartnett, District Clerk, called the meeting to order at 5:42 p.m. and led the Pledge of Allegiance.
2. **Administration of Oath of Office for newly elected Board Members:** Mrs. Hartnett, District Clerk, administered the Oath of Office for the following:
 - A. Andrew Aiken
 - B. Eric Exelby
3. **Election of Board of Education Officers – (BOE Policy 1320)** Board Members selected Mrs. Wasmund to serve as Chairperson for the election of a President. Mrs. Wasmund asked the Board members for nominations for President.
 - A. President: Mr. Repak moved to nominate Mr. Neugebauer as President, Mrs. Wasmund seconded, approved 5-0.
 - B. Vice-President: Mr. Neugebauer asked the Board members for nominations for Vice-President, and Mr. Neugebauer moved to nominate Mrs. Wasmund as Vice-President, Mrs. Larkin seconded, approved 5-0.
 - C. Oath of Office to newly elected President, Mr. Neugebauer, and Vice-President, Mrs. Wasmund was administered by Mrs. Hartnett, District Clerk.
4. **Oath of Office**
 - A. Superintendent of Schools: Superintendent of Schools – Mrs. Hartnett, District Clerk, administered the Oath of Office to Mr. Timothy P. Ryan, Superintendent of Schools.Mr. Neugebauer, newly elected Board President, took over the meeting at this time.
5. **Appointment of the following District Officers**
 - A. Clerk of the Board
 - B. District Treasurer
 - C. Tax Collector
 - D. Deputy Tax Collector
 - E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector
 - F. Internal Claims Auditor
 - G. Deputy Internal Claims Auditor
 - H. Independent Auditor
 - I. Central Treasurer – Extra-classroom Activity Fund Account Advisor
6. **Administration of Oath of Office to the above District Officers**
7. **Other Appointments**
 - A. School Physician
 - B. School Attorneys
 - C. Attendance Officer
 - D. Section 504/ADA Compliance Officer
 - E. Records Access Officer
 - F. Asbestos (LEA) Designee: AHERA
 - G. Title IX Officer
 - H. Board of Registration
 - I. Committee on Special Education membership
 - J. Committee on Preschool Special Education membership
 - K. CSE and CPSE Surrogate Parent
 - L. Water System Operator
 - M. Chemical Control Specialist
 - N. Liaison for Homeless Children and Youth
 - O. District Health Insurance Officer
 - P. District Workers' Compensation Officer

8. Board of Education Committees

- A. Audit & Finance Committee Members: Mr. Exelby, Mr. Repak, Mrs. Wasmund
- B. Facilities Committee: Mr. Exelby, Mr. Repak, Mr. Neugebauer
- C. Policy Committee: Mrs. Larkin

9. Designations

- A. Official Bank Depository, All Funds
 - 1. NBT Bank – Official depository
 - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories
- C. Scheduled Board Meetings – Separate resolution to be adopted by Board of Education Regular/Business Meetings – 3rd Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 1. Special Meetings – 1st Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 2. Time – 6:30 p.m.
 - 3. Location – High School Library
 - 4. Summer Meeting – Tuesday, August 19, 2014
 - 5. Board of Education Meeting Schedule for 2014-2015
- D. Official Newspaper
 - 1. Post Standard
- E. Purchasing Agent
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
- G. Integrated Pest Management Coordinator
- H. Energy Manager of the District

10. Authorizations

- A. To Certify Payrolls – Business Administrator / Superintendent
- B. To Authorize attendance at conferences, conventions, workshops – Superintendent
- C. To Fund Petty Cash Funds
 - 1. Business Office – \$100
 - 2. District Office – \$100
- D. To sign District Checks – Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer – \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To Establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- I. To approve the Bus Use Rate

11. **CONSENT AGENDA – ORGANIZATIONAL MEETING** - A motion to approve the Consent Agenda was made by Mrs. Wasmund, seconded by Mrs. Larkin, and unanimously approved 5-0.

The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2014-2015 school year:

1) District Officers

- A. Clerk of the Board – Alma M. Hartnett
- B. District Treasurer – Connor Brown/OCM BOCES
- C. Tax Collector – Sue Doupe
- D. Deputy Tax Collector – Barbara Carter
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter W. Mahunik
- F. Internal Claims Auditor – OCM BOCES
- G. Deputy Internal Claims Auditor – Chantal Corbin
- H. Independent Auditor – D'Arcangelo & Co.
- I. Central Treasurer of the Student Activities Account – Kevin Sharpe

