

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT
Fabius, New York 13063
JULY 12, 2011

Minutes

AUDIT AND FINANCE COMMITTEE MEETING - 6:00 p.m.

BOARD OF EDUCATION ORGANIZATIONAL MEETING – 6:30 p.m.

High School Library

PRESENT: Donald Neugebauer
Maryam Wasmund
Chip Engst
Eric Exelby
Mary George
Vicki Lindabury
John Repak

ALSO PRESENT: Timothy Ryan, Superintendent of Schools
Peter Mahunik, Business Administrator
Andrea Nardozi, Elementary School Principal
Rob Hughes, Middle School-High School Principal
Chantal Bailey, Assistant Middle School-High School Principal
Alma Hartnett, District Clerk
2 Community/Staff Members

I. Call Meeting to Order: Mrs. Hartnett, District Clerk, called the meeting to order at 6:35 p.m. and Mr. Neugebauer led the Pledge of Allegiance.

II. Administration of Oath of Office for newly elected Board Members: Mrs. Hartnett, District Clerk, administered the Oath of Office for the following:
A. Mrs. Mary B. George
B. Mr. Eric Exelby

III. Election of Board of Education Officers – (BOE Policy 1320) Board Members selected Mrs. George to serve as Chairperson for the election of a President. Mrs. George asked the Board members for nominations for President.

- A. President Mrs. Wasmund moved to nominate Mr. Neugebauer as President, Mrs. George seconded, approved 7-0.
- B. Vice-President: Mr. Neugebauer, newly elected President, asked for nominations for Vice-President and Mrs. Lindabury moved to nominate Mrs. Wasmund as Vice-President, Mrs. George seconded, approved 7-0.
- C. Oath of Office to newly elected President and Vice-President was administered by Mrs. Hartnett, District Clerk.

IV. Oath of Office

- A. Superintendent of Schools: Superintendent of Schools – Mrs. Hartnett, District Clerk, administered the Oath of Office to Mr. Timothy P. Ryan, Superintendent of Schools.

Mr. Neugebauer, newly elected Board President, took over the meeting at this time.

V. Appointment of the following District Officers

- A. Clerk of the Board
- B. District Treasurer
- C. Tax Collector
- D. Deputy Tax Collector
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector
- F. Internal Claims Auditor
- G. Deputy Internal Claims Auditor
- H. Internal Auditor
- I. Independent Auditor
- J. Central Treasurer of the Student Activities Account
- K. Administration of Oath of Office to the above District Officers

VI. Other Appointments

- A. School Physician
- B. School Attorneys
- C. Attendance Officer
- D. School Dentist
- E. Section 504/ADA Compliance Officer
- F. Records Access Officer
- G. Asbestos (LEA) Designee: AHERA
- H. Title IX Officer
- I. Board of Registration
- J. Committee on Special Education membership
- K. Committee on Preschool Special Education membership
- L. CSE and CPSE Surrogate Parent
- M. Water System Operator
- N. Chemical Control Specialist
- O. Liaison for Homeless Children and Youth
- P. Board of Education Committees
 - 1. Audit & Finance Committee
 - 2. Facilities Committee
 - 3. Policy Committee
- Q. District Health Insurance Officer
- R. District Workers' Compensation Officer

VII. Designations

- A. Official Bank Depository, All Funds
 - 1. Alliance Bank – Official depository
 - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories
- C. Scheduled Board Meetings – Separate resolution to be adopted by Board of Education
 - Regular/Business Meetings - 3rd Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 1. Special Meetings – 1st Tuesday of the Month, with exceptions for State Education regulations and/or vacation periods
 - 2. Time – 6:30 p.m.
 - 3. Location – MS Library or MS-HS Auditorium
 - 4. Summer Meeting – Tuesday, August 23, 2011
 - 5. Board of Education Meeting Schedule for 2011-2012

Resolved, that if the regular meeting date occurs on a legal holiday or holiday specified by the Board, such regular meeting shall be held on the day following, commencing at the same hour. Resolved, that any regular meeting may be adjourned to another time and place. Vote: Yes: 7 No: 0

