

FABIUS-POMPEY CENTRAL SCHOOL DISTRICT  
Fabius, New York 13063  
TUESDAY, JANUARY 20, 2009

AUDIT AND FINANCE COMMITTEE MEETING – 5:30 p.m.  
BOARD OF EDUCATION MEETING – 6:30 p.m.

Middle School Library

## *Minutes*

**PRESENT:** Donald Neugebauer, President  
Maryam Wasmund, Vice-President  
Chip Engst, Member  
Eric Exelby, Member  
Mary George, Member  
Vicki Lindabury, Member  
John Repak, Member

**ALSO PRESENT:** Timothy Ryan, Superintendent of Schools  
Peter Mahunik, Business Administrator  
Andrea Nardozi, Elementary School Principal  
Rob Hughes, Middle School-High School Principal  
Chantal Bailey, Assistant Principal  
Alma Hartnett, District Clerk  
2 Community/Staff members

**Call Meeting to Order:** Mr. Neugebauer called the meeting to order at 6:38 p.m. and led the Pledge of Allegiance.

**Comments from the Public:** None

**Approval of Agenda:** A motion to approve the agenda as amended was made by Mr. Engst, seconded by Mrs. Lindabury, and approved unanimously 7-0.

**ADD:** Consideration of approval of parental leave of absence - Action

**Committee on Special Education:** Accepted recommendations as presented.

### **Superintendent's Report**

- A. Superintendent's Update: Mr. Ryan discussed shared courses with Fabius-Pompey, Tully, and LaFayette. Discussion took place about updating the F-P website. Fuel bids will be opened on Friday and the BOE said prices can be locked in by Mr. Ryan and Mr. Mahunik if the price is \$2.20 or less. Mr. Ryan reported that Mr. Mahunik attended the meeting regarding the Fabius Methodist Church and what the building could be used for.
- B. Building Reports: Ms Nardozi reported that the ELA's for Grades 3-5 have been completed and scoring will take place next week. The Ski Club has started; some Elementary students watched the Inauguration ceremony.
- Mr. Hughes reported that the ELA's for Grades 6-7 started this week; the High School Drama was presented; the Crisis Intervention Team met two weeks ago.
- C. Board Policy Review – 2<sup>nd</sup> Reading and Adoption - Action
- #4211 – Organizational Chart – (Revised) – 2<sup>nd</sup> Reading
  - #4211R – Administrative Line and Staff Responsibilities Regulation (Revised) – 2<sup>nd</sup> Reading
  - #4230 – Administrative Authority During Absence of the Superintendent of Schools (Revised) – 2<sup>nd</sup> Reading
  - #5116 – Internal Audit Function (Revised) – 2<sup>nd</sup> Reading
  - #5210 – Revenues (Revised) – 2<sup>nd</sup> Reading
  - #5241 – Property Tax Exemption for the Elderly (Revised) – 2<sup>nd</sup> Reading
  - #5242 – Property Tax Report Card/Six Day School Budget Notice (Revised) – 2<sup>nd</sup> Reading
  - #5310 – Bonding of Employees and School Board Officers (Revised) – 2<sup>nd</sup> Reading
  - #5323 – Expense Reimbursement (Revised) – 2<sup>nd</sup> Reading
  - #5410R – Principles of Purchasing Regulation (Revised) – 2<sup>nd</sup> Reading
  - #5530 – Petty Cash Funds and Cash in School Buildings (Revised) – 2<sup>nd</sup> Reading
  - #5540 – Publication of District's Annual Financial Statement (Revised) – 2<sup>nd</sup> Reading
  - #5640 – Smoking/Tobacco Use (Revised) – 2<sup>nd</sup> Reading
  - #5670 – Records Management (Revised) – 2<sup>nd</sup> Reading