2) Other Appointments

- A. School Physician – Dr. Paul Klawitter at \$5,000/year
- B. School Attorneys/Legal Counsel
 - Ferrara, Fiorenza, Larrison, Barrett & Reitz
 - Harris Lindenfeld
 - Trespasz and Marquardt
- C. Attendance Officer – Sue Doupe
- D. Section 504/ADA Compliance Officer – Chantal Corbin
- E. Records Access Officer – Peter W. Mahunik
- F. Asbestos (LEA) Designee: AHERA – Richard Clancy
- G. Title IX Officer – Peter W. Mahunik
- H. Board of Registration
 - 1. Inspectors for Pompey and Fabius (to be paid minimum wage when working)
Antoinette Aldrich, Donna Alnutt, Thomas Andrews, Rosemarie Bush, Carolyn Cornell, Aline Coye, Helen DeHart, Sue Doupe, Sally Engel, Alma Hartnett, Lola Hopseker, Cheryl Lenning, Veronica Marsico, Linda McCrystal, Janet Miller, Julie Miller, Deb Niles, Sally Seamans, Sally Skinner, Mark Tanski, Patricia Thayer, Karen Wilcox, Lorana Zirbel.
- I. Committee on Special Education membership
 - Ms. Chantal Corbin, Chairperson
 - Mrs. Karen Bruno, Psychologist
 - Ms. Laurie Jordan, Guidance Counselor (for students in grades 10-12)
 - Mr. Daniel Piorkowski, Guidance Counselor (for students in grades 6-9)
 - Mrs. Denise McAndrew, School Nurse (for students K-5)
 - Mrs. Patty Feeney, School Nurse (for students in grades 6-12)
 - Parent Representative – Louriette Aiello
 - Dr. Paul Klawitter, School Physician (attendance required only if requested)
 - Student's regular education teacher
 - Student's special education teacher (if student is already identified)
 - In addition, the parent of the student under discussion; any adult they wish to bring who has knowledge of their child; and the student, whenever appropriate, are considered members of the CSE.
- J. Committee on Preschool Special Education
 - Ms. Chantal Corbin, Chairperson
 - Parent Representative – Louriette Aiello
 - Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)
 - The initial evaluator of the child is a non-voting member of the CPSE.
 - In addition, the parent of the child; any adult they wish to bring who has knowledge of their child; and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE. Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child.
- K. CSE and CPSE Surrogate Parent – Louriette Aiello
- L. Water System Operator – Richard Clancy
- M. Chemical Control Specialist – Hannah Rogers
- N. Liaison for Homeless Children and Youth – Chantal Corbin
- O. District Health Insurance Officer – Peter W. Mahunik
- P. District Workers' Compensation Officer – Peter W. Mahunik

3) Board of Education Committees

- A. Audit & Finance Committee Members: Mr. Exelby, Mr. Repak, Mrs. Wasmund
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- H. Energy Manager of the District – Richard Clancy

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- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
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 - 2. District Tax Collector / Deputy District Tax Collector – \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded – \$100,000
- H. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- I. To approve the Bus Use Rate at 99¢ per mile plus wages for the 2014-2015 bus use rate

12. Continue with Special Board Meeting Agenda

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT
Fabius, New York 13063
TUESDAY, JULY 17, 2014
BOARD OF EDUCATION MEETING
High School Library Immediately following the Organizational Meeting
MINUTES

13. Comments from the Public: None

14. Approval of Agenda – A motion to approve the agenda was made Mrs. Wasmund, seconded by Mr. Neugebauer, and approved unanimously 5-0.

15. Committee on Special Education

- A. Student Recommendations – Action

16. Superintendent's Report

- A. Superintendent's Update – Mr. Ryan welcomed new BOE Member Mr. Aiken and new MS-HS Principal, Mr. Linck. Discussion took place regarding BOCES Summer School and student residence in the District.

17. Personnel Matters

- A. Consideration of appointment of part-time (.43) ESL Teacher for the 2014-2015 school year – Action
- B. Consideration of reappointment of Safety & Health Coordinator and Trainer for 2014-2015 – Action
- C. Consideration of reappointment of Volunteer Coordinator for 2014-2015 – Action
- D. Consideration of appointment of Advisors, Chairs, and Directors for 2014-2015 – Action
- E. Consideration of appointment of Mentors and Mentees for 2014-2015 – Action

18. Business Administrator's Report for June 2014

- A. Consideration of approval for a Request for Use of a School Bus from Outside Organization – Fabius-Pompey Football Foundation to Utica College with drop off on July 31 and pick up on August 3, 2014 – 2nd Review / Action
- B. Consideration of approval for a Request for Use of a School Bus from Outside Organization – CNY Bread Run for Schools on September 21, 2014 – 1st Review / Information
- C. Consideration of approval to increase School Breakfast and Lunch Prices – Action
Discussion took place regarding School breakfast and lunch prices – BOE agreed that breakfast would increase by 10¢ and lunch increase by 20¢.
- D. Consideration to declare items as Surplus – Action

Mr. Mahunik reported that the audit of the 2013-2014 school year will be completed during the week of July 21st.

19. Board President's Report

- A. Board Member Items – Information
 - a) BOE Member reported that the F-P Football Foundation would like to have one game at F-P under the lights.
 - b) Discussion took place regarding supply lists for students from the teachers each year.
 - c) Discussion took place regarding inviting Town/Village Boards to have dinner with them and meet.
 - 1. Corresponding Secretary Update – Information
- B. Future Agendas – Discussion/Information
- C. Committee Updates – Discussion

20. Comments from the Public: None

21. **Consent Agenda – Special Board Meeting** - A motion to approve the Consent Agenda as amended (J. Breakfast price increase by 10 cents) was made by Mr. Aiken, seconded by Mr. Repak, and unanimously approved 5-0.