BOARD OF EDUCATION MEETING DATES FOR 2011-2012

Tuesday, September 6, 2011 – Special Meeting
Tuesday, September 20, 2011 – Regular/Business Meeting
Tuesday, October 4, 2011 – Special Meeting
Tuesday, October 18, 2011 – Regular/Business Meeting
Tuesday, November 1, 2011 – Special Meeting
Tuesday, November 15, 2011 – Regular/Business Meeting
Tuesday, December 13, 2011 – Special Board Meeting
Tuesday, January 3, 2012 – Special Board Meeting
Tuesday, January 17, 2012 – Regular/Business Meeting
Tuesday, February 7, 2012 – Special Meeting
Tuesday, February 28, 2012 – Regular/Business Meeting
Tuesday, March 6, 2012 – Special Board Meeting
Tuesday, March 20, 2012 – Regular/Business Meeting
Tuesday, April 3, 2012 – Special Meeting
Monday, April 23, 2012 – Regular/Business Meeting
Tuesday, May 1, 2012 – Special Meeting
Tuesday, May 15, 2012 – Regular/Business Meeting
Tuesday, June 5, 2012 – Special Meeting
Tuesday, June 19, 2012 – Regular/Business Meeting
Tuesday, July _____, 2012 – Organizational and Special Meeting
Tuesday, August _____, 2012 – Regular/Business Meeting

- D. Official Newspaper
 - 1. Post Standard
- E. Purchasing Agent
- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings
- G. Integrated Pest Management Coordinator
- H. Energy Manager of the District

VIII. Authorizations

- A. To Certify Payrolls – Business Administrator / Superintendent
- B. To Authorize attendance at conferences, conventions, workshops – Superintendent
- C. To Fund Petty Cash Funds
 - 1. Business Office - \$200
- D. To sign District Checks - Treasurer or Deputy Treasurer
- E. To authorize Budget Transfers on Chief School Officer's approval within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines
- F. To authorize Superintendent or Designee to apply for Grants in Aid (State and Federal)
- G. To authorize Official Undertakings (Bonds)
 - 1. District Treasurer / Deputy District Treasurer - \$1,000,000
 - 2. District Tax Collector / Deputy District Tax Collector - \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded - \$100,000
- H. To re-adopt all Policies and Codes of Ethics in effect during the previous year
- I. To Establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- J. To approve the Bus Use Rate

IX. CONSENT AGENDA – ORGANIZATIONAL MEETING- A motion to approve the Consent Agenda was made by Mr. Neugebauer, seconded by Mrs. Wasmund, and unanimously approved 7-0. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following appointments for the 2011-2012 school year:

1) DISTRICT OFFICERS

- A. Clerk of the Board – Alma Hartnett
- B. District Treasurer – Michelle Cretaro
- C. Tax Collector – Sue Doupe
- D. Deputy Tax Collector – Barbara Carter
- E. Deputy District Clerk, Deputy District Treasurer, Deputy Tax Collector – Peter Mahunik
- F. Internal Claims Auditor – OCM BOCES
- G. Deputy Internal Claims Auditor – Robert Hughes
- H. Internal Auditor – TBA
- I. Independent Auditor – D'Arcangelo & Co.
- J. Central Treasurer of the Student Activities Account – Kevin Sharpe

2) OTHER APPOINTMENTS

- A. School Physician – Dr. Jason Buchanan
- B. School Attorneys/Legal Counsel
 - Ferrara, Fiorenza, Larrison, Barrett & Reitz
 - Harris Lindenfeld
 - Trespasz and Marquardt
- C. Attendance Officer – Sue Doupe
- D. School Dentist – Dr. Kevin Hickey
- E. Section 504/ADA Compliance Officer – Chantal Bailey
- F. Records Access Officer – Peter Mahunik
- G. Asbestos (LEA) Designee: AHERA – Richard Clancy
- H. Title IX Officer – Peter Mahunik
- I. Board of Registration
 - 1. Inspectors for Pompey and Fabius (to be paid minimum wage when working): Donna Alnutt, Thomas Andrews, Rosemarie Bush, Arleen Clark, Karolyn Cornell, Aline Coye, Helen DeHart, Sue Doupe, Sally Engel, Carrie Flannigan, Angelika Gorham, Alma Hartnett, Janet Henderson-Miller, Lola Hopseker, JJ Parker, Julie Miller, Veronica Marsico, Linda McCrystal, Deb Niles, Karen Wilcox, Lorana Zirbel, Cheryl Lenning, and Patricia Thayer.
- J. Committee on Special Education membership
 - Ms. Chantal Bailey, Chairperson
 - Mrs. Karen Bruno, Psychologist
 - Mrs. Nancy Oster, Special Education Dept. Chair (for students K-5)
 - Ms. Laurie Jordan, Guidance Counselor (for students in grades 10-12)
 - Mr. Daniel Piorkowski, Guidance Counselor (for students in grades 6-9)
 - Mrs. Denise McAndrew, School Nurse (for students K-5)
 - Mrs. Patty Feeney, School Nurse (for students in grades 6-12)
 - Mrs. Laurie Aiello, Parent Representative
 - Dr. Jason Buchanan, School Physician (attendance required only if requested)
 - Student's regular education teacher
 - Student's special education teacher (if student is already identified)