D. Personnel Matters

1. Acceptance of retirement notifications – accept with regret the retirement notifications, effective June 30, 2009, from the following:  
Patricia Mitchell, Elementary Teacher; Mary Kay Silky, Elementary Teacher;  
Jean Whalen, School Nurse; Suanne Hopkins, Special Education Teacher.
2. Consideration of appointment of Special Education Teaching Assistant for the 2008-2009 school year – appoint Marianna Politis as long-term substitute Special Education Teaching Assistant for the remainder of the 2008-2009 school year, with an annual salary of \$18,756 prorated, effective January 21, 2009.
3. Consideration of appointment of long-term substitute teacher – approve Amanda Stewart as long-term substitute teacher to fill the parental leave of Stacy Piano, with a salary on Step 1-F, plus Master's, at the per diem rate of \$230.78, effective approximately February 23, 2009, through the remainder of the 2008-2009 school year.
4. Consideration of approval of volunteers for the 2008-2009 school year – approve the following volunteers for the remainder of the 2008-2009 school year: Jill Laskowski, Lynette Mokry, Charles Reardon, Debra Ann Reardon.
5. Consideration of approval request for parental leave of absence - approve the request for parental leave of absence from Jill Fitzpatrick, effective February 23, 2009, through the end of the 2008-2009 school year.

**Business Administrator's Report** – Mr. Mahunik reviewed the following reports:

- A. Warrants
- B. Treasurer's Reports
  1. General Fund
  2. Cafeteria Fund
  3. Federal Fund
  4. Capital Fund
  5. Trust & Agency Fund
  6. Debt Service Fund
- C. Comprehensive Budget Status Report
- D. Transfers
- E. Cash Flow
- F. Second Fiscal Quarterly Report as of December 31, 2008
- G. Transportation Update / Bus Purchases – Mr. Mahunik reviewed the bus purchases. A Resolution to purchase two new buses will be presented at the next BOE meeting. Date for the Bus Referendum is March 24, 2009.

**Board President's Report**

- A. Future Agendas – A Special Board of Education meeting will take place on February 10, 2009 at 6:30 p.m. in the Middle School Library to review the 5-year Facilities Plan.

**Comments from the Public:** None

**Consent Agenda:** A motion to approve the Consent Agenda was made by Mr. Engst, seconded by Mr. Elleby, and unanimously approved 7-0.

Approval of Minutes of the January 6, 2009, Board of Education meeting

Committee on Special Education student recommendations

Board Policy Review – 2<sup>nd</sup> Reading and Adoption:

#4211 – Organizational Chart – (Revised)

#4211R – Administrative Line and Staff Responsibilities Regulation (Revised)

#4230 – Administrative Authority During Absence of the Superintendent of Schools (Revised)

#5116 – Internal Audit Function (Revised)

#5210 – Revenues (Revised)

#5241 – Property Tax Exemption for the Elderly (Revised)

#5242 – Property Tax Report Card/Six Day School Budget Notice (Revised)

#5310 – Bonding of Employees and School Board Officers (Revised)

#5323 – Expense Reimbursement (Revised)

#5410R – Principles of Purchasing Regulation (Revised)

#5530 – Petty Cash Funds and Cash in School Buildings (Revised)

#5540 – Publication of District's Annual Financial Statement (Revised)

#5640 – Smoking/Tobacco Use (Revised)

#5670 – Records Management (Revised)

Acceptance of retirement notifications

Appointment of Special Education Teaching Assistant for the 2008-2009 school year

Appointment of long-term substitute teacher

Approval of volunteers for the 2008-2009 school year

Approval of request for parental leave of absence

Acceptance of transfers as presented

**Budget Workshop II** – Mr. Mahunik reviewed the following:

- A. Benefits
- B. Debt Service
- C. BOCES

**Executive Session:** A motion to go into Executive Session to discuss personnel matters at 8:48 p.m. was made by Mr. Engst, seconded by Mrs. George, and approved unanimously 7-0.

A motion to return to Open Session at 10:22 p.m. was made by Mr. Repak, seconded by Mr. Neugebauer, and approved unanimously 7-0.

**Adjournment:** A motion to adjourn the meeting at 10:22 p.m. was made by Mr. Engst, seconded by Mrs. George, and unanimously approved 7-0.

Submitted by,

Alma M. Hartnett  
District Clerk

BOE Approved 2-3-09