- A. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the minutes of the June 17, 2014, Board of Education meeting.
- B. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the Committee on Special Education student recommendations as presented.
- C. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint Kaitlyn Stooks as the part-time (.43) ESL Teacher for the 2014-2015 school year on Step F-1.
- D. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Nancy Carroll as Safety & Health Coordinator and Trainer for the 2014-2015 school year at an annual salary of \$5,000.
- E. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Barbara McKenney as Volunteer Coordinator for the 2014-2015 school year at an annual salary rate of \$15,277.
- F. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint the following Advisors, Chairs, and Directors for the 2014-2015 school year:

Middle School-High School

Chris Young	6 th Grade Advisor	Mark Frigon	MS Science Olympiad Advisor
Cindy Vales	7 th Grade Advisor	Hannah Rogers	HS Science Olympiad Advisor
Kathleen Pollard	8 th Grade Advisor	Elaine Piscitell	Envirothon Co-Advisor
Julia Harrod	Freshman Class Advisor	Peter Wilder	Envirothon Co-Advisor
Matt Neuner	Sophomore Class Advisor	Heidi Kelley	Battle of The Books Co-Advisor
Stephanie Wingard	Junior Class Advisor	Kathleen Pollard	Battle of The Books Co-Advisor
Betsy Pierce	Senior Class Advisor	Hillary Lang	Battle of The Books Co-Advisor
Sara Maxwell	Science Department Co-Chair	Hillary Lang	Creative Writing Advisor
Kim Buchanan	Science Department Co-Chair	Suzanne Case	Teen Institute Co-Advisor
Bill Gumpfer	Social Studies Department Chair	Denyeya Maddigan	Teen Institute Co-Advisor
Marc Lauzon	Math Department Chair	Denyeya Maddigan	Yorker Club
Kathleen Pollard	English Department Chair	Matt Neuner	Mock Trial
Betsy Pierce	Foreign Language Dept. Chair	Julia Harrod	Model United Nations Advisor
Alison Miles	Instrumental Department Chair	Shannon Schmiedel	HS Band Director
Matthew Rohde	PE Department Chair	Shannon Schmiedel	Marching Band Co-Director
Matthew Rohde	Athletic Director	Shannon Schmiedel	HS Jazz Band Director
Anthony Hyatt	Health, Home & Career, Technology & Art Dept. Chair	Shannon Schmiedel	HS Choreographer
Cathy Kinne	Computer Club Advisor	Alison Miles	MS Jazz Band Director
Elaine Caraher	Consumer Science Club Advisor	Alison Miles	Marching Band Co-Director
Elaine Caraher	Future Teacher Club Advisor	Alison Miles	Elementary/Middle School Band Director
Elaine Caraher	Fiber Arts Advisor	Alison Miles	HS Musical Pit Director
Phil Cavo	National Honor Society	Ed Cole	MS-HS Chorus Director
Pam Hobbs	MS Student Council	Susan Schoonmaker	MS Musical Director
Bill Gumpfer	HS Student Council	TBD	MS Musical Assistant Director
Cindy Vales	Book Store Advisor	TBD	MS Musical Set Designer
Kevin Sharpe	Central Treasurer of the Student Activities Account	Susan Schoonmaker	HS Musical Director
Barb McKenney	Fabius-Pompey Co- Yearbook Advisor (.5)	TBD	HS Musical Assistant Director
Katie Jordan	Fabius-Pompey Co- Yearbook Advisor (.5)	TBD	HS Musical Set Designer
Bill Neumire	Literary Magazine Advisor	Katie Jordan	Shakespeare Competition
Kevin Sharpe	HS Math League Advisor	Susan Schoonmaker	MS-HS Tech Coordinator
Stacy Piano	MS Math League Advisor	Cassie Dobbins	HS Drama Director
		Mark Frigon	HS Drama Set Designer

- G. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the appointment of the following Mentors and Mentees for 2014-2015:
Mentor – Anthony Hyatt Mentee – Amanda Ashman
- H. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve Peter Whitebean as a substitute bus driver for the 2014-2015 school year.
- I. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the Request for Use of a School Bus from Outside Organization – Fabius-Pompey Football Foundation to Utica College with drop off on July 31 and pick up on August 3, 2014.
- J. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the increase in School Breakfast and Lunch Prices for the 2014-2015 school year as follows: Breakfast for Elementary School & Middle School-High School by ~~45¢~~ 10¢ and Lunch at Elementary School and the Middle School-High School by 20¢.
- K. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve to declare miscellaneous items from the MS-HS Library as surplus.

Executive Session: A motion to go into Executive Session to discuss personnel at 7:11 p.m. was made by Mr. Repak, seconded by Mr. Neugebauer, and approved unanimously 5-0.

A motion to return to Open Session at 8:20 p.m. was made by Mr. Repak, and seconded by Mr. Neugebauer, and approved unanimously 5-0.

22. **Adjournment** - A motion to adjourn the meeting at 8:20 p.m. was made by Mr. Aiken, seconded by Mr. Neugebauer, and unanimously approved 5-0.