In addition, the parent of the student under discussion; any adult they wish to bring who has knowledge of their child; and the student, whenever appropriate, are considered members of the CSE.

- K. Committee on Preschool Special Education
 - Ms. Chantal Bailey, Chairperson
 - Mrs. Laurie Aiello, Parent Representative
 - Mrs. Nancy Oster, Regular Education Pre-School teacher representative
 - Professional from the Onondaga County Health Department or Cortland County Health Department (not required for a quorum)

The initial evaluator of the child is a non-voting member of the CPSE.
 In addition, the parent of the child; any adult they wish to bring who has knowledge of their child; and the Early Intervention Program representative, special education teachers or related service providers, whenever appropriate, are considered members of the CPSE.
 Per the 2000 revisions to NYS Part 200 Regulations, the parent of the student being reviewed can request that the Parent Representative not be a participant in the CSE/CPSE meeting about their child.
- L. CSE and CPSE Surrogate Parent - TBA
- M. Water System Operator – Richard Clancy / OCM BOCES
- N. Chemical Control Specialist – Hannah Stellevinsohn
- O. Liaison for Homeless Children and Youth – Chantal Bailey
- P. Board of Education Committees
 - 1. Audit & Finance Committee – TBA
 - 2. Facilities Committee – TBA
 - 3. Policy Committee – TBA
- Q. District Health Insurance Officer – Peter Mahunik
- R. District Workers' Compensation Officer – Peter Mahunik

3. DESIGNATIONS

- A. Official Bank Depository, All Funds
 - 1. Alliance Bank – Official Depository
 - 2. Other commercial banks in Onondaga County
- B. Official Bank Signatories – Peter Mahunik, Michelle Cretaro
- C. Scheduled Board Meetings - Separate resolution to be adopted by Board of Education
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- F. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings - Superintendent
- G. Integrated Pest Management Coordinator – Richard Clancy
- H. Energy Manager of the District - Richard Clancy

4. AUTHORIZATIONS

- A. To certify Payrolls – Business Administrator / Superintendent
- B. To authorize attendance at conferences, conventions, workshops – Superintendent
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 - 2. District Tax Collector / Deputy District Tax Collector - \$1,000,000
 - 3. All persons and positions required by law or regulation to be bonded - \$100,000
- H. To re-adopt all Policies and Codes of Ethics in effect during the previous year
- I. To establish Mileage Reimbursement Rate – At the Federal IRS reimbursement rate
- J. To approve the Bus Use Rate at 77¢ per mile plus wages for the 2011-2012 bus use rate.

BOARD OF EDUCATION MEETING
High School Library - Immediately following the Organizational Meeting
Minutes

X. Comments from the Public: Mr. Mario Paolini thanked the BOE for letting him speak at this meeting and the previous BOE meetings. He voiced concerns regarding students wearing seat belts on school buses, amount of money spent per student, and various other items.

XI. Approval of Agenda – A motion to approve the agenda as amended was made by Mrs. Lindabury, seconded by Mrs. George, and approved unanimously 7-0.

Add: XIII. 7. Consideration of approval of Volunteer - Action

XIII. 8. Consideration of appointments substitute School Bus Driver Trainees - Action

XII. Committee on Special Education - Student Recommendations accepted as presented.

XIII. Superintendent's Report

A. Superintendent's Update – Information

B. End-of-year Building Reports –

Mr. Hughes reported on the Graduation and various testing scores results to be available at the next BOE meeting.

Ms. Nardozi reported on the 5th Grade moving-up ceremony, grade level changes for teachers at the Elementary School, and Summer Math Camp. New this year F-P Rec. sponsored a PE Camp and Mr. Wilcox, Elem. PE teacher, is leading the Camp.

C. Personnel Matters

1. Consideration of reappointment of Safety & Health Coordinator and Trainer for 2011-2012 -Action

2. Consideration of reappointment of Volunteer Coordinator for 2011-2012 – Action

3. Consideration of reappointment of part-time Family & Consumer Sciences Teacher for 2011-2012 – Action

4. Consideration of Advisors, Chairs, and Directors for 2011-2012 – Action

5. Consideration of appointment of Mentors and Mentees for 2011-2012 – Action

6. Consideration of appointment of Fall Coaches for the 2011-2012 school year – Action

7. Consideration of approval of volunteer – Action

8. Consideration of appointments substitute School Bus Driver Trainees - Action

D. Consideration of acceptance to combine Fabius-Pompey Wrestling with LaFayette for the 2011-2012 school year. Mr. Ryan reported that with decline in population F-P and LaFayette CSD would like to combine for Wrestling. The practices will be held at F-P and LaFayette will bus their students to F-P.

XIV. Business Administrator's Report

A. Fourth Fiscal Quarterly Report – Mr. Mahunik reviewed the Fourth Quarterly Report.

B. Consideration of 2nd review and approval of Request for Use of School Bus by Outside Organization – 2nd Review / Action – Senior Citizens to the State Fair.

C. Building Project Update – Mr. Mahunik reported that the building project was moving along.

D. Consideration of approval of Resolution to renew the contract with OCM BOCES for High Speed Communication Services - Mr. Mahunik reviewed the Resolution.

E. Consideration of acceptances of donations – Mr. Mahunik reviewed the donations.

XV. Board President's Report

A. Board Member Items – Information

1. Corresponding Secretary Update – Mrs. Wasmund reported that the BOE had received a thank you note from the Johnson family.

B. Future Agendas – Discussion/Information

Mr. Neugebauer reported that a community member asked about the BOE Community Award that has been given out in the past – are they still doing this.

C. Committee Updates - Discussion

XVI. Comments from the Public: None.

XVII. CONSENT AGENDA – SPECIAL BOARD MEETING - A motion to approve the Consent Agenda was made by Mr. Repak, seconded by Mr. Exelby, and unanimously approved 7-0.

1. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the minutes of the June 21, 2011, Board of Education meeting.
2. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the Committee on Special Education student recommendations as presented.
3. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Nancy Carroll as Safety & Health Coordinator and Trainer for the 2011-2012 school year at an annual salary of \$5,000.
4. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Barbara McKenney as Volunteer Coordinator for the 2011-2012 school year at an annual salary rate of \$15,277.
5. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District reappoint Elaine Caraher as part-time Family and Consumer Sciences teacher for the 2011-2012 school year.

6. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint the following Advisors, Chairs, and Directors for the 2011-2012 school year.:

| | | | |
|-------------------|-------------------------------------|------------------------|--|
| Chris Young | 6 th Grade Class Advisor | Hannah StellaLevinsohn | Middle School Science Olympiad Advisor |
| Cindy Vales | 7 th Grade Class Advisor | Hannah StellaLevinsohn | High School Science Olympiad Advisor |
| Lynn Johansen | 8 th Grade Class Advisor | Elaine Piscitell | Envirothon Co- Advisor |
| Julia Harrod | Freshman Class Advisor | Peter Wilder | Envirothon Co-Advisor |
| Matt Neuner | Sophomore Class Advisor | Suzanne Case | Teen Institute Co-Advisor |
| Stephanie Wingard | Junior Class Co Advisor | Denyea Maddigan | Teen Institute Co-Advisor |
| Pam Hobbs | Junior Class Co Advisor | Denyea Maddigan | Yorker Club |
| Betsy Pierce | Senior Class Advisor | Matt Neuner | Mock Trial |
| Sara Maxwell | Science Department Co-Chair | Julia Harrod | Model United Nations Advisor |
| Kim Buchanan | Science Department Co=Chair | Barb Byron | Shakespeare Competition |
| Kevin Linck | Social Studies Department Chair | Moira Kelly | HS Drama Director |
| Marc Lauzon | Math Department Chair | Jeff Sims | HS Drama Art Director |
| Barb Byron | English Department Co-Chair | Shannon Smith | HS Band Director |
| Kathleen Pollard | English Department Co-Chair | Shannon Smith | Marching Band Co-Director |
| Allison Miles | Instrumental Department Chair | TBD | HS Jazz Band |
| Cathy Kinne | Computer Lab Advisor | Allison Miles | MS Jazz Band |
| Elaine Caraher | Consumer Science Club Advisor | Alison Miles | Marching Band Co-Director |
| Cheryl Maxian | Future Teacher Advisor | Allison Miles | Elementary/Middle School Band Director |
| Cheryl Maxian | National Honor Society | Ed Cole | MS/HS Chorus Director |
| Pam Hobbs | Middle School Student Council | Hillary Lang | MS Musical Director |
| Kevin Linck | High School Student Council | TBD | MS Musical Drama Director |
| Cindy Vales | Falcons Nest Book Store Advisor | Mary Meixell | MS/HS Tech Club Advisor |
| Kevin Sharpe | Activities Account Advisor | Jeff Sims | MS Musical Art Director |
| Barb McKenney | Co-Yearbook Advisor | Ron Hebert | HS Musical Director |
| Donna Alnutt | Co-Yearbook Advisor | TBD | HS Musical Drama Director |
| Bill Neumire | Literary Magazine Advisor | Anthony Hyatt | HS Musical Art Director |
| Kevin Sharpe | High School Math League Advisor | TBD | HS Musical Pit Director |
| Stacy Piano | Middle School Math League Advisor | | |

Ski Club Co-Advisor (unpaid)

Laura Volo
Denise McAndrew
Marta Henderson

Inside/Outside Co-Advisors

Terry Lindsley-Barton
Jill Fitzpatrick
Mary Ann Wilson
Jenny Centore
Jeff Sims

Variety Show Co-Advisors

Jill Fitzpatrick
Laura Volo

Elementary Computer Co-Coordinators

Tish Dobrovech
Elisa McCarthy
Nicole Covell

Enrichment Advisor

Christine Gilbert

Advisor for Yearbook

Pati Skeval

7. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint the following Mentors and Mentees for the 2011-2012 school year:
 - a. Mentor – Alison Miles for Mentee-Shannon Smith

8. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District appoint the following coaches for the 2011-2012 school year.

| POSITION | COACH | SALARY STEP |
|------------------------|----------------|-------------|
| Modified Girls' Soccer | Kristen Greean | Step III |
| JV Girls' Soccer | Heidi Kelley | Step III |
| Varsity Girls' Soccer | Kim Buchanan | Step III |
| Modified Boys' Soccer | Sarah Virgil | Step I |
| JV Boys' Soccer | Tim Gilbert | Step I |
| Varsity Boys' Soccer | Matt Neuner | Step III |
| Modified Cross-Country | Betsy Pierce | Step III |
| Varsity Cross-Country | Marc Lauzon | Step III |

9. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following Volunteer for the 2011-2012 school year: Scott Graham
10. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the appointment of the following substitute school bus driver trainees: Scott Graham and Jon Harshbarger
11. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve Fabius-Pompey combine wrestling with LaFayette for the 2011-2012 school year.
12. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the following Use of School Bus Request by an Outside Organization: the Fabius-Pompey Senior Citizens, August 29, 2011, to the State Fair.
13. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District approve the Resolution to renew the contract with OCM BOCES for High Speed Communication Services.
14. The Superintendent recommends that the Board of Education of the Fabius-Pompey School District accept the donations from Rosemary Langey.

XVIII. Executive Session: A motion to go into Executive Session to discuss Legal matters at 7:58 p.m. was made by Mr. Exelby, seconded by Mrs. George, and approved unanimously 7-0.

A motion to return to Open Session at 8:20 p.m. was made by Mrs. George seconded by Mr. Neugebauer, and approved unanimously 7-0.

XIX. Adjournment: A motion to adjourn the meeting at 8:20 p.m. was made by Mr. Repak, seconded by Mr. Exelby, and unanimously approved 7-0.

Submitted by,

Alma M. Hartnett
Clerk of the Board

BOE approved 8-23